

**REGULAR MEETING OF THE COMMON COUNCIL**

**January 7, 2020**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 7, 2020 commencing at 7:30 PM, Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Scotty Wallace, John Collins, Travis Wertz, Diane Cox, Todd Coppernoll, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wallace, second by Collins to waive the reading of the minutes of the last two meetings (December 17<sup>th</sup> and 26<sup>th</sup>) and approve said minutes as presented. Motion carried unanimously 7-0 roll call vote.

Motion by Cox, second by Tepley to approve the agenda as presented. Motion carried unanimously on a voice vote.

**MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Mayor Kaufman asked those that are walking their dogs along the bike trail to please clean up after them. He asked to have consider approval of exchanging the ownership of Hive Drive along with the maintenance of it for ownership of Stori Field transferred to the City by the Richland School District. Alderperson Cairns asked for a discussion on Lydia’s House and shelters at the next meeting.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** Dale Bender will retire on May 8<sup>th</sup>, 2020 so he let Scott Gald give a review of 2019. Scott is taking Dale’s position and learning the job. He reported all old wires have been placed underground. They are using iPads for inspections, taking pictures and for inventory now. The Utilities are using Facebook to report outages and job openings.

**TREASURER’S REPORT:** The report for November 2019 with the month end balance is as follows:

General Fund	549,496.69
State Pool - Account # 1	2,936,433.95
Money Market Tax Acct.	1,862,450.91
State Pool – Account #2 Long Term Care	573,074.87

**Restricted Funds:**

CDBG - Housing RLF	100,523.59
Revolving Loan Fund- Savings	547,359.70
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	285,783.31
Landfill Care - CD	290,503.71
Library Checking	215,461.10
Room Tax	75,968.27
State Pool #3 TIF-Panorama Estates	208.66
State Pool #5 TIF-Affordable Housing	968,911.02

State Pool - Account # 6 - TIF - 2-5 107,726.52

**Committed Funds:**

State Pool - Account # 4 - Project Carryover 4,298,027.32

**Assigned Funds:**

Cemetery 4,749.34  
Park / Community Center 8,838.64  
Park and Rec Checking 930.04  
Aquatic Center 199,488.78

**CITY UTILITIES:**

Electric Utility Fund 158,074.32  
Electric Unrestricted Funds 52,204.33  
Water Utility Fund 114,287.04  
Water Utility Unrestricted Funds 86,026.85  
Waste Water Utility Fund 9,594.24  
Waste Water Unrestricted Funds 50,618.74

**RESTRICTED FOR PROJECTS:**

Electric 756,171.99  
Water 771,896.74  
WWTP 4,272,635.31

Motion by Tepley, second by Coppernoll to accept the treasurer's report as read. Motion carried 7-0 roll call vote.

**CONSIDER ELECTION OF CITIZEN TO SERVE ON VACANT DISTRICT 2 SEAT THROUGH APRIL 2021:** Mr. Jasen Glasbrenner said he grew up here, moved away and returned after 10 years. He views himself as a team player and problem solver. No others members of the community expressed any interest in serving. An election of Mr. Glasbrenner as Alderperson for District 2 took place with a vote of 7-0 in favor via roll call.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF VIERBICHER PROPOSAL FOR ENGINEERING TO RECONSTRUCT CITY PARKING LOTS:** Mr. Kurt Muchow reported the reconstruction would take place on the following parking lots: Church Street next to K&K Furniture, Central Avenue next to the Auditorium, and Jefferson Street across the street from Kwik Trip. The cost from Vierbicher for design, authorize bidding, bidding, contract award and construction amounts to \$23,800. Motion by Cairns to approve the contract with Vierbicher in the amount of \$23,800. Motion carried 7-0 on a roll call vote.

**CONSIDER APPROVAL OF WORKING WITH THE A.D. GERMAN WAREHOUSE CONSERVANCY AND APPLY FOR A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY DEVELOPMENT INVESTMENT GRANT AND ACT AS A CONDUIT FOR THE WAREHOUSE RESTORATION PROJECT:** Mr. Derek Kalish, President of the ADGWC was present to explain the grant would cover the restoration of the exterior, roofing, HVAC, fire suppression, accessible toilets, windows, the basement and first

floor buildout, handicapped access, and a parking lot area. He said they have funds available for the \$2,060,045 project with the WEDC CDI grant in the amount of \$250,000 included. The grant requires the support of the city and for the paperwork to be submitted by the Clerk's office. Motion by Cairns to approve working with the AD German Warehouse Conservancy and apply for the WEDC CDI grant. Tepley seconded and the motion carried 7-0 on a roll call vote.

**CONSIDER APPROVAL OF BID TO RIP RAP PROJECT ALONG THE PINE RIVER WEST OF WEDGEWOOD SUBDIVISION:** Dave Fry reviewed the bids stating there is no rock available from the Householder Quarry so the low bid is Rich Wanless of Wanless Construction at \$16,700. He said the DNR has developed the specifications and approved the permit. Motion by Cairns, second by Collins to approve the bid from Rich Wanless for rip rap along the Pine River west of the Wedgewood Subdivision. Motion carried 7-0 on a roll call vote.

**PLAN COMMISSION RECOMMENDATIONS:**

**CONSIDER APPROVAL OF CONDITIONAL USE PERMIT APPLICATION FROM PANORAMA ESTATES LLC TO USE AN EXISTING BUILDING IN THE INDUSTRIAL PARK NORTH FOR OFFICES:** Clerk Jones read the motion as approved at the Plan Commission meeting which was to approve a conditional use permit for Panorama Estates LLC to use an existing building in the Industrial Park North for offices with the following conditions:

- No uses other than office space is permitted,
- No outside storage,
- A maximum of 48-hour parking for any vehicles on the lot,
- No outside storage of any recreation vehicles or equipment,
- No outside storage of any trailers,
- A maximum of 6 months for office building construction related trailer parking,
- The permit expires 5 years after approval.

Motion by Collins, second by Cairns to approve the permit with the stipulations and conditions as read. Motion carried 7-0 on a roll call vote.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

**CONSIDER RENEWAL OF TAXI LICENSES FOR TOWNE TAXI AND RUNNING INC.:** Motion by Cox to approve the licenses. Coppernoll seconded and the motion carried 7-0 via roll call.

**CONSIDER APPROVAL OF TEMPORARY CLASS "B" AND "CLASS B" LICENSES FROM SOUTHWEST PARTNERS DBA RICHLAND REJUVENATES ON JANUARY 30, 2020 FROM 4:00 TO 10:00 P.M. AT 182 N. CENTRAL AVENUE FOR A TRAVEL WISCONSIN RICHLAND CENTER TOURISM VIDEO PRESENTATION:** Motion by Cox to approve the permit. Tepley seconded and the motion carried unanimously via voice vote.

**CONSIDER APPROVAL OF AMENDMENT TO ORDINANCE CHAPTER 303 RELATED TO LIMITING THE NUMBER OF DOGS WITHIN THE CITY AND REPEALING THE LICENSE FOR KENNELS WITHIN THE CITY:** Attorney Robb stated the current limit is 2 dogs within the city so that number is not changing. The city has had

the ability to issue kennel licenses for many years if someone had 3 dogs or more, however, there have not been any kennel licenses requested or issued for at least 14 years or more. Motion by Cox to approve the ordinance change. The clerk asked if she would amend her motion to include suspending the rules and waiving the reading and Cox replied yes. Coppernoll seconded the amended motion and the motion carried 7-0 via roll call vote.

**CONSIDER APPROVAL OF CREATING ORDINANCE CHAPTER 304 PROHIBITING THE BREEDING OF ANIMALS FOR RESEARCH FACILITIES WITHIN THE CITY:** Motion by Cox to approve the Ordinance. The clerk asked if she would amend her motion to include suspending the rules and waiving the reading and Cox replied yes. Coppernoll seconded the amended motion. Alderperson Coppernoll said this was brought forward at the last two meetings due to the situation in the Spring Green area and Sauk County. He said there was no ordinance to prohibit a breeding or research facility. Spring Green denied the requested permit and the County overturned the decision. Discussion took place with many questions to Attorney Robb. Alderperson Cairns asked if we would be stopping a business in the city and the answer was that there is no one having a vested interest at this time. Alderperson Cox called for the question which was denied with Cox as the only one voting in favor via roll call. More questions and discussion took place. Alderperson Wertz called for the question and it was approved 7-0 via roll call. The motion was voted on and carried 6-1 via roll call vote with Tepley voting against.

**UTILITY COMMISSION RECOMMENDATIONS:**

**CONSIDER APPROVAL OF AMENDMENT NUMBER 2 TO LONG TERM POWER SUPPLY CONTRACT FOR PARTICIPATING MEMBERS WITH WPPI:** Dale Bender said in 2015 WPPI requested an extension and the city did not take a vote. Since then they have done a tremendous job, moved to more renewable energy and reduced rate increases. If WPPI would purchase more generated power before we renewed, we would have to pay our portion that would be due in a lump sum. They are just starting to look at other Power purchases.

Both he and the Utility Commission recommend approving the contract extension to 2055. Motion by Collins to approve Amendment #2 long term contract for participating member and maximize all benefits of WPPI to help the utility to grow and save money. Alderperson Cairns seconded and the motion carried 7-0 via roll call.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** Mayor Kaufman would like to appoint Karin Tepley, Becky Dahl, Shawn Murphy-Lopez, Scotty Wallace and Brandon Fetterly to the Ad Hoc Child Care Committee.

**PAYMENT OF MONTHLY BILLS:** Motion by Cairns, second by Wallace to pay the bills as presented. Motion carried 7-0 on a roll call vote.

**PUBLIC COMMENTS:** none

**MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS:** Mayor Kaufman said if a person makes comments on social media about being away on vacation, some insurance companies are not looking at not paying claims if there are issues at the home while people are away.

Aldersperson Coppernoll stated the lighted crosswalk at Court & Main Streets has been ordered and will be installed soon. Aldersperson Collins said the deer hunting has been going well and to date, 1 deer has been removed out of 12 hunters. He said he is working on a GPS mapping system. Plan Commission meets next week. Pete Walsh and he will meet with Department Heads tomorrow for discussion on a City Administrator.

**DEPARTMENTS AND UTILITY REPORTS:** Clerk/Treasurer Melinda Jones reported that there is a race for Mayor with Todd Coppernoll and Paul Corcoran running. Alderspersons Collins and Cairns are running again unopposed. In District 1 Susan Fruit will be on the ballot and in District 2 Carson Culver will be on the ballot. The city received a dividend from the workers compensation insurance due to very little if not any claims were reported in 2018-2019.

**ADJOURN:** Motion by Collins, second by Tepley to adjourn. Motion carried at 9:17 PM.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer