

**REGULAR MEETING OF THE COMMON COUNCIL
March 16, 2021**

The Common Council of the City of Richland Center, Wisconsin, met on Tuesday, March 16, 2021 commencing at 7:30 PM, with Mayor Todd Coppernoll presiding. The meeting was held virtually via WebEx. Alderpersons present over phone: Scotty Wallace, Susan Fruit, Carson Culver, John Collins, Karin Tepley, Travis Wertz, Melony Walters, and Ryan Cairns. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Collins makes motion to waive the reading of the minutes from the 3-2-2021 meeting and approve the same with no additions or corrections, Tepley seconds, motion carried unanimously.

Wertz makes motion to approve agenda with item #9 removed, Fruit seconds, motion carried unanimously.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Coppernoll noted that in-person City Council meetings will resume with the April 6th meeting and will continue to be offered via Webex. Coppernoll also stated he would like to see potential safety concerns regarding dump trucks on Haseltine Street be placed on the next Public Safety meeting agenda.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: None.

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF BID FOR CEILING FAN: Cairns reviewed the three bids received. Cairns makes motion to accept bid from MacroAir in the amount of \$4,778.00, Tepley seconds, motion carried 8 – 0.

CONSIDER APPROVAL OF BID FOR EPOXY FLOORING: Cairns reviewed the three bids received. Culver inquired as to whether or not the other bids contained warranty information. Cairns replied by stating the warranty clause is directed more towards new concrete and should not be an issue with the concrete that is currently in place. Cairns makes motion to accept bid from InstaFoam in the amount of \$5,880.00, Walters seconds, motion carried 8 – 0.

CONSIDER APPROVAL TO PURCHASE TWO ICE VOTING MACHINE TABULATORS: Kalish provides brief overview of the City's current voting machines/equipment. Kalish noted the touchscreen voting machines currently used will be phased out in 2022. Kalish also noted that the tabulator currently in use is over 20 years old. Cairns makes motion to approve the purchase of two ICE voting machine tabulators at a cost of \$14,898.00, Collins seconds, motion carried 8 – 0.

CONSIDER APPROVAL OF AMENDMENT TO CROPLAND LEASE WITH ASH CREEK DAIRY TO REMOVE 5.32 ACRES FROM THE 2021 AND 2022 GROWING SEASONS: Cairns stated that the 5.32 acres of the land in question has been identified as an archaeological site and should not be disturbed due to its historical significance. Cairns makes motion to approve the amendment to the cropland lease with Ash Creek Dairy to remove the 5.32 acres from the 2021 and 2022 growing seasons, Culver seconds, motion carried 8 – 0.

PLANNING COMMISSION RECOMMENDATIONS

CONSIDER APPROVAL OF PROPOSAL FROM LICENSED REALTOR FOR THE MARKETING AND SALE OF THREE LOTS IN THE WEDGWOOD SUBDIVISION IN THE CITY OF RICHLAND CENTER: Glasbrenner reviewed the two proposals received. Coppernoll noted that the proposals were also reviewed by Planning Commission and their recommendation was to accept the proposal from Paul Breininger with Century 21. Coppernoll noted that Breininger's proposal stated that he would waive his commission and the only costs to the City would be those for advertising. Collins noted that the final offer to purchase the lots would be reviewed by Planning Commission followed by a recommendation to City Council for final approval. Glasbrenner noted that items included in the proposal such as the design elements, restrictive covenants, and claw back clause would be worked out between the City Attorney, realtor, and himself. Collins makes motion to accept proposal from Paul Breininger at Century 21 as the licensed realtor to market and sell the three lots in the Wedgewood Subdivision in the City of Richland Center, Fruit seconds, Wertz abstains, motion carried 7 – 0.

CONSIDER APPROVAL TO PURCHASE PROPERTY LOCATED AT 460 W FIRST STREET FROM RICHLAND COUNTY: Coppernoll stated that the County currently owns the 460 W First Street property due to unpaid taxes and that the Planning Commission unanimously voted to proceed with the purchase. Coppernoll also noted that the former owner can attempt to reclaim the property and Glasbrenner noted there is a three year right to contest due to the manner in which the property was taken from the owner by the County. Glasbrenner noted the City could petition the County to have the right to contest removed and that the County has that process in their ordinances for anyone that requests it and purchases land on a tax deed from the them. City Attorney McGough stated that the City should request the County to act to get the original owners removed from the equation. Coppernoll confirmed the intent is to raze the house and McGough noted that the City was then moving in the right direction. Fruit noted that a release of redemption document is needed. Culver inquired about the poles on the lot and Glasbrenner stated that there is a pole on the lot line. Coppernoll also noted the large tree in front of the house may already be removed. Tepley makes motion to purchase property located at 460 W First Street from Richland County, Collins seconds, motion carried 8 – 0.

UTILITY COMMISSION RECOMMENDATIONS

CONSIDER APPROVAL OF BID FOR THE 2021 SCHMITZ & JARVIS STREET IMPROVEMENTS: Collins noted that the Schmitz and Jarvis Street projects are the next major infrastructure investments. Collins noted that the bids came in very favorable and that the Utility Commission accepted the bid from Ewers Contracting Inc. Collins noted that portions of Burnham Street were also included in this project given the increased use and potential damage of this street when working on Schmitz and Jarvis Streets. Collins noted that work done on all three streets would clean up a large part of the city. Collins makes motion to approve the bid from Ewers Contracting Inc. in the amount of \$158,680.30 for the 2021 Schmitz and Jarvis Street improvements, Tepley seconds, motion carried 8 – 0.

DISCUSSION & POSSIBLE ACTION ON RESUMING IN-PERSON CITY COUNCIL MEETINGS: Removed from agenda.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: None.

PAYMENT OF MONTHLY BILLS: Bills reviewed as presented. Cairns makes motion to approve bills as presented, Culver seconds, motion carried 8 – 0.

PUBLIC COMMENTS: No one present for public comments.

COUNCIL REPORTS: Collins noted City employees are doing a fantastic job and he is very pleased with that. Tepley echoed Collin's sentiments and that the library had over 30 appointments on the first day patrons could enter the library with an appointment. Coppernoll thanked all involved in administering the COVID-19 vaccinations and reminded everyone to remain vigilant as the pandemic is still present.

DEPARTMENT AND UTILITY REPORTS: Kalish reminded everyone of the upcoming Spring Election to be held on April 6th.

ADJOURN: Tepley makes motion to adjourn at 8:14 PM, Collins seconds, motion carried unanimously.

Minutes respectfully submitted by Derek S. Kalish, City Clerk/Treasurer