

**REGULAR MEETING OF THE COMMON COUNCIL**

**March 3, 2020**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, March 3, 2020 commencing at 7:30 PM, Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Scotty Wallace, John Collins, Travis Wertz, Diane Cox, Todd Coppernoll, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Collins to waive the reading of the minutes of the last meeting and approve said minutes as presented. Motion carried unanimously via voice vote.

Motion by Wertz, second by Coppernoll to approve the agenda as presented. Motion carried unanimously on a voice vote.

**MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Mayor Kaufman asked for a Presentation and proposal from Administrator Bruce Roesler for the Richland Hospital and the City of Richland Center agreement to work together in the future. Discussion and possible appropriation of funds from contingency to develop an emergency plan to deal with the Coronavirus. Discussion and possible action on addressing a bump issue on Main Street at 8<sup>th</sup> Street.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** No concerns were reported.

**TREASURER’S REPORT:** The report for February, 2020 with the month end balance is as follows:

General Fund	1,723,194.73
State Pool - Account # 1	3,007,942.37
Money Market Tax Acct.	16,781.81
State Pool – Account #2 Long Term Care	574,653.23

**Restricted Funds:**

CDBG - Housing RLF	88,175.58
Revolving Loan Fund- Savings	548,751.28
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	288,362.09
Landfill Care - CD	298,130.77
Library Checking	144,786.52
Room Tax	68,500.65
State Pool #3 TIF-Panorama Estates	209.24
State Pool #5 TIF-Affordable Housing	971,579.58
State Pool - Account # 6 - TIF - 2-5	108,023.22

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	3,699,276.05
--	--------------

**Assigned Funds:**

Cemetery	4,749.40
Park / Community Center	8,810.12
Park and Rec Checking	930.04
Aquatic Center	241,420.96

**CITY UTILITIES:**

Electric Utility Fund	131,460.16
Electric Unrestricted Funds	29,488.98
Water Utility Fund	87,111.68
Water Utility Unrestricted Funds	75,107.88
Waste Water Utility Fund	18,639.83
Waste Water Unrestricted Funds	69,897.31

**RESTRICTED FOR PROJECTS:**

Electric	548,139.61
Water	831,813.77
WTP	4,324,056.98

Motion by Tepley, second by Coppernoll to accept the treasurer’s report as read. Motion carried unanimously.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF BID TO PURCHASE SQUAD FOR THE POLICE DEPARTMENT:** Motion by Cairns, second by Wertz to approve the low bids of a 2020 Durango from Fillback Ford at \$29,189.00 and the equipment from General Communications for \$12,575.00 with a total of \$41,764. Motion carried 7-0.

**PARK BOARD RECOMMENDATIONS:**

**CONSIDER APPROVAL OF BUDGET AMENDMENT TO PURCHASE FURNITURE AND FIXTURES FOR THE AQUATIC CENTER FROM CASH ON HAND:** Shane Stibbe said there was \$25,000 in the 2019 pool budget that was not used and it is requested to use those funds to purchase furniture and fixtures needed before the pool can open. The total needed is \$36,000 and the extra \$11,000 will be raised. Clerk Jones stated that the any unused funds from 2019 are automatically transferred to cash on hand after the year is closed if the full budget is not over. That is why there is a 2020 budget amendment resolution to be approved. We do not know if the budget is under until the audit is complete but there is \$25,000 in cash on hand to use if it is. Motion by Wertz to approve resolution 2020-2 amending the 2020 budget by \$25,000 to appropriate money on the furniture and fixtures for the aquatic center using cash on hand. Motion carried 7-0 on a roll call vote.

**CONSIDER APPROVAL OF APPLICATION FOR A CLASS “B” (BEER) AND A “CLASS B” (WINE) LICENSE FROM THE RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR THE VIC FERRARI “SYMPHONY ON THE ROCKS” CONCERT TO BE HELD ON MARCH 21, 2020 FROM 5:00 TO 11:45 P.M. AT 182 NORTH CENTRAL AVENUE:** Motion by Coppernoll to approve the licenses. Tepley seconded and the motion carried unanimously.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** No appointments were made.

**PAYMENT OF MONTHLY BILLS:** Motion by Cairns, second by Coppernoll to pay the bills as presented. Motion carried 7-0 on a roll call vote.

**PUBLIC COMMENTS:** Mr. Richard VanDomelen and Pamela Burke from Ridgelan Farms Inc., as well as Eric McLeod from Husch Blackwell LLP were present to oppose the recent Ordinances the City adopted prohibiting the breeding of cats and dogs for research. They requested the Council discuss Richland Center Ordinances 303 and 304 again and consider revoking them at the next Council meeting.

**MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS:** Alderperson Tepley said that since the snow is melting and freezing it allows for ice on sidewalks and she had a request that property owners put salt down. Alderperson Collins stated any Council member can think about the requests made under public comments and bring it forward at the next meeting.

**DEPARTMENTS AND UTILITY REPORTS:** Rod Perry said there was a good meeting with the Utility Committee and public works to prequalify bidders for the street and utility projects. He said 4 of the 5 bidders were approved. The construction on the water reservoir will begin again soon.

UW Platteville Richland Campus Dean Brandon Fetterly commented that the right of way to transfer a street at the Campus to the City is being worked on. The process needs to be determined to take this section out of the lease by the board of Regents and then it can be surveyed and transferred back to the County and deeded to the City.

Motion by Collins, second by Tepley to move into closed session pursuant to Wis. Stats. sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body. A Tourism Coordinator position will be filled and voted on in open session. Motion carried unanimously.

Closed Session.

Motion by Collins, second by Tepley to reconvene into open session to vote on matters discussed in closed session. Motion carried unanimously.

Motion by Collins, second by Coppernoll to hire Marty Richards as a part-time Tourism Coordinator. Cox stated her concerns of a possible conflict of interest and asked the council to think about it. Tepley said the applicant has a growing business and it would be a gray area and may look like self-promotion. Collins stated the statute allows personal gain of not more than \$14,999. Motion carried 4-3 in favor of hiring Marty Richards with Tepley, Cox, and Wallace dissenting.

**ADJOURN:** Motion by Cox, second by Collins to adjourn. Motion carried at 8:40 PM.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer