

**REGULAR MEETING OF THE COMMON COUNCIL
April 21, 2020**

The Common Council of the City of Richland Center, Wisconsin, met via telephone conference on Tuesday, April 21, 2020 commencing at 7:30 PM, Mayor Todd E Coppernoll presiding. Alderpersons Ryan Cairns, Scotty Wallace, John Collins, Karin Tepley, Susan Fruit and Carson Culver were present. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Motion by Cairns, second by Tepley to waive the reading of the minutes of the last meeting, and approve said minutes as presented. Motion carried 6-0 via roll call vote.

Motion by Fruit, second by Collins to approve the agenda. Motion carried 6-0 via roll call.

CONSIDER ELECTING A PERSON TO FILL VACANT ALDERPERSON DISTRICT 2 SEAT (LISA MILLER AND TRAVIS WERTZ HAVE EXPRESSED INTEREST): Both Lisa Miller and Travis Wertz talked to the council. A roll call vote was taken on which person would fill the vacant seat. Travis Wertz received 6 votes, Lisa Miller 0 votes.

CONSIDER ELECTING A PERSON TO FILL VACANT ALDERPERSON DISTRICT 3 SEAT: Melony Walters spoke to the council. No one else approached the Council so a roll call vote was taken to approve Melony Walters to the vacant District 3 seat with a 6-0 vote.

NOMINATE AND ELECT COUNCIL PRESIDENT: Alderperson Fruit nominated John Collins. Tepley nominated Ryan Cairns however, Cairns respectfully declined the seat. No other nominations were presented. A roll call vote was taken voting 6-0 in favor of Collins for Council President.

APPOINT CITY ATTORNEY: Attorney James J Robb will hold the seat until October 31, 2020 with Chris McGough learning from Attorney Robb and taking over as City Attorney officially on November 1, 2020.

The List of Appointments includes the following:

Assessor: Gretchen Jelinek

Attorney: J Robb/Chris McGough (October 31, 2020 Change)

Emergency Government Coordinator: Carson Culver

*chair

Ambulance Committee: Sharon Schmitz, Scotty Wallace

Finance and Budget: Ryan Cairns*, Scotty Wallace, Karin Tepley. (1st and 3rd Tuesday at 7 PM)

Board of Review: Mayor Coppernoll, Ryan Cairns, John Collins, Melinda Jones, Travis Wertz, Alternate Aaron Joyce

Personnel and Insurance: John Collins*, Travis Wertz, Susan Fruit (meets as needed)

Property: Susan Fruit*, Scotty Wallace, Melony Walters (2nd Monday, 5 PM, with Park Board)

Public Safety: Scotty Wallace*, Melony Walters, Carson Culver (1st & 3rd Monday, 5:30 PM)

Public Works: Karin Tepley*, Carson Culver, Travis Wertz. (As needed)

Richland Fire Department: Mayor Coppernoll*, Scotty Wallace, Susan Fruit. (2nd Monday, - Fire Station at 8:00 p.m.)

OTHER COUNCIL APPOINTMENTS:

Historic Preservation - Karin Tepley

Library Board - Karin Tepley

Natorium - Susan Fruit, John Collins

Park Board - Susan Fruit

Plan Commission - John Collins, Travis Wertz

Redevelopment Authority - John Collins, Travis Wertz

Tourism - Mayor Coppernoll

Tree Board - Karin Tepley, Ryan Cairns*

ADA Coordinator - Mayor Coppernoll

ADA Committee – Travis Wertz

Rapid Response - Mayor Coppernoll*, Ryan Cairns

Ad Hoc Pool – Melony Walters

Ad Hoc Branding Sign: John Collins

Utility Commission - John Collins, Ryan Cairns

Citizen Appointments -

Police Commission - Peter Walsh

Park Board - Brad Wagner

Motion by Collins to approve the list of all appointments as read. Cairns seconded and the motion carried 6-0 via roll call vote.

ELECT TWO COUNCIL REPRESENTATIVES TO UTILITY COMMISSION: Karin Tepley nominated John Collins and Susan Fruit nominated Ryan Cairns. No other nominations were made. Motion to approve nominations by Culver, second by Tepley. Motion carried 6-0 via roll call vote.

DESIGNATE OFFICIAL NEWSPAPER: Mayor Coppernoll designated the Richland Observer. Motion by Collins to confirm the designation. Fruit seconded and the motion carried 6-0 via roll call vote.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Culver said it was good to be back on the Council.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Nothing was mentioned.

DISCUSSION AND POSSIBLE ACTION ON ADDRESSING A BUMP ISSUE ON MAIN STREET AT 8TH STREET: Superintendent Nelson reported the options to fix the bump on Main Street are mill between 6 to 8 feet of the bump and put new asphalt in to meet the concrete. The estimated life span is 5-7 years with an estimated cost of \$3000. The other option is to put a splice in the asphalt for 160 feet back from the concrete. DOT permits may be required due to closing one lane on one day and the other the next day with an estimated cost of \$30,000. He thought the second option would last 20-25 years. Mr. Nelson felt the first option would be the least costly and about the time that repair life has ended, the rest of the highway would need repaired as well. After discussion, motion by Culver to return this item to be discussed at the committee level for a recommendation to Council. Cairns seconded and the motion carried 6-0 via roll call.

APPOINTMENT OF CITY FORESTER: Mayor Coppernoll stated David Fry has held the position for some time and he would like to appoint Mr. Fry to another year. Motion by Culver, second by Collins to confirm the appointment. Motion carried 6-0 via roll call.

DISCUSSION AND POSSIBLE ACTION ON FUTURE STREET DEPARTMENT PROJECTS: Mr. Nelson stated there is one block of S. Ira Street where the Water Department has 5 lead services to replace this year. The City also has an LRIP Grant for Central Avenue that needs to be changed and this project qualifies to replace the pavement. The existing pavement is almost back to gravel. Motion by Culver to bring this project to the public works committee for a recommendation. Fruit seconded and the motion carried 6-0 via roll call.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF FOGGING THE COMMUNITY CENTER AFTER THE ELECTION DUE TO COVID19 FOR A COST OF \$2520: Motion by Cairns to approve the fogging of the community center for \$2520. Wallace seconded and the motion carried with a 5-1 via roll call vote with Collins dissenting.

CONSIDER APPROVAL OF BID FOR UP TO THREE CITY PARKING LOT RECONSTRUCTION PROJECTS: Bids were received for reconstruction of the parking lot on Central Avenue next to the auditorium, Jefferson Street across from Kwik Trip and Church Street next to K & K Furniture. Motion by Cairns to approve the base bid with A-1 Excavating for the

Central Avenue parking lot with a low bid of \$72,311.00. Tepley seconded. Motion carried 5-1 via roll call vote with Collins dissenting.

CONSIDER CHANGE ORDER #5 FROM BRICKL BROS FOR THE AQUATIC CENTER DRAINAGE: Shane Stibbe reported this would be a change to drain the pool at the end of the season to the storm sewer rather than the waste water treatment plant which would save about \$500 per year in sewer costs. The other item is to place concrete in the corner sections of the fencing that will be installed around the pool. Motion by Collins to approve change order #5 with Brickl Bros for the aquatic center in the amount of \$3480. Culver seconded and the motion carried 6-0 via roll call vote.

CONSIDER APPROPRIATION OF FUNDS FROM CONTINGENCY FOR EMERGENCY ITEMS TO DEAL WITH THE COVID19 PANDEMIC OR OTHER POSSIBLE HEALTH ISSUES: There was no discussion or action.

PARK BOARD RECOMMENDATIONS:

CONSIDER APPROVAL OF NAMING THE WALKING TRAIL FROM SEMINARY STREET TO USH 14 AFTER FORMER MAYOR DARLO WENTZ: Alderperson Tepley said the Park Board approved the naming of the trail in honor of former Mayor Darlo Wentz. The trail marker and cost would be brought up at a future meeting. Motion by Tepley, second by Collins to approve naming the walking trail from Seminary Street to Hwy 14 in honor of former Mayor Darlo Wentz. Motion carried 6-0 via roll call vote.

PAYMENT OF MONTHLY BILLS: Motion by Tepley, second by Fruit to pay the bills as presented. Motion carried 6-0 on a roll call vote.

MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS

AND COMMENTS: DEPARTMENTS AND UTILITY REPORTS: Rod Perry mentions the utilities are still trying to collect utility bill payments and appreciates being able to do that. Collins and Cairns expressed their desire to keep the municipal building doors open. Collins reported the Street Department is doing a good job of keeping the brush picked up with one employee per vehicle. He stated he hoped the law enforcement, fire, ambulance, hospital and city workers have plenty of personal protective equipment and the community as a whole is doing great during the pandemic. He thanked the community and asked everyone to wear masks. Fruit and Culver both said they were happy to be back. Culver mentioned he did not think our County has met the peak of COVID19 cases yet. Tepley welcomed the new Mayor and thanked him for opening the recreation trail. She encouraged the community to follow the Safer at Home rules. Mayor Coppernoll thanked the voters, welcomed the new council members and returning members. He said the trail is open but everyone needs to keep the social distancing and be respectful or they will be closed again.

ADJOURN: Motion by Tepley, second by Fruit to adjourn. Motion carried at 8:58 PM.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer