

REGULAR MEETING OF THE COMMON COUNCIL

October 15, 2019

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, October 15, 2019 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Karin Tepley, Aaron Ewing, Ryan Cairns, Scotty Wallace, John Collins, Travis Wertz, Diane Cox, and Todd Coppernoll were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Collins, second by Wertz to waive the reading of the minutes of the October 1st meeting and approve said minutes as presented. Motion carried unanimously on a voice vote.

Motion by Wertz, second by Cox to approve the agenda with items 10a and 12 deleted. Motion carried unanimously on a voice vote.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Kaufman reported a thank you from the family of Anita Tyler. There was a walk through at the Aquatic Center construction site. The project is 3-4 weeks behind due to wet weather.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: There were no concerns brought forward.

PROCLAMATION FOR EAGLE SCOUT SHANE PEPICH: Mayor Kaufman read and presented Shane Pepich a proclamation for his achievement as an Eagle Scout. Pepich's service projects included building two kiosks on the Ocooch Mountain Bike Trails and installing two bicycle maintenance stations, one by the aquatic center and the other along the Pine River Bike Trail. Pepich is a member of Boy Scout Troop 81 of the Glacier's Edge Council. November 9, 2019 has been proclaimed "Shane Pepich Day".

CONSIDER APPROVAL OF CONTRACT WITH VIERBICHER FOR AN INCOME SURVEY OF 7TH AND 8TH STREETS IN ANTICIPATION OF GRANT APPLICATIONS FOR 2021 AND 2022 RECONSTRUCTION PROJECTS: Matt Muchow of Vierbicher stated that the estimated cost of the 8th Street project is \$1.3-million and the 7th Street project is \$1-million. They would both be complete reconstruction with storm sewer, sanitary sewer, and water utilities included. One of the funding options is a CDBG Public Facilities grant. Typically, a 50% matching grant, the CDBG program increased the funding possibility to a 66% match and raised the maximum award from \$500,000 to \$1-million. To qualify, 51% of those residing in the project area need to be in the low to moderate income category. The proposed survey would help determine the city's eligibility for that funding source. The application deadline is May 2020. The contract with Vierbicher to administer the survey would cost \$1,200. Motion by Collins, second by Coppernoll, to award Vierbicher with a contract in the amount of \$1,200 to conduct an income survey of 7th & 8th Streets. Motion carried 8-0 on a roll call vote.

PARK BOARD / PROPERTY COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF BID FOR FURNACE & AIR CONDITIONING CONTRACT: Dave Fry reported the most recent 3-year contract expired in August. The latest

request for bids netted one bid from Klingaman Heating & Cooling in the amount of \$3,250. Motion by Wallace, second by Ewing, to approved the bid from Klingaman Heating & Cooling for furnace & air conditioning maintenance in the amount of \$3,250. Motion carried 7-1 on a roll call vote, with Alderperson Wertz dissenting.

CONSIDER APPROVAL OF PURCHASING BLEACHERS: Dave Fry explained that the city's insurance company is requesting that the current bleachers in the parks be replaced because they have no hand rails or backing. \$15,000 was put into the current budget to replace three bleachers. Three additional replacement bleachers will be budgeted for 2020. Fry said the lowest bid for the first three replacement bleachers was \$14,398. The old bleachers will be sold. Motion by Wertz, second by Tepley, to purchase three bleachers at a cost of \$14,398. Motion carried 8-0 on a roll call vote.

CONSIDER APPROVAL OF CHANGE ORDER #2 EXPENSE FOR GRAVEL UP TO \$1,000.00 AT AQUATIC CENTER: Motion by Wertz, second by Cox, to approve Change Order #2 for gravel fill at the aquatic center in the amount of \$1,000.00. The gravel would be used to help with drainage at the facility. Motion carried 7-1 on a roll call vote, with Collins dissenting.

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF SNOW PUSHER FOR STREET DEPARTMENT USING FUNDS FROM THE EQUIPMENT RENTAL ACOUNT: Motion by Cairns, second by Collins, to approve the purchase of a snow pusher from Martin Equipment in the amount of \$9,399 from the department's Equipment Rental Account. Motion carried 8-0 on a roll call vote.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF TEMPORARY "CLASS B" (WINE) AND CLASS "B" (BEER) LICENSES FROM THE AD GERMAN WAREHOUSE CONSERVANCY, INC. FOR A GRANT MATCHING CELEBRATION TO BE HELD ON NOVEMBER 8, 2019 AT 177 E. HASELTINE OR 316 S. CHURCH ST.: Motion by Coppernoll, second by Cox, to approve Temporary "Class B" (wine) and Class "B" (beer) licenses from the AD German Warehouse Conservancy, Inc. for a grant matching celebration to be held on November 8, 2019. Motion carried unanimously on a voice vote.

PLAN COMMISSION / ETZ BOARD RECOMMENDATIONS

CONSIDER APPROVAL OF CONDITIONAL USE PERMIT APPLICATION FROM WALSH'S ACE HARDWARE FOR A NEW BUILDING IN THE COMMERCIAL DISTRICT THAT WOULD BE USED FOR STORAGE AND SOME ASSEMBLY: Motion by Wertz, second by Collins, to approve a conditional use permit application from Walsh's Ace Hardware for a new building in the Commercial District that would be used for storage and some assembly. Motion carried unanimously on a voice vote.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ENACTING AMENDMENT TO ORDINANCE CHAPTER 475 EXTRATERRITORIAL ZONING RELATED TO FARMLAND PRESERVATION REQUIREMENTS: Motion by Wertz, second by Collins, to suspend the rules, waive the reading and enact the amendment to Ordinance Chapter 475 Extraterritorial Zoning related to Farmland Preservation requirements.

Aldersperson Collins said that there are 18 farmers in Richland Township that this affects. Motion carried 8-0 on a roll call vote.

CONSIDER APPROVAL OF CONTRACT TO LEASE TABULATOR FOR PAPER ELECTION BALLOTS WITH COMMAND CENTRAL: Mayor Kaufman stated that it is becoming more difficult to find poll workers. The tabulator would electronically count ballots and print results when voting is complete. This would greatly reduce the amount of time poll workers spend counting paper ballots. Clerk/Treasurer Melinda Jones stated that tabulator is not connected to the internet and is secure from remote tampering. The proposed lease is for \$0 with a \$300 annual maintenance fee. Motion by Cox, second by Coppernoll, to approve a contract with Command Central to lease a tabulator for paper ballots. Motion carried 8-0 on a roll call vote.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: none

PAYMENT OF MONTHLY BILLS: Motion by Cairns, second by Ewing to pay the bills as presented. Motion carried 8-0 on a roll call vote.

PUBLIC COMMENTS: none

MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS: Mayor Kaufman reported that the dialysis center is currently being reviewed by the Wisconsin DNR. Kaufman also encourages residents to clear their sidewalks of hazards like walnuts, stones, or gravel. Aldersperson Collins said he is pleased with the recently completed street projects. Aldersperson Cairns reported that the budget process is continuing. He added that the Budget & Finance Committee will soon be addressing delinquent accounts. Aldersperson Wertz said that despite the ordinance that's being developed related to disabled, inoperable, incomplete, or unregistered vehicles, there are current ordinances in place that prohibit such items. Wertz advised that increased penalties are being planned for the proposed ordinance and people in violation should consider cleaning up their properties before it is enacted. Aldersperson Cox reminds residents of the change to Alternate Side Parking. The new dates are December 1st through February 28th. Aldersperson Coppernoll reported that one of the fire department trucks will need to be replaced.

DEPARTMENTS AND UTILITY REPORTS: Utility Commission President Rod Perry reported that the construction of the new water reservoir is continuing. Perry also thanked the city for the good work that was done on the Haseltine Street project. Zoning Administrator Bill McCorkle reported that the Haseltine Street project isn't officially done until the "road closed" signs are removed. UW-Platteville Richland Dean Brandon Fetterly invited city officials to an enrollment meeting on October 21st. Dave Fry reported that roads in the cemetery have received a blacktop overlay. Melinda Jones reported the city received one proposal for the taxi service and the council will consider it at a future meeting.

ADJOURN: Motion by Cox, second by Tepley, to adjourn. Motion carried unanimously on a voice vote.

Minutes respectfully submitted by Aaron Joyce, Deputy Clerk/Treasurer