

REGULAR MEETING OF THE COMMON COUNCIL

November 19, 2019

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, November 19, 2019 commencing at 7:33 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Aaron Ewing, Ryan Cairns, Scotty Wallace, John Collins, Travis Wertz, Diane Cox, Todd Coppernoll, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Collins to waive the reading of the minutes of the November 5th meeting and approve said minutes as presented. Motion carried unanimously on a voice vote.

Motion by Cox, second by Collins to approve the agenda. Motion carried unanimously on a voice vote.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Tepley requested the bussing program contract be put on the next agenda. Alderperson Wertz requested that the city develop a junk ATV/UTV ordinance. Alderperson Collins suggested a discussion on smoking and vaping in the city's public parks. Collins requested that local participants in the recent Alliance for Wisconsin Youth conference attend the next council meeting.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Library Director Martha Bauer reported that the recent 50th anniversary celebration of the Brewer Library went very well. Bauer also invited the council and the public to a presentation on Monday, November 25th from the Sauk Prairie Conservation Alliance on its efforts to turn the former Badger Army Ammunition Plant into "green space".

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF SHARED RIDE TAXI CONTRACT FOR 2020-2021: Alderperson Cairns reported the city budgeted \$40,000 for the shared ride taxi service. The only taxi service that submitted a bid for the city's service was Running, Inc. Motion by Cairns, second by Ewing, to approve the Shared Ride Taxi Contract for 2020-2021. Motion carried 8-0 on a roll call vote.

CONSIDER APPROVAL OF SALT PURCHASE FROM THE RICHLAND COUNTY HIGHWAY DEPARTMENT: The city purchases its salt from the county. \$30,000 was budgeted for 286 tons of salt. Motion by Cairns, second by Wertz, to approve the salt purchase from the Richland County Highway Department.

CONSIDER APPROVAL OF LIST OF POSSIBLE INCENTIVES FOR GROCERY STORE INCLUDING USE OF CITY RLF FUNDS: Cairns explained that the list is a simple set of guidelines on what is possible for incentives. Motion by Cairns, second by Tepley, to approve the list of possible incentives for grocery store including use of city RLF funds. Motion carried on a voice vote.

CONSIDER RETAINING CDBG HOUSING RLF FUNDS FOR LOCAL USE: Motion by Cairns, second by Wallace, to retain CDBG Housing RLF funds for local use. Motion carried on a voice vote.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF MAPS SHOWING LOCATIONS WHERE DEER HUNTING MAY TAKE PLACE UNDER ORDINANCE CHAPTER 271 REGULATIONS: Alderperson Collins explained the inclusion of the six (6) hunting zone maps to the current ordinance will allow bow hunting on city-owned property. Hunting will not be permitted within 300 feet of any walking path or mowed portion of the cemetery. Packets with the license application, ordinance, and hunting maps will be available starting the Monday following the traditional 9-day gun hunt. Motion by Coppernoll, second by Collins, to approve the maps showing locations where deer hunting may take place under ordinance Chapter 271 regulations. Motion carried 8-0 on a roll call vote.

CONSIDER APPROVAL OF APPLICATION FOR TEMPORARY CLASS “B” (BEER) AND “CLASS B” WINE LICENSES FROM RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR “AN IRISH CHRISTMAS” CONCERT TO BE HELD ON DECEMBER 14, 2019 FROM 6:00 PM UNTIL APPROXIMATELY 10:30 PM AT 182 N. CENTRAL AVE.: Motion by Coppernoll, second by Cox, to approve the application for Temporary Class “B” (Beer) and “Class B” wine licenses from Richland County Performing Arts Council for “An Irish Christmas” concert to be held on December 14, 2019 from 6:00 PM until approximately 10:30 PM at 182 N. Central Avenue. Motion carried on a voice vote.

CONSIDER REQUEST FROM THE RICHLAND HOSPITAL TO PARK THE MRI TRAILER ON PARK STREET UNTIL THE CONCRETE PAD IS READY NEXT TO THE HOSPITAL: Motion by Coppernoll, second by Tepley, to approve the request from the Richland Hospital to park the MRI trailer on Park Street until the concrete pad is ready next to the hospital. Motion carried on a voice vote.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ENACTING AMENDMENT TO ORDINANCE CHAPTER 101.23 RELATED TO DISABLED, INOPERABLE, INCOMPLETE, OR UNREGISTERED VEHICLES: Attorney Jay Robb explained that this update makes clear the current regulations. It also updates the penalties for violating the ordinance. Violators can request a 14-day extension. Motion by Wertz, second by Tepley, to suspend the rules, waive the reading, and enact Ordinance 2019-11 related to disabled, inoperable, incomplete, or unregistered vehicles. Motion carried 8-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ENACTING AMENDMENT TO ORDINANCE CHAPTER 420 ADOPTING WISCONSIN ADMINISTRATIVE CODES RELATING TO STRUCTURES AND DWELLINGS AND PROVIDING FOR ADMINISTRATION AND ENFORCEMENT OF SUCH CODES: Attorney Robb explained that Tracy Johnson, the city’s building inspector, has requested that the city pass the state administrative codes relating to structures and dwellings. These codes deal with electrical, uniform dwelling, smoke detectors, commercial building and HVAC, historic building, existing building, and uniform plumbing. Attorney Robb stated that enacting the state’s administrative code would put the city on a level playing field with other municipalities.

Aldersperson Wertz raised a question about the fee structures being charged for permits. Motion by Wertz, second by Wallace, to postpone this agenda item. Motion to postpone carried on a voice vote.

CONSIDER APPROVAL OF LIST OF ELECTION WORKERS FOR 2020-2021 FROM THE DEMOCRAT AND REPUBLICAN PARTIES: Clerk/Treasurer Melinda Jones advised that a list of potential poll workers from the respective parties is required by the state. Motion by Collins, second by Wertz, to approve the list of election workers for 2020-2021 from the Democrat and Republican parties. Motion carried on a voice vote.

CONSIDER APPROVAL OF PROPOSAL TO DO WATER AND SOIL TESTING AT 190 N. ORANGE STREET: Mayor Kaufman explained that there are four monitoring wells at the location, three of which have been located. Kaufman said the DNR wants one water sample from each of the four monitoring wells. If the other three can't be located, three other monitoring wells will need to be installed. Kaufman said the DNR also wants three soil samples from areas of contamination. The city has requested proposals to conduct the monitoring work. Two proposals were received. Motion by Collins, second by Ewing, to accept the proposal from MSA a conduct the monitoring work at a cost up to \$9,100. Motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION APPROVING SPECIAL ASSESSMENTS: Clerk/Treasurer Jones explained that this is an annual procedure that allows the city to place outstanding utility or other bills owed to the city on the tax roll. Motion by Tepley, second by Coppernoll, to approve the resolution approving special assessments.

CONSIDER APPROVAL OF RESOLUTION APPROVING LIST OF FINANCIAL INSTITUTIONS: Jones said this is an annual resolution that identifies the banking institutions the city will utilize in the next year. Motion by Collins, second by Cox, to approve the resolution approving the list of financial institutions. Aldersperson Ewing abstained from the vote. Motion carried on a voice vote.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: None

PAYMENT OF MONTHLY BILLS: Motion by Cairns, second by Ewing, to pay the bills. Motion carried 8-0 on a roll call vote.

PUBLIC COMMENTS: Keith Behling of the Richland County Rotary Club expressed his appreciation of the City Utility and other city departments for their assistance in preparing for the annual Rotary Lights display. Behling announced the lights will be open each night from November 27th through December 31st.

MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS: Mayor Kaufman reported that the Richland School District is interested in transferring ownership of Stori Field to the city in exchange for the city providing maintenance to Hive Drive. Aldersperson Cox reported that the ADRC will be sponsoring a 1-act play on December 12th at the community center dealing with dementia. The public is welcome to attend. Aldersperson Coppernoll congratulated Beverly Harper for participating in the state high school swim meet.

DEPARTMENTS AND UTILITY REPORTS: Clerk/Treasurer Jones announced that candidacy papers will be available starting December 1st. They are due by January 7th. Council representatives whose seat will be decided are Cox, Wertz, Collins, and Cairns. The mayor's seat will also be decided in the spring. If a primary is needed, that will be held February 18th. The Spring General Election will be held April 9th. Jones reminded residents that Alternate Side Parking will begin on December 1st. Finally, a special council meeting will be held on Tuesday, December 10th, with the primary purpose of approving the 2020 city budget.

ADJOURN: Motion by Cox, second by Tepley, to adjourn. Motion carried unanimously on a voice vote at 8:59 PM.

Minutes respectfully submitted by Aaron Joyce, Deputy Clerk/Treasurer