

**REGULAR MEETING OF THE COMMON COUNCIL**

**March 19, 2019**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, March 19, 2019 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Kathy Troxel, Justin Lockwood, John Collins, Travis Wertz, Diane Cox, Marsha Machotka and Karin Tepley. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Collins to waive the reading and approve the minutes of the last meeting. Motion carried.

Motion by Tepley, second by Troxel to approve the agenda. Motion carried.

**CITY AND UTILITY DEPARTMENT CONCERNS:** Lenny Schaub, Chair of the Tourism Commission, reported that company is coming so we need to get prepared. In the past the Tourism Commission placed ads in many magazines but now they are working on digital ads. They have signed a contract for 3 years to work with Discover Wisconsin. Film crews will be in town taping and doing interviews this year with the shows being aired in 2020 and 2021. They plan on doing some historic buildings, the downtown, the warehouse, kayaking and biking along with various other items. He said this is a tremendous opportunity for us so he encouraged everyone to clean up their properties and put our best foot forward.

**CONSIDER APPROVAL TO BID THE EAST HASELTINE STREET RECONSTRUCTION PROJECT BETWEEN SHELDON AND EAST STREETS:** Matt Muchow from Vierbicher said the design is completed. He reviewed the project location map which shows approximately 1700 feet of full street replacement. An alternate will be the water way just north of Haseltine Street through private property and he reached out to the owners for an easement and all but one that he has not made contact with yet was agreeable to an easement. The Utilities will be replacing water and sewer and they are bidding this week under a separate contract. Mr. Muchow said a public meeting will be held in April. Motion by Machotka, second by Tepley to approve advertising for bids. Motion carried 8-0.

**CONSIDER APPROVAL OF DEVELOPER AGREEMENT AND SALE OF LAND ON ORANGE STREET TO TRACEY TROXEL AND TNT GYMNASTICS LLC:** Alderperson Collins reported the property to sell is on the West side of Orange Street north of Our House Assisted Living and is a contaminated soil site. The city has been working with MSA, did soil samples and will file a remediation plan with the DNR. Attorney Robb stated the developer agreement lays out the responsibility of the new owner to work with the DNR, there is no access off of Orange Street, and 5' wide sidewalks are required along Orange Street. Alderperson Collins reported that the RDA still has to approve the outside of the building, color and design before the land can be transferred. Motion by Collins to approve the developer agreement and sale of land after the RDA approves the building design. Machotka seconded and the motion carried 8-0.

**CONSIDER PETITION FROM LORI AND CARY NORMAN FOR DE-ANNEXATION OF PARCEL LOCATED AT 26136 EXECUTIVE LANE:** Discussion took place on the

Normans not having any city services versus the possibility of setting a precedent and decreasing rather than increasing the tax base. Each Alderperson had the chance to speak. Mr. Norman stated that he appreciates the consideration and at the time he of annexation he took everyone for their word of 1500 housing units along with retail being planned to the east of his property. Motion by Machotka not to proceed with drafting a de-annexation ordinance. Alderperson Troxel seconded and the motion carried 5-3 with Wertz, Collins, and Cairns dissenting.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF BID FOR POLICE DEPARTMENT SQUAD CAR:** Chief Clements reported that ads were in the paper and given to Fillback Ford, Sleepy Hollow Auto and Koenecke Ford but only Fillback turned in a bid. The Bid is for a 2020 Ford Explorer at a cost of \$33,734.56. The last squad was ordered in August of 2018 and not received until February of 2019 so he would like to order as soon as possible. There is \$47,000 in the budget for the squad and all of the equipment change over. He is not sure if the existing equipment will work with the new style of if new parts or equipment will have to be purchased. Motion by Lockwood, second by Collins to approve the bid from Fillback Ford in the amount of \$33,734.56. Motion carried 8-0.

**CONSIDER APPROVAL OF TRANSFERRING FUNDS FROM STATE POOL #4 (PROJECTS) FOR OTHER USES:** The street projects and equipment needed that is outlined in the remaining 3 years of the 5-year plan were reviewed. Some of the funds for these items is kept in State of WI Investment Pool account #4. In lieu of borrowing for the all of the planned projects, no action was taken to re-allocate funds from this account. Alderperson Wertz asked that the funds be spent as designated as soon as possible.

**CONSIDER APPROVAL OF TRANSFERRING REMAINING FUNDS IN POOL #3 TO PAY DOWN THE STATE TRUST FUND LOAN:** Clerk Jones reported that the Panorama Estates project which is Tax Increment District #6 is complete and there are no outstanding payments due. Part of the project was paid for with a State Trust Fund Loan which is at 3.5% interest is higher than the 2.47% interest earned in the saving account. She felt it was in the best interest of the city to pay the loan down with the remaining balance of approximately \$158,000.00. Motion by Machotka, second by Collins to transfer the remaining balance from State Pool #3 to the State Trust Fund Loan. She stated in Pool #4 there are undesignated funds from interest and 2018 projects/equipment purchases that could be applied to this loan as well of approximately \$74,000.00. Machotka amended the motion to include the undesignated interest of approximately \$74,000 to be added to the Trust Fund Loan principal payment. Collins seconded and the motion carried 8-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF APPLICATION FOR A TEMPORARY CLASS “B” BEER AND A “CLASS B” WINE LICENSE FROM THE GREATER RICHLAND AREA CHAMBER OF COMMERCE FOR A SPRING SOCIAL ON MARCH 22, 2019 AT THE WHITE HOUSE BANQUET HALL AT 1450 VETERANS DRIVE:** Motion by Machotka, second by Cox to approve the application. Motion carried.

**CONSIDER APPROVAL OF APPLICATION FOR A TEMPORARY CLASS “B” BEER LICENSE FROM THE RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR A SCOTT & KELLY COPPERNOLL BENEFIT CONCERT ON MARCH 30, 2019**

**AT 182 NORTH CENTRAL AVE.:** Motion by Cos, second by Lockwood to approve the license. Motion carried with Tepley not voting.

**CONSIDER APPROVAL OF APPLICATIONS FROM THE A.D. GERMAN WAREHOUSE CONSERVANCY INC FOR TEMPORARY CLASS “B” BEER LICENSES FOR APRIL 5, APRIL 12, AND APRIL 26, 2019 AT 177 E HASELTINE STREET AND 316 S CHURCH STREET:** Motion by Machotka, second by Cox to approve the licenses. Motion carried.

**CONSIDER APPROVAL OF APPLICATION FROM RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR A TEMPORARY CLASS “B” BEER AND A TEMPORARY “CLASS B” WINE LICENSE FROM ST. MARY OF THE ASSUMPTION FOR THE 20<sup>TH</sup> ANNUAL SPORTSMAN EXTRAVAGANZA ON APRIL 13<sup>TH</sup> AT THE COMMUNITY CENTER 1050 N. ORANGE STREET:** Motion by Machotka, second by Collins to approve the license. Motion carried.

**PAYMENT OF BILLS:** Motion by Wertz, second by Machotka to pay the bills. Motion carried 8-0.

**ADJOURN:** Motion by Cox, second by Collins to adjourn. Motion carried at 8:50 PM.

Minutes by Melinda Jones, City Clerk / Treasurer