

REGULAR MEETING OF THE COMMON COUNCIL

September 3, 2019

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, September 3, 2019 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Diane Cox, Todd Coppernoll, Karin Tepley, Aaron Ewing, Ryan Cairns, Scotty Wallace, and John Collins were present. Travis Wertz was absent. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Collins, second by Cox to waive the reading and approve the minutes of the regular council meeting on August 20th. Motion carried on a voice vote without opposition.

Motion by Collins, second by Tepley to approve the agenda with number 12 being removed. Motion carried on a voice vote without opposition.

MAYOR AND ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Kaufman reported that young people have been riding their bicycles on the downtown sidewalks. It is a major safety concern as people come out of businesses onto the sidewalk. There is a city ordinance that prohibits riding bikes on sidewalks downtown.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Zoning Officer Bill McCorkle reported that the remaining curb & gutters on the Haseltine Street project were scheduled to be completed this week, and sidewalks and driveways are scheduled to be completed next week. Paving is scheduled for the week of September 16th.

TREASURER'S REPORT: The report for August 2019 with the month end balance is as follows:

General Fund	365,327.63
State Pool - Account # 1	2,551,894.90
Money Market Tax Acct.	17,120.58
State Pool – Account #2 Long Term Care	569,264.00

Restricted Funds:

CDBG - Housing RLF	116,093.97
Revolving Loan Fund- Savings	792,471.21
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	285,783.31
Landfill Care - CD	290,503.71
Library Checking	320,660.86
Room Tax	83,959.25
State Pool #3 TIF-Panorama Estates	207.57
State Pool #5 TIF-Affordable Housing	962,467.88
State Pool - Account # 6 - TIF - 2-5	107,059.56

Committed Funds:

State Pool - Account # 4 - Project Carryover 12,090,080.50

Assigned Funds:

Cemetery	4,706.90
Park / Community Center	8,896.04
Park and Rec Checking	930.04
Aquatic Center	42,800.12

CITY UTILITIES:

Electric Utility Fund	33,583.27
Electric Unrestricted Funds	52,204.33
Water Utility Fund	284,919.95
Water Utility Unrestricted Funds	86,026.85
Waste Water Utility Fund	70,393.77
Waste Water Unrestricted Funds	50,618.74

RESTRICTED FOR PROJECTS:

Electric	647,216.77
Water	462,251.30
WWTP	4,055,030.13

Motion by Coppernoll, second by Collins to approve the treasurer's report. Motion carried on a voice vote without opposition.

CONSIDER APPROVAL OF RESOLUTION APPLYING FOR A DNR URBAN FORESTRY GRANT IN THE AMOUNT OF \$25,000 FOR THE ASH TREE REMOVAL PROJECT: Parks & Grounds Superintendent Dave Fry reported that a resolution reflecting the city's intent to apply for a grant is needed in order to turn in the application to the state. Fry said that labor alone to remove the Ash trees in 2018 was \$141,970.37. There are approximately 225-250 Ash trees remaining that need to be removed in the next two years. The city is not able to replant a tree for every one that is removed. Motion by Cox, second by Wallace to approve the resolution applying for a DNR Urban Forestry grant up to \$25,000 for the Ash Tree project. Motion carried on a voice vote without opposition.

CONSIDER APPROVAL OF PAY APPLICATION #2 FROM BRICKL BROS FOR WORK ON THE AQUATIC CENTER IN THE AMOUNT OF \$255,422.72: Motion by Cairns, second by Cox to approve the pay application #2 from Brickl Bros for work on the aquatic center in the amount of \$255,422.72. Motion carried 7-0 on a rollcall vote.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

DISCUSSION ON DEVELOPING A DEER MANAGEMENT PLAN: Greg Dettman lives on E. 5th Street. He stated that deer are causing financial hardships for property owners. Dettman said that many people are illegally feeding deer in the city. Alderperson Collins said City Ordinance 2014-5 Chapter 271 allows a 300-foot archery or crossbow hunting distance with permission from neighbors. Collins said it isn't utilized often, but it does exist. Additionally, Collins developed a deer

maintenance ordinance for archery or crossbow hunting on public lands based on a similar ordinance in the City of Portage. These properties include the industrial parks, the city landfill, and the property behind the cemetery. Alderperson Cox reported that the Public Safety Committee has been considering deer maintenance ideas for some time and are looking at where hunting should be allowed. Alderperson Coppernoll reported that the DNR believes Richland County has three times the amount of deer the agency considers safe for the species. He reiterated that feeding deer is not allowed by state law. It was also brought up that planting undesirable plants or erecting fences have also proven to be somewhat effective in preventing deer. No action was taken.

CONSIDER APPLICATION FOR TEMPORARY CLASS “B” (BEER) AND “CLASS B” (WINE) RETAILER’S LICENSE FROM KNIGHTS OF COLUMBUS FOR A HOLY GHOST BINGO COMEDY SHOW TO BE HELD ON NOVEMBER 2, 2019 AT THE AUDITORIUM, 182 N. CENTRAL AVE: Motion by Coppernoll, second by Cox to approve a Temporary Class “B” (beer) and “Class B” (wine) retailer’s license from Knights of Columbus for a Holy Ghost Bingo comedy show to be held on November 2, 2019 at the Auditorium, 182 N. Central Avenue. Motion carried on a voice vote without opposition.

CONSIDER APPLICATION FOR TEMPORARY CLASS “B” (BEER) RETAILER’S LICENSE FROM RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR A CHRIS KROEZE CONCERT AT THE AUDITORIUM, 182 N. CENTRAL AVE. ON OCTOBER 4, 2019: Motion by Coppernoll, second by Tepley to approve a Temporary Class “B” (beer) retailer’s license from Richland County Performing Arts Council for a Chris Kroeze concert at the auditorium, 182 N. Central Avenue on October 4, 2019. Motion carried on a voice vote without opposition.

RAPID RESPONSE TEAM RECOMMENDATIONS:

CONSIDER APPROVAL OF AGREEMENT WITH RICHLAND COUNTY FOR THE PURPOSE OF ECONOMIC DEVELOPMENT: Mayor Kaufman reported that the city and county have been working for several months on a plan to hire a full-time economic development director. The individual would be considered a county employee, and the estimated budget of \$130,000 would be split 60% by the county and 40% by the city, with the city providing office space. The supervision of the employee would be by 3 voting board members (one each from the city, county, and Southwest Partners or a member at large) and 4 non-voting advisory board members. Alderperson Cairns said the model being brought forward is similar to one used in Green County. Motion by Cairns, second by Collins to approve the job description and economic development agreement with Richland County, with the Economic Development Director reporting to the County Administrator and, if needed, the County Finance & Personnel Committee. Collins stated he believes the roughly \$52,000 cost to the city is a lot considering there is little disciplinary oversight of the individual. Alderperson Tepley expressed her concerns that the 3-person voting board could compromise or stagnate economic development efforts if they are not committed to the idea. It was stated that economic development contract would exist for 10 years under the plan regardless of who is on the board. Motion carried 7-0 on a rollcall vote.

DISCUSSION ON POSSIBILITY OF DRAFTING AGREEMENT WITH RICHLAND COUNTY TO TAKE OWNERSHIP OF STREETS AT THE UW-PLATTEVILLE RICHLAND CAMPUS:

Mayor Kaufman explained that the driveways and bridges at the campus are in need of repair. There is grant money available to the city for street repairs; however, the property is owned by the county. UW-Platteville Richland Dean Brandon Fetterly said the property is currently maintained by university employees. Mayor Kaufman has spoken to the Richland County Highway Commissioner about the idea. Kaufman said the commissioner will come to a future council meeting to discuss the proposal.

CONSIDER AMENDMENT TO THE RULES OF THE COMMON COUNCIL CHANGING TIME AND/OR DAY OF COUNCIL MEETINGS: Alderperson Collins said there was no consensus to change the time and/or date of council meetings to avoid a monthly conflict with the Richland County Board meeting on the third Tuesday evening of the month. It was noted that the Richland Center City Council has long held meetings on the first and third Tuesdays of the month and it wasn't until recently that the county board went to exclusive night meetings. The council took no action on this agenda item.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, AND BOARDS AND CONFIRM APPOINTMENTS:

UTILITY COMMISSION ELECTION: Alderperson Collins nominated Lenny Schaub for reappointment to the Utility Commission. Alderperson Tepley seconded the motion. No other nominations were received. Collins moved to close the nominations and cast a unanimous ballot for Lenny Schaub. Alderperson Cox seconded. The motion was approved 7-0 on a rollcall vote.

POLICE COMMISSION APPOINTMENTS: Mayor Kaufman has approached multiple individuals to fill a current vacancy on the Police Commission: Mark Jelinek, Bruce Kaasa, and John Cler. Kaufman stated that he was comfortable with any of the three candidates. Motion by Coppernoll, second by Cox to approve John Cler to the Police Commission. Motion carried 7-0 on a rollcall vote.

PAYMENT OF MONTHLY BILLS: Motion by Cairns, second by Tepley to pay the bills with the added bill of \$4,507,286.56 to Community First Bank. Motion carried 7-0.

MAYOR & ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS: Mayor Kaufman said that anyone interested in helping to clean gravestones can contact the Parks & Grounds Department. Alderperson Collins said the bike trail is not open to ATV/UTV use. He also said there is currently no connection between Bohmann Drive and Sextonville Road, and if the city pursues that path, it will have to consider widening the sidewalk in that section to 10-feet if the DOT allows. Alderperson Cox stated that she has received complaints of litter along the streets. Alderperson Coppernoll reported there have already been complaints of speeding in school zones and drivers ignoring lights and stop signs on school buses. Alderperson Tepley urged motorists to be aware of campus students crossing Highway 14 near the dorms. Tepley also said maintenance on the bike trail needs to be kept up and will look at possible funding options.

DEPARTMENTS & UTILITY REPORTS: City Clerk/Treasurer Melinda Jones reported that the state has given the city the go-ahead to post its taxi request for proposal on the state's Vendor Net system. The state has also approved the contact to move forward with Omni Associates to develop the terminal building design for the Richland Center Airport. Utility Commission President Rod Perry complimented the city on the new pedestrian crossing signs.

ADJOURN: Motion by Cox, second by Tepley to adjourn. Motion approved unanimously on a voice vote at 9:26 PM.

Minutes respectfully submitted by Aaron Joyce, Deputy Clerk/Treasurer