

REGULAR MEETING OF THE COMMON COUNCIL

April 2, 2019

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, April 2, 2019 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Kathy Troxel, John Collins, Travis Wertz, Diane Cox, Marsha Machotka and Karin Tepley. Ryan Cairns and Justin Lockwood were absent. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Collins to waive the reading and approve the minutes of the last meeting. Motion carried.

Motion by Cox, second by Tepley to approve the agenda with item #9 moved after #11. Motion carried.

MAYOR AND ALDERPERSON CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Diane Cox requested the volunteers that demolished the pool be recognized at the next meeting.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Rod Perry said the Utility Commission opened bids for the reservoir project which is under budget.

TREASURER’S REPORT: The report for March 2019 with the month end balance is as follows:

General Fund	341,621.58
State Pool - Account # 1	3,077,052.02
Money Market Tax Acct.	17,175.12
State Pool – Account #2 Long Term Care	563,465.45

Restricted Funds:

CDBG - Housing RLF	120,387.52
Revolving Loan Fund- Savings	786,399.64
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	284,724.37
Landfill Care - CD	290,503.71
Library Checking	447,231.06
Room Tax	63,614.31
State Pool #3 TIF-Panorama Estates	0.00
State Pool #5 TIF-Affordable Housing	952,664.13
State Pool - Account # 6 - TIF - 2-5	73,878.24

Committed Funds:

State Pool - Account # 4 - Project Carryover	3,318,536.83
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Assigned Funds:

Cemetery	4,704.98
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Park / Community Center	34,600.64
Park and Rec Checking	2,656.70
Aquatic Center	1,015.46

CITY UTILITIES:

Electric Utility Fund	112,310.71
Electric Unrestricted Funds	52,204.33
Water Utility Fund	130,648.01
Water Utility Unrestricted Funds	86,026.85
Waste Water Utility Fund	123,363.88
Waste Water Unrestricted Funds	50,618.74

RESTRICTED FOR PROJECTS:

Electric	766,050.28
Water	766,252.33
WWTP	4,517,214.22
USDA Loan	509,000.00

Motion by Machotka, second by Cox to approve the treasurer’s report. Motion carried.

FINANCE COMMITTEE APPROVAL:

CONSIDER PURCHASING SERVER FOR CLERK’S OFFICE: Jason Marshall from Computer Doctors was present to inform the Council that the current server is 5 years old and runs a 2008R2 operating system that will not be supported past January of 2020. The proposal is for \$9536.78. He reviewed the optional item which is an exact image backup of the server that would be placed at the community center and the cost is \$675.51. The community center is looking to install security cameras that could also be stored on this box. The labor would not exceed \$1000.00. Rod Perry stated the Utility would be interested in the backup option as well. Motion by Wertz, second by Cox to approve the purchase of the server at \$9536.78, the backup system at \$675.51 and \$1000.00 of labor for installation. Motion carried 6-0.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER OPENING UP ALL CITY STREETS TO BE ATV/UTV ROUTES (Requires a future Ordinance change if for final approval): Alderperson Machotka reported that public safety discussed this and that with the current routes, businesses within the downtown are not accessible to ATV/UTVs. Chief Clements did not want to open up the one block section of Court Street between Jefferson and Main Streets due to the limited visibility when crossing Main Street. She stated that within the last year there has only been one complaint of speeding however, the person complaining called in 10 minutes after the ATV went through. Mr. Kevin Jasper from the Dayton Ridge Runners reported that there is an Ordinance that has strict rules to abide by. Most of the surrounding cities and villages have opened up all streets for the routes and since it has been one year since the Council approved the initial Ordinance, they are asking for a review to open all of the Richland Center streets. Alderperson Cox noted that residents of Haseltine Street were opposed last year. Terms of the rules in the Ordinance were reviewed. Motion by Wertz, second by Machotka to have the City Attorney prepare an amended ordinance that is open to the entire city as a route except Court Street between Jefferson and Main Streets as well as East Haseltine Street. Motion carried via voice vote with no opposition.

CONSIDER APPROVAL OF RESOLUTIONS HONORING OUTGOING COUNCIL MEMBERS MARSHA MACHOTKA, KATHLEEN TROXEL, AND JUSTIN LOCKWOOD: Mayor Kaufman read the resolutions and thanked all three members for serving. Motion by Cox, second by Collins to approve Resolution 2019-1 honoring Marsha Machotka, Resolution 2019-2 honoring Kathleen Troxel and Resolution 2019-3 honoring Justin Lockwood. Motion carried unanimously via voice vote.

CONSIDER APPROVAL OF EXISTING EMPLOYER UPDATE RESOLUTION FOR THE WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM: Clerk Jones read the section from the Employee Trust Funds (ETF) Bulletin that states ETF is combining several documents into one document for ease of reference. No contract provisions from the contract between the Group Insurance Board and the participating health insurance providers have been changed. The resolution that the governing body signed is no longer is no longer correct, since that resolution states that the board agrees to abide by the terms of the health insurance provider contract and not this updated employer manual. Motion by Wertz, second by Cox to approve Resolution 2019-4. Motion carried via voice vote unanimously.

PAYMENT OF BILLS: Motion by Collins, second by Machotka to pay the bills. Motion carried 6-0.

ADJOURN: Motion by Machotka, second by Troxel to adjourn. Motion carried at 8:40 PM.

Minutes by Melinda Jones, City Clerk / Treasurer