

**REGULAR MEETING OF THE COMMON COUNCIL  
July 21, 2020**

The Common Council of the City of Richland Center, Wisconsin, met on Tuesday, July 21, 2020 commencing at 7:30 PM, Mayor Todd Coppernoll presiding. Alderpersons Ryan Cairns via speaker phone, Scotty Wallace, Susan Fruit, John Collins, Melony Walters, Travis Wertz, Carson Culver, and Karin Tepley were present in person. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Motion by Wallace, second by Collins to waive the reading of the minutes of the meetings on June 18<sup>th</sup>, and July 7<sup>th</sup> and approve the minutes. Motion carried unanimously.

Motion by Collins, second by Fruit to approve the agenda. Motion carried unanimously.

**MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Alderperson Cairns is asking for a simple Ordinance or plan in keeping personal property from accumulating in yards. Collins is concerned about vehicles parking on Sunset Lane near the Hwy 80 intersection. Fruit asked for more enforcement of bicycles on the downtown sidewalks. Mayor Coppernoll asked for painted crosswalks at the Haseltine Street and Church Street intersection. He also mentioned that 250-300 went through the free COVID19 testing today.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** Library Director Martha Bauer stated the Library Board met and they have an approved re-opening plan. Phase 1 was the curbside pickup. Phase 2 allows for limited in person computer access to the internet by appointment. Zoning Administrator said he has been working with Attorney Chris McGough on the zoning of conditional uses. Mr. McGough gave a brief report.

**PLAN COMMISSION RECOMMENDATIONS:**

**CONSIDER APPLICATION FOR A CONDITIONAL USE PERMIT FROM CAPSTONE, LLC TO CONSTRUCT STORAGE UNITS ON R5 FOR RENT. THE PROPERTY IS LOCATED JUST EAST OF THE INTERSECTION OF NORMAN DRIVE AND WOODLAND CIRCLE:** Motion by Wertz to table the request for a conditional use permit. Collins seconded and the motion carried 8-0 via roll call vote.

**CONSIDER APPLICATION OFR A CONDITIONAL USE PERMIT FROM TODD AND JANELL GRUBER TO CONSTRUCT A 1200 SQUARE FOOT DETACHED GARAGE WHICH EXCEEDS THE 768 SQ. FT. TERMS OF THE ORDINANCE. THE PROPERTY IS ZONED R1 AND IS LOCATED AT 550 SUNSET LANE:** Motion by Collins to approve the conditional use as presented. Wertz seconded and the motion carried 8-0 via roll call vote.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF RENEW RICHLAND CENTER LOANS:** Motion by Cairns, second by Wallace to approve client #4541752 loan in the amount of \$9999.94 Motion carried 9-0 via roll call vote.

The second client #4541806 has total repairs of \$14,540.49 which includes windows and kitchen cabinets and counter top. There is a potential conflict of interest that needs to be announced. The Applicant is on the NHS Board of Directors, the contractor is on the NHS Board of Directors and another contractor is on the City Council. Motion by Cairns to approve the windows at a cost of \$6384.00 plus soft costs and contingency for the windows. Tepley seconded and the motion carried 7-0 with Wertz abstaining.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** Mayor Coppernoll appointed Dave Turk, Gordon Moore and Ray Wilson to the Zoning Board of Appeals. He appointed Candace Fagerlind, Mark Jelinek and Lisa Miller to the Plan Commission. He appointed Bruce Kaasa, Joyce Tennant and Barbara Nimocks to the Housing Authority. Mark Jelinek was appointed to the Police Commission. Motion by Collins, second by Fruit to approve the appointments. Motion carried 8-0 via roll call vote.

**PAYMENT OF MONTHLY BILLS:** Motion by Collins, second by Culver to pay the bills as presented. Motion carried 8-0 on a roll call vote.

Aldersperson Wallace reported there was a good discussion about the truck traffic on East Haseltine Street. Departments are working together to try and solve the issues.

Aldersperson Collins welcomed Keith Behling as the chairperson of the Redevelopment Authority.

Aldersperson Tepley mentioned there is an ordinance that trash containers must be placed at the curb no earlier than 24 hours prior to pickup and removed from the curb no later than 24 hours after pickup.

Zoning Administrator Bill McCorkle stated that at the direction of Attorney Robb he talked with Attorney McGough to go through the zoning ordinance and remove conditional use permits.

Sharon Schmitz reported the Ambulance Committee has been towards obtaining their goals. They are operating in the black. In 2019 they added \$20,000 to capital. They intend to remain a county ambulance for 2020 through 2022. They placed a new ambulance in service in August of 2019. It is the intent to purchase a new building for the ambulance service and they are looking at Vetesnik's and Richland Electric Cooperative buildings. They continue to explore options, continue to recruit staff, have a future capital outlay account, maintain minimum staff levels, establish close relations with the Richland Hospital and work on upgrading to a Paramedic level.

Mayor Coppernoll reported that between 250 and 300 people were tested at the COVID-19 test sight, operated by the National Guard at the Richland Fairgrounds today.

**ADJOURN:** Motion by Collins, second by Tepley to adjourn. Motion carried 8:20 P.M.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer