

**REGULAR MEETING OF THE COMMON COUNCIL
January 5, 2021**

The Common Council of the City of Richland Center, Wisconsin, met on Tuesday, January 5, 2021 commencing at 7:30 PM, with Mayor Todd Coppernoll presiding. The meeting was held virtually via WebEx. Alderpersons present over phone: Scotty Wallace, Susan Fruit, Carson Culver, John Collins, Karin Tepley, Travis Wertz, Melony Walters, and Ryan Cairns. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Wallace makes motion to waive the reading of the minutes of the last meeting and approve the same with no additions or corrections, Collins seconds, and the motion carried unanimously.

Tepley makes motion to approve agenda with item 7A removed, Walters seconds, motion carried unanimously.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Tepley stated she would like a report from the child care task force as an agenda item for the next meeting.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: No concerns brought forward. Parks and Grounds Maintenance Superintendent Dave Fry provided and reviewed the Parks and Grounds Department’s annual report for 2020. Fry noted a few highlights of 2020 included the new scoreboard at North Park, the airport terminal project, and replacement of the announcer’s stand at North Park. Fry noted that there are many projects scheduled in 2021 including, but not limited to, the installation of new bleachers, a new shelter at the dog park, painting of basketball courts, inspecting the playground equipment, new fences by the pond, possible improvements to the ice-skating rink, and finishing up removal of the ash trees throughout the city. Fry noted he had removed approximately 60 ash trees this year and approximately 600 removed in total. Of those removed approximately 300 - 350 have been replaced.

TREASURER’S REPORT: The report for December 31, 2020 with the month end balance is as follows:

General Fund	473,079.66
State Pool - Account # 1	3,815,334.42
Money Market Tax Acct.	2,321,601.56
State Pool – Account #2 Long Term Care	576,650.24
State Pool #3 TIF-Panorama Estates	210.25
State Pool - Account # 6 - TIF - 2-5	108,398.60
Revolving Loan Fund- Savings	554,388.23
Revolving Loan Fund – Checking	1,164.57

Restricted Funds:

CDBG - Housing RLF	28,458.40
Landfill Care – CD	290,935.86
Landfill Care - CD	298,130.77
Library Checking	197,198.67
Canine Fund	4,245.00

Room Tax	75,801.84
State Pool #5 Renew RC Loan-Affordable Housing	874,872.39
Renew RC Loan Program Checking-Affordable Housing	28,218.68

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,989,369.59
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Assigned Funds:

Cemetery	4,798.81
Parks, Rec & CC Checking	9,695.37
Aquatic Center	250,655.54

CITY UTILITIES:

Electric Utility Fund	69,839.32
Electric Unrestricted Funds	131,758.02
Water Utility Fund	116,255.49
Water Utility Unrestricted Funds	95,665.80
Sewer Utility Fund	34,437.23
Sewer Utility Unrestricted Funds	60,140.01

RESTRICTED FOR PROJECTS:

Electric	850,183.60
Water	724,569.76
WTP	4,142,282.58

Collins makes motion to approve the Treasurer’s Report, Tepley seconds, motion carried 7 – 0.

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL TO PURCHASE STORYWALK EXHIBIT PANELS: Removed from agenda.

CONSIDER APPROVAL TO WRITE OFF UNCOLLECTABLE CDBG LOANS: Cairns noted that said loans were approved to be written off by the Finance Committee in May of 2008 and were never presented to Council for final approval. Kalish stated that these properties in which the loans were taken out for have been foreclosed on and have since been sold to different owners. Kalish also noted that the city’s auditors recommended these loans be written off. Cairns makes motion to approve the write off of the uncollectable CDBG loans in the amount of \$23,069.11, Collins seconds, motion carried 7 – 0.

DISCUSSION ON FUTURE DEVELOPMENT OF 300 N ORANGE AND 300 W UNION STREET PROPERTY: Coppennoll stated the shed located at Orange and Union Streets is leaking and in a state of disrepair. Coppennoll also noted that RDA is working to prepare the lot to be sold. Fry stated that preliminary findings to replace the current cold storage shed may cost around \$107,000. Fry also noted that the cost to replace the shed will increase as additional amenities are added to the building. Glasbrenner reported that he is working on developing the lots with Keith Behling and the DNR. Glasbrenner noted that standards have changed since the last environmental studies were completed on the site, the goal is to get the site ready to go when the time to develop it arises, and a timeline could not be determined at this point. Glasbrenner

also urged the Council to think long term about the use of a new shed if approved and that consideration should also be given to the aesthetics and adaptability of the building and how it fits into the landscape of the community. Behling echoed Glasbrenner's sentiments about the storage shed. Collins stated that there are many options to make the building visually appealing.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: No appointments made.

PAYMENT OF MONTHLY BILLS: Bills reviewed as presented. Cairns makes motion to approve bills as presented, Walters seconds, motion carried 7 – 0.

PUBLIC COMMENTS: Behling noted that the Rotary Lights were a huge success this year and visitors came from many different places to enjoy them. Behling noted that attendance numbers were up and thanked the Parks Department for all of their assistance.

COUNCIL REPORTS: Coppernoll reported that he has kept in contact with Public Health Officer Rose Kohout regarding the pandemic. Coppernoll reported that he gave consent for the Community Center to be used as a vaccination site. Coppernoll noted that the site will have to be approved by the state before it can be used as a vaccination site and that the approval process is currently underway. Coppernoll noted he would provide more information when available.

DEPARTMENT AND UTILITY REPORTS: Kalish provided summary of candidates that will be on the Spring Election ballot and thanked Melinda Jones for her dedicated, unwavering, and selfless service provided to the community during her time working in the City Clerk/Treasurer's Office. Jones thanked everyone for their support over the years.

ADJOURN: Collins makes motion to adjourn at 8:08 PM, Tepley seconds, motion carried unanimously.

Minutes respectfully submitted by Derek S. Kalish, Clerk/Treasurer