

**REGULAR MEETING OF THE COMMON COUNCIL  
May 5, 2020**

The Common Council of the City of Richland Center, Wisconsin, met via telephone conference on Tuesday, May 5, 2020 commencing at 7:30 PM, Mayor Todd Coppernoll presiding. Alderpersons Ryan Cairns, Scotty Wallace, John Collins, Melony Walters, Travis Wertz, Carson Culver, Susan Fruit, and Karin Tepley were present. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Clerk Jones mentioned two corrections with the date of the minutes being April 21<sup>st</sup> on the first page and on page 4 the vote for the parking lot reconstruction should be 5-1. Motion by Wertz, second by Collins to waive the reading of the minutes of the meeting and approve the minutes with corrections as stated by Clerk Jones. Motion carried 8-0 via roll call vote.

Motion by Collins, second by Tepley to approve the agenda. Motion carried 8-0 via roll call vote.

**MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** No comments.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** Bill McCorkle said he will have an updated list of what items need zoning permits and the related fees at the next meeting and once approved, it will be in with the next utility bill mailing. Dave Fry reported that those in the parks that he has seen have been cooperative with the social distancing rules.

**TREASURER’S REPORT:** The report for April 30, 2020 with the month end balance is as follows:

General Fund	1,087,145.02
State Pool - Account # 1	3,114,894.82
Money Market Tax Acct.	17,310.62
State Pool – Account #2 Long Term Care	575,944.93

**Restricted Funds:**

CDBG - Housing RLF	84,811.22
Revolving Loan Fund- Savings	550,207.97
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	288,362.09
Landfill Care - CD	298,130.77
Library Checking	204,015.31
Room Tax	75,353.23
State Pool #3 TIF-Panorama Estates	210.00
State Pool #5 TIF-Affordable Housing	873,763.49
State Pool - Account # 6 - TIF - 2-5	108,266.03

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	3,135,536.68
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**Assigned Funds:**

Cemetery	4,757.98
Parks, Rec & CC Checking	9,708.56
Aquatic Center	244,440.16

**CITY UTILITIES:**

Electric Utility Fund	153,417.69
Electric Unrestricted Funds	29,621.99
Water Utility Fund	118,390.47
Water Utility Unrestricted Funds	95,313.90
Waste Water Utility Fund	67,436.49
Waste Water Unrestricted Funds	52,254.25

**RESTRICTED FOR PROJECTS:**

Electric	601,611.27
Water	762,924.62
WTP	4,332,963.78

Motion by Fruit, second by Culver to accept the treasurer's report as read. Motion carried 8-0.

**CONSIDER APPROVAL TO HIRE A NEW POLICE OFFICER PLUS UP TO THREE PART-TIME OFFICERS:** Chief Billy Jones said there is a vacant full-time officer position to be filled and up to 3 part-time/casual officers needed. Motion by Collins to give permission to interview and hire one full-time officer and up to 3 part-time officers. Wertz seconded and the motion carried 8-0 via roll call vote.

**PUBLIC WORKS COMMITTEE RECOMMENDATIONS:**

**DISCUSSION AND CONSIDER RECOMMENDATION ON FIXING A SECTION OF MAIN STREET JUST NORTH OF THE INTERSECTION WITH 8<sup>TH</sup> STREET:** Motion by Culver, second by Wertz to do nothing with the intersection area north of 8<sup>th</sup> Street and Main Street at this time. Motion carried 8-0 via roll call vote.

**DISCUSSION AND CONSIDER RECOMMENDATION ON REPLACING BLACKTOP ON THE 500 BLOCK OF SOUTH IRA STREET (BETWEEN BURTON AND SOUTH STREETS) AND TO CHANGE THE LRIP (LOCAL ROAD IMPROVEMENT PROGRAM GRANT) FROM CENTRAL AVENUE TO THE SAME BLOCK OF SOUTH IRA STREET:** Motion by Tepley, second by Fruit to approve the blacktop project and transfer the LRIP Grant to Ira Street. Motion carried 8-0 via roll call vote.

**DISCUSSION AND CONSIDER RECOMMENDATION ON ANY OTHER STREET OR PARKING LOT PROJECTS SCHEDULED FOR 2020 OR LATER:** Alderperson Tepley said that Terry Nelson is working on a list for a future meeting. No action was taken.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF CARES ACT 5311 GRANT FOR THE SHARED RIDE TAXI PROGRAM:** Alderperson Cairns stated the shared ride taxi program has had to go from shared ride to only one rider which reduces revenue. This grant will cover the shortfall in

revenue during the COVID19 Pandemic. Motion by Cairns to approve the Cares Act 5311 Shared Ride Taxi Grant. Wallace seconded and the motion carried 8-0 via roll call vote.

**CONSIDER APPROVAL OF BID FOR REPAIRS TO WESTSIDE PARK:** Motion by Cairns to approve the bid from Wanless Construction for \$3400 to install concrete and drainage. Collins seconded the motion. Only one bid was received from Wanless Construction for \$3400. Dave Fry mentioned that the water runoff from the hill at the edge of the pavement is creating a ditch. A concrete pad and drainage tube will be installed. Motion carried 8-0 via roll call vote.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** Mayor Coppernoll appointed Lenny Schaub, Dennis Fry, and Bob Hershey to the Tourism Commission. Motion by Collins to approve the appointments. Culver seconded and the motion carried 8-0 via roll call vote.

**PAYMENT OF MONTHLY BILLS:** Motion by Wallace, second by Tepley to pay the bills as presented. Motion carried 8-0 on a roll call vote.

**MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS:**

- Alderperson Tepley reported the Brewer Library will start curbside pickup beginning May 4<sup>th</sup>.
- Alderperson Wertz reminded everyone that Southwest Partners is selling COVID cash so if you purchase \$25 worth, you will receive and extra \$10.
- Alderperson Culver said there is a joint Council and RDA meeting this Thursday at 6:30 p.m. A Personnel/Insurance meeting at 6:00 p.m. next Wednesday to approve summer help for the parks, recreation and pool. The parking lot on Central Avenue next to the Auditorium will have an electric car charger through a grant program offered by WPPI.
- Alderperson Wallace reminded all that kids are out of school and there will be more pedestrian traffic. He reminded that crosswalk signs need to be installed on Seminary Street.
- Mayor Coppernoll said with the Safer at home orders, Chief Jones is working with the American Legion on the Memorial Day celebrations because crowds are prohibited. The same issues face the fireworks. He said he is proud of our community for the incentives to help businesses. The parks have been opened with restrictions.

**DEPARTMENTS AND UTILITY REPORTS:**

- Bill McCorkle said the Central Avenue project is currently scheduled to begin June 1st.
- Rod Perry thanked the efforts to keep City Hall open to collect utility payments. The Southwest reservoir project started up again and should be completed by the end of the Summer. He congratulated the city crews, utility crews and citizens for keeping things going.
- Dave Fry mentioned the Wedgewood South Park shelter is completed. The North Park announcer stand is up and almost finished.

- Melinda Jones said she had an audit on the shared ride taxi program last week that went very well. They are expecting the city to develop a few policies which she will work with them on and bring to the Finance Committee and then to the Council for approval.

**ADJOURN:** Motion by Collins, second by Tepley to adjourn. Motion carried 8-0 at 8:24 P.M.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer