

**REGULAR MEETING OF THE COMMON COUNCIL**

**February 4, 2020**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, February 4, 2020 commencing at 7:30 PM, Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Scotty Wallace, Jasen Glasbrenner, John Collins, Travis Wertz, Diane Cox, Todd Coppernoll, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Collins to waive the reading of the minutes of the last meeting and approve said minutes as presented. Motion carried unanimously via voice vote.

Motion by Wertz, second by Coppernoll to approve the agenda as presented. Motion carried unanimously on a voice vote.

**MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** No concerns were brought forward at this time.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** No concerns were reported.

**TREASURER’S REPORT:** The report for January, 2020 with the month end balance is as follows:

General Fund	269,172.59
State Pool - Account # 1	3,032,771.50
Money Market Tax Acct.	3,083,922.34
State Pool – Account #2 Long Term Care	573,869.31

**Restricted Funds:**

CDBG - Housing RLF	100,725.70
Revolving Loan Fund- Savings	548,032.30
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	288,362.09
Landfill Care - CD	298,130.77
Library Checking	192,066.24
Room Tax	68,500.65
State Pool #3 TIF-Panorama Estates	209.24
State Pool #5 TIF-Affordable Housing	970,254.19
State Pool - Account # 6 - TIF - 2-5	107,875.86

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	3,664,754.46
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**Assigned Funds:**

Cemetery	4,749.40
Park / Community Center	8,824.39
Park and Rec Checking	930.04

Aquatic Center 237,995.48

**CITY UTILITIES:**

Electric Utility Fund	179,014.03
Electric Unrestricted Funds	29,488.98
Water Utility Fund	72,699.86
Water Utility Unrestricted Funds	75,107.88
Waste Water Utility Fund	16,864.82
Waste Water Unrestricted Funds	69,897.31

**RESTRICTED FOR PROJECTS:**

Electric	521,224.51
Water	807,239.00
WTP	4,216,235.52

Motion by Cox, second by Tepley to accept the treasurer’s report as read. Motion carried unanimously.

**CONSIDER APPROVAL OF WORKING WITH THE RICHLAND SCHOOL DISTRICT ON AN AGREEMENT WITH THE CITY ACCEPTING OWNERSHIP AND MAINTENANCE OF HIVE DRIVE IN EXCHANGE FOR THE SCHOOL DISTRICT TRANSFERRING OWNERSHIP OF STORI FIELD PROPERTY TO THE CITY AND DETERMINE POSSIBLE USE OF STORI FIELD:** Mayor Kaufman said he has had a meeting scheduled twice with the School District, Terry Nelson, and Roger Petrick but it has not happened. Alderperson Collins said if it is maintained as a park the cost would be about \$4200 for mowing each year and about \$4000 to remove several Ash trees. It could be used for new homes to increase the tax base. Alderperson Glasbrenner suggested obtaining expert advice on what can be done with the property due to the infrastructure under Stori Field. Alderperson Collins suggested single family homes, looking at engineering with MSA or Vierbicher to do some planning and see if we can move forward. Terry Nelson would have to take a look at Hive Drive, curb & gutter costs and Roger Petrick could do a bridge inspection. Mayor Kaufman appointed a sub-committee with John Collins as the chair and Jasen Glasbrenner.

**CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ENACTING ORDINANCE DETACHING CERTAIN LANDS OWNED BY CARY K NORMAN AND LORI A NORMAN FROM THE CITY OF RICHLAND CENTER:** Motion by Cairns, second by Wertz to suspend the rules, waive the reading and enact Ordinance 2020-3 detaching certain lands owned by Cary K Norman and Lori A Norman from the City of Richland Center. Motion carried 7-1 with Cox dissenting by roll call.

**CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ENACTING ORDINANCE TO AMEND CHAPTER 40 AND CREATE WARDS 13 AND 14:** Clerk Jones stated the Election Commission required a new ward be created for the annexations of well #8, the west reservoir and the southeast reservoir because there is land between the current city boundaries and the annexed properties. They would have to be connecting in order to be in the wards designated previously. Motion by Wertz to suspend the rules, waive the reading and enact Ordinance 2020-4 amending Chapter 40 and creating wards 13 and 14. Wallace seconded and the motion carried 8-0 via roll call.

**CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ENACTING ORDINANCE AMENDING WARD DESIGNATIONS IN ANNEXATION ORDINANCES 2019-14, 2019-15, AND 2019-16.** Motion by Wertz to suspend the rules, waive the reading and enact Ordinance 2020-5 amending ward designations in annexation ordinances 2019-14, 2019-15, and 2019-16. Collins seconded and the motion carried 8-0 via roll call.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF BID TO PURCHASE TRUCK AND DUMP BOX FOR THE PARK DEPARTMENT:** Dave Fry reviewed the bids. Ewald bid 3 different trucks with the low bid being a Dodge Ram at \$43,340.00. Jones Chevrolet bid a Chevy at \$44,818.50. There is about a \$1700 difference but two people plus expenses to travel to the Milwaukee area to Ewald to pick up the vehicle will almost cover the difference. Motion by Cairns, second by Coppernoll to approve the bid from Jones Chevrolet in the amount of \$44,818.50 for a 2020 Chevy Truck with a stainless-steel dump box. Motion carried 8-0.

**CONSIDER APPROVAL OF BID TO PURCHASE A TOOLCAT FOR THE PARK DEPARTMENT:** Dave Fry reviewed the 3 bids from Sauk City, Madison, and Cobb. He said the low bid is from Ritchie in Cobb at \$16,450 but they also bid a better Toolcat for \$18,350. Cairns motioned to approve the bid from Ritchie with the higher hydraulic flow at \$18,350.00 with Tepley making the second. Cairns said the base price on all bids are the same with the difference being trade in value of the current Toolcat and Ritchie will deliver the Toolcat and train employees. The Toolcat is low maintenance, has a high output. Dave Fry said the current Toolcat is used every day and the current one has about 2000 hours on it and has been used for 8 years. It should be traded with a higher value at this time. Motion carried 8-0 on a roll call vote.

**CONSIDER APPROVAL OF BID TO RIP RAP PROJECT ALONG THE PINE RIVER WEST OF WEDGEWOOD SUBDIVISION:** Dave Fry reviewed the bids stating there is no rock available from the Householder Quarry so the low bid is Rich Wanless of Wanless Construction at \$16,700. He said the DNR has developed the specifications and approved the permit. Motion by Cairns, second by Collins to approve the bid from Rich Wanless for rip rap along the Pine River west of the Wedgewood Subdivision. Motion carried 7-0 on a roll call vote.

**CONSIDER APPROVAL OF BID TO PURCHASE TWO ZERO TURN LAWN MOWERS FOR THE PARK DEPARTMENT:** Alderperson Carins said this would be postponed until the next meeting as they did not get through it at Finance. No action was taken.

**CONSIDER APPROVAL OF AMENDMENT TO THE RENEW RICHLAND CENTER LOAN PROGRAM GUIDELINES:** Clerk Jones said when reviewing the work that can be done to rehab a home, the Finance Committee increased the previously approved \$15,000 limit to \$30,000. In addition, there was interest charged for a student housing program and it was decided to eliminate the interest and charge a \$500 application fee instead making the calculations easier. Motion by Cairns, second by Tepley to approve the amendments to the Renew Richland Center Loan Program. Motion carried 8-0 via roll call.

**PARK BOARD RECOMMENDATIONS:**

**CONSIDER APPROVAL OF CHANGE ORDER #4 FROM BRICKL BROS IN THE AMOUNT OF \$3,415.00 WHICH WILL BE COVERED BY ADDITIONAL FUNDS RAISED BY SOUTHWEST PARTNERS:** Mick Cosgrove reported that there is an electrical change due to the panel from Rockwell and a frog slide for the kid's area at no extra charge for it. He also requested the frog be named Elliott. Motion by Collins to approve change order #4 in the amount of \$3415 paid for by Southwest Partners. Coppernoll seconded. Collins amended the motion to approve naming the frog slide Elliott. Coppernoll seconded and the motion carried 8-0 via roll call.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** Mayor Kaufman would like to appoint John Collins as chair and Jasen Glasbrenner to an Ad Hoc Committee to review the Hive Drive and Stori Field issue.

**PAYMENT OF MONTHLY BILLS:** Motion by Cairns, second by Glasbrenner to pay the bills as presented. Motion carried 8-0 on a roll call vote.

**PUBLIC COMMENTS:** Marge Freeman mentioned a Dogs to Tog Tags program uses rescue dogs that are trained fir a Veteran with PTSD. The dog is given to the Veteran and a local Veteran is a recipient of a dog on February 23<sup>rd</sup> from 1pm to 3pm. This is a very important program and all are invited to the American Legion.

**MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS:** Alderperson Tepley said there is a ribbon cutting for the new Centerline bus service at 10:00 a.m. at the Community Center tomorrow. The morning show tomorrow will also give information on it. Alderperson Coppernoll stated the Discover Wisconsin Video aired last Saturday night on TV and is on YouTube. Alderperson Collins said the Personnel Committee met along with the Chair of Tourism and approved Marty Richards as the Interim Tourism Coordinator along with approving the ad to hire a Tourism Coordinator with applications due by February 19<sup>th</sup>. Alderperson Tepley said she received a recommendation to place crosswalk lighted signs on Seminary Street at the bike path. Alderperson Coppernoll said it could be looked at with the next year budget process unless it is privately funded.

**DEPARTMENTS AND UTILITY REPORTS:** Dave Fry said the ash tree removal is on track with over 100 removed so far this year.

**ADJOURN:** Motion by Cox, second by Collins to adjourn. Motion carried at 8:40 PM.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer