

**REGULAR MEETING OF THE COMMON COUNCIL
June 2, 2020**

The Common Council of the City of Richland Center, Wisconsin, met on Tuesday, June 2, 2020 commencing at 7:30 PM, Mayor Todd Coppernoll presiding. Alderpersons Ryan Cairns via speaker phone, Scotty Wallace, John Collins, Melony Walters, Travis Wertz, Carson Culver, Susan Fruit, and Karin Tepley were present in person. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Motion by Tepley, second by Fruit to waive the reading of the minutes of the last meeting and approve the minutes. Motion carried 8-0 via voice vote.

Motion by Culver, second by Wallace to approve the agenda with item numbers 7 and 8 switched. Motion carried 8-0 via voice vote.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Collins would like a joint meeting with the Park Board to determine a plan to open the parks and aquatic center. Alderperson Cairns requested the city use WebEx for meetings so the community can be a part of the meetings and everyone can be muted.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Police Chief Billy Jones said Richland Rescue has a couple blood hound puppies that can be used for tracking. They are in training and have asked the Police Department as well as the Sheriff's Office if they are interested in one of them. If so, the trained dog would be donated to the department however, once on hand, the city would have annual expenses.

TREASURER'S REPORT: The report for May 31, 2020 with the month end balance is as follows:

General Fund	853,463.34
State Pool - Account # 1	2,806,850.28
Money Market Tax Acct.	17,310.62
State Pool – Account #2 Long Term Care	576,184.67

Restricted Funds:

CDBG - Housing RLF	84,833.55
Revolving Loan Fund- Savings	550,882.34
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	288,362.09
Landfill Care - CD	298,130.77
Library Checking	413,672.68
Room Tax	73,782.43
State Pool #3 TIF-Panorama Estates	210.09
State Pool #5 TIF-Affordable Housing	874,166.05
State Pool - Account # 6 - TIF - 2-5	108,311.10

Committed Funds:

State Pool - Account # 4 - Project Carryover	2,960,214.54
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Assigned Funds:

Cemetery	4,759.62
Parks, Rec & CC Checking	9,682.22
Aquatic Center	254,450.17

CITY UTILITIES:

Electric Utility Fund	148,518.58
Electric Unrestricted Funds	29,621.99
Water Utility Fund	111,371.72
Water Utility Unrestricted Funds	95,313.90
Waste Water Utility Fund	72,090.69
Waste Water Unrestricted Funds	52,254.25

RESTRICTED FOR PROJECTS:

Electric	628,174.59
Water	705,261.34
WTP	4,366,867.11

Motion by Fruit, second by Culver to accept the treasurer's report as read. Motion carried 8-0.

CONSIDER APPROVAL OF PERMIT FOR SMALL CHARGE BLASTING AT SIMPSON'S TRACTOR: Mr. Simpson stated the rock is free for the community but transportation cost will apply. A permit must be filed with the State, ATF, Police and Fire before any blasting can take place. About 10 blasts would take place between the hours of 7 a.m. and 5 p.m. and will sound like a distant thunder. About 40 feet of rock material will fall on the site away from existing buildings. Motion by Collins, second by Tepley to approve the permit for small charge blasting at Simpson's Tractor. Motion carried 8-0.

PRESENTATION FROM JASEN GLASBRENNER, RICHLAND ECONOMIC DEVELOPMENT DIRECTOR: Mr. Glasbrenner reported he has been in the position for 2 months and has been learning history, procedures, protocol, regional resources, and the vision of the community. He has been working with Emergency Operations dealing with the COVID and recovery, seeking valid projects for the CDBG Close of \$1.2 million dollars at the County level. He developed a 3-page economic development project assessment that he will use for all projects. He stated he is pro-business and pro-growth.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER PURCHASE OF SOD FOR THE AQUATIC CENTER: Motion by Cairns, second by Wertz to purchase sod from Paul's turf and tree in the amount of \$1806.35 from contingency. Motion carried 8-0 via roll call vote.

CONSIDR PURCHASE OF ROCK FOR THE DRAINAGE AREA TO THE WEST SIDE OF THE MECHANICAL ROOM OF THE AQUATIC CENTER: Motion by Cairns, second by Tepley to approve the purchase of rock in the amount of \$450.00 from contingency. Motion carried 8-0 via roll call vote.

CONSIDER APPROVAL OF MSA PROPOSAL TO OBTAIN DNR CLOSURE AT 430 W. UNION STREET, THE FORMER M & A SITE ON ORANGE STREET: Motion by Cairns to approve the proposal from MSA in the amount of \$6550.00 for closure at 430 W. Union St. to be applied to contingency. Wallace seconded and the motion carried 8-0 via roll call vote.

CONSIDER APPROVAL OF AMENDMENT TO THE CORPLAND LEASE WITH ASH CREEK DAIRY TO REMOVE 5.3 ACRES FROM THE 2020 PLANTING SEASON: Ash Creek Dairy bid and was awarded the lease on croplands owned by the city. When he went to the land located on Maple Grove Road, it had already been planted. Motion by Cairns to credit Ash Creek Dairy \$741.15 and remove the 5.3 acres from the 2020 planting season. Collins seconded and the motion carried 8-0 via roll call vote.

CONSIDER ISSUING CREDIT TO TROY CLARY'S CROPLAND LEASE FOR 5.3 ACRES: Alderperson Cairns reported that the Finance Committee took no action.

DISCUSSION AND POSSIBLE ACTION ON DELINQUENT ACCOUNTS WITH THE CITY: There is delinquent personal property, miscellaneous rents and loans. It was asked what action has been taken by Attorney Robb for a judgement on the Kid's Stuff Loan. Motion by SW to start the due process to collect money from Kid's Stuff with the fees being paid from the Business RLF account. Tepley seconded. Wallace amended the motion to limit the fees to \$1500.00, Tepley seconded and the motion carried 8-0 via roll call vote.

PARK BOARD RECOMMENDATIONS:

CONSIDER APPROVAL OF RENEWING FACILITY USE AGREEMENT WITH THE RICHLAND SCHOOL DISTRICT WHICH WAS TABLED ON MAY 19TH 2020 TO THIS JUNE 2ND, 2020 MEETING: Alderperson Wertz said that parents had to sign a release to play and participate at your own risk but recreational immunity does not stretch to cover everything. Motion by Fruit, second by Collins to refer this item back to the Park Board. Motion carried unanimously.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: Mayor Coppernoll stated Bruce Kaasa stepped down from the Redevelopment Authority and he would like to appoint Tom Delagrave. He also re-appointed Susan Hallett to the Historic Preservation Commission and Richard Cairns to the Joint Review Board. Motion by Collins to approve the appointments. Culver seconded and the motion carried unanimously via voice vote.

PAYMENT OF MONTHLY BILLS: Motion by Wallace, second by Fruit to pay the bills as presented. Motion carried 8-0 on a roll call vote.

There were no public comments, Council reports or Department reports.

Motion by Collins, second by Wertz to move into closed session pursuant to Wis. Stats. sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body. The council will discuss performance evaluation data of any public employee. Motion carried 8-0.

Closed Session.

Motion by Culver to reconvene into open session. Collins seconded and the motion carried.

Motion to adjourn by Collins, second by Wallace. The motion was rescinded.

CONSIDER APPROVAL OF JOB DESCRIPTION CHANGE FROM CLERK/TREASURER TO ADMINISTRATOR/CLERK/TREASURER AND EFFECTIVE DATE OF SUCH CHANGE WHICH WAS TABLED ON MAY 19TH, 2020 TO THIS JUNE 2ND, 2020 MEETING: Alderperson Culver did not think this is the time for any drastic changes. Collins asked the Council to think about this. No action was taken.

ADJOURN: Motion by Collins, second by Wallace to adjourn. Motion carried 9:38 P.M.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer