

REGULAR MEETING OF THE COMMON COUNCIL

December 17, 2019

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, December 17, 2019 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Scotty Wallace, John Collins, Travis Wertz, Diane Cox, Todd Coppernoll, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Coppernoll to waive the reading of the minutes of the December 3rd and December 10th meetings and approve said minutes as presented. Motion carried unanimously on a voice vote.

Motion by Wertz, second by Coppernoll to approve the agenda with item #7 deleted. Motion carried unanimously on a voice vote.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Wertz requested that ice skating be considered on the pond at the next park board meeting. Todd Coppernoll suggested that public safety look at an anti-bullying ordinance. Rod Perry said the Commission is wanting the council to look at the WPPI Contract in January.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: David Fry reviewed a summary of work done in 2019 under Parks, Property & Grounds.

DETERMINE HOW TO PROCEED TO FILL VACANT ALDERPERSON SEAT DUE TO THE RESIGNATION FROM AARON EWING: Attorney Robb stated the council can either go through the election process for a vote by the public in April or fill the seat by council appointment. It was determined to place an ad in the Richland Observer and request those interested give a background letter to the Clerk and attend the January 21st Council meeting to present themselves.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS

DISCUSSION ON AMENDMENT TO CHAPTER 303 RELATED TO ANIMAL RESEARCH FACILITIES WITHIN THE CITY: Discussion took place on the Spring Green ordinance and why it may be a good idea within the city limits. Motion by Coppernoll, second by Cox to have Attorney Robb prepare an ordinance for the next meeting. Attorney Robb stated there should be a larger forfeiture of \$400 to \$500 per day. Motion carried 7-0.

CONSIDER CONTRACT WITH FEDERAL SIGNAL AND EMERGENCY COMMUNICATION SYSTEMS FOR REPLACEMENT OF EARLY WARNING SIREN FROM 2019 CONTINGENCY: Alderperson Coppernoll introduced the need for replacement and the cost is \$19,276.92. There is \$30,000 cash on hand designated for siren replacement however, the contingency has \$29,000 left and this sort of issue is what the contingency is for and the funds could be saved for a future siren. Motion by Coppernoll, second by Tepley to approve the purchase of a new siren from Federal Signal and Emergency Communication Systems to be paid from the 2019 contingency. Motion carried 7-0.

CONSIDER AGREEMENT FOR WARNING SYSTEM ANNUAL INSPECTION AND PREVENTATIVE MAINTENANCE WITH EMERGENCY COMMUNICATION SYSTEMS: Alderperson Coppernoll explained that there is an annual inspection that increases in price each year however, they have provided a chance to lock in the price for 5 years. Motion by Coppernoll, second by Cox, to approve the contract for 5 years for warning siren annual inspection and maintenance. Motion carried 7-0.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF CONTRACT WITH JOHNSON BLOCK FOR 2019 AUDITING SERVICES: Motion by Cairns, second by Wallace, to approve the 2019 auditing services with Johnson Block. Motion carried 7-0.

CONSIDER APPROVAL OF PURCHASE OF BLEACHERS FROM THE 2020 BUDGET: The City liability insurance carrier is requiring the replacement because the current bleachers do not have a railing around the top. Motion by Cairns, second by Collins to approve the purchase of bleacher in the amount of \$14,798.00. Motion carried 7-0. Dave Fry mentioned the current bleachers will be sold “as is”.

CONSIDER APPROVAL OF CHANGE ORDER FORM J & J UNDERGROUND LLC FOR THE HASELTINE STREET PROJECT: Some work under the Gerke contract through the Utilities was completed by J & J Underground which increased the amount due from the City by \$3200. The Utility will have to pay Gerke \$3200 less and issue a check to the City. Motion by Cairns to approve the change order in the amount of \$3200 to J & J Underground. Wallace seconded and the motion carried 7-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ENACTING ORDINANCE ANNEXING CITY OWNED PROPERTY AT WELL #8 INTO THE CITY: Rod Perry said the Utility has always paid taxes to the city and now that the Public Service Commission has new people they decided this year that there is property outside of the city limits so taxes cannot be paid. Attorneys stated the property can be annexed. Motion by Wertz to suspend the rules, waive the reading and enact Ordinance 2019-14. Cox seconded and the motion carried 7-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ENACTING ORDINANCE ANNEXING CITY OWNED PROPERTY AT THE WEST RESERVOIR INTO THE CITY: Attorney Robb said the practice of the City is to have a certified survey map and the exhibits are meets and bounds descriptions although it is legal. Motion by Wertz, second by Collins to waive the reading and enact Ordinance 2019-15. Motion carried 7-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ENACTING ORDINANCE ANNEXING CITY OWNED PROPERTY AT THE SOUTHEAST RESERVOIR INTO THE CITY: Motion by Wertz, second by Cox to waive the reading and enact Ordinance 2019-16. Motion carried 7-0.

CONSIDER APPROVAL OF ONE-TIME PAYOUT OF VACATION FOR BILLY JONES NOT TO EXCEED 136 HOURS: Clerk/Treasurer Melinda Jones stated that Mr. Jones has not been able to take much vacation this year. He has 136 hours and plans to use 40 hours before the end of the year. This has been done 3-4 times since she started in similar

circumstances. Motion by Collins, second by Cairns to approve a one-time payout of 96 hours vacation for Billy Jones. Motion carried 7-0.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:

NOMINATE AND ELECT A UTILITY COMMISSION MEMBER TO REPLACE ALDERPERSON WERTZ: Mayor Kaufman explained that Mr. Wertz has scheduling problems which interfere with the Utility Commission meetings and has turned in his resignation. Mayor Kaufman nominated Ryan Cairns to serve the rest of Mr. Wertz's term. No other nominations were made. Motion by Collins, second by Coppernoll to close nominations and cast a unanimous ballot for Ryan Cairns. Motion carried 7-0.

PAYMENT OF MONTHLY BILLS: Motion by Cairns, second by Tepley, to pay the bills. Motion carried 7-0.

PUBLIC COMMENTS: None.

ADJOURN: Motion by Collins, second by Cairns, to adjourn. Motion carried unanimously on a voice vote at 8:59 PM.

Minutes respectfully submitted by Melinda D. Jones, Clerk/Treasurer