

REGULAR MEETING OF THE COMMON COUNCIL

November 6, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, November 6, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Kathy Troxel, Justin Lockwood, John Collins, Travis Wertz, Diane Cox, and Karin Tepley were present. Alderperson Marsha Machotka was absent. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

APPROVE AGENDA: Motion by Troxel, second by Collins to approve the agenda with item numbers 7, 12a and 14 removed. Motion carried.

PUBLIC COMMENTS: Carey Norman spoke on his opinion of the proposed pool and the cost. Ed Pulvermacher complimented the City on the Westside Drive project and that the proposed aquatic center should be put in the proper perspective. He thought the extra million dollars of cost could be put to better use within the city. Amber Wanless supports the idea of a new pool and a little extra to bring people into the community. Joel Rewald spoke on giving the citizens a say via a referendum for the new aquatic center which was not done by the council.

MAYOR AND ALDERPERSON CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Justin Lockwood would like to consider a City Manager discussion on the next personnel meeting agenda and John Collins seconded.

CONSIDER REQUEST OF THE A. D, GERMAN WAREHOUSE CONSERVANCEY, INC. TO REPLACE A SECTION OF SIDEWALK ALONG CHURCH STREET IN FRONT OF THE WAREHOUSE WITH MARKED PAVERS LISTING THOSE WHO MAKE DONATIONS: Motion by Collins, second by Tepley to approve to accept the proposal. Collins amended the motion to approve the project at no cost to the City. Motion carried.

REDEVELOPMENT AUTHORITY RECOMMENDATIONS:

CONSIDER APPROVAL OF DEVELOPER AGREEMENT AND SALE OF CITY OWNED LAND ON ORANGE STREET TO JNB SENIOR 4, LP FOR THE DEVELOPMENT OF SENIOR HOUSING BETWEEN THE PHONIX CENTER AND OUR HOUSE: Alderperson Collins stated that Mr. Fritz was not able to attend the meeting tonight but he would be here at the next meeting. No action was taken.

DISCUSSION ON COUNTY 911 AND COMMUNICATION SYSTEMS. No discussion or action took place.

PARK BOARD/PROPERTY COMMITTEE RECOMMENDATION: Fundraising efforts and cutting costs were discussed at the last ad hoc meeting. David Cameron from ADCI stated cost savings efforts were only having one diving board for the time being, reducing the number of tables with umbrellas, recreation features, material alterations, etc. that could be donated or added at a later date. Once a contract has been signed some of these items could be discussed. If drastically changing scope of the project are made the project will have to be re-bid. The total project budget was at \$4.7 million that included soft costs and contingency. The bid came in for

construction only came in over \$5 million making the total project about \$900,000 over budget. Donations of pumps, concrete and rebar from local businesses were not included in the bid. Mr. Cameron said he thinks the committee can reduce costs to bring the project closer to the budget without changing the scope. It was stated that in the City's 5-year plan there is \$3.5 million for a new pool in 2020. Motion by Collins, second by Cairns to postpone to the next meeting of 11/20/2018. Motion carried 7-0

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$509,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS OF THE CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS: The loan is through the USDA Rural Development and was part of the plan for Westside Drive from the beginning. The city has to approve the loan in order to obtain the grant. Motion by Lockwood, second by Collins to approve the resolution. Motion carried 7-0.

CONSIDER MOVING THE TOURISM COORDINATOR POSITION FROM THE MUNICIPAL BUILDING TO THE DEPOT: Motion by Tepley, second by Troxel to approve moving the tourism coordinator to the depot. Motion carried.

DISCUSSION ON FEE CHARGED FOR LIQUOR LICENSES: Discussion on the types of liquor licenses available and the costs. The request is from Added Touch Floral to sale of wine at the floral shop and they are asking for a lower price for the license. This will be on the next agenda so no action was taken.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF APPLICATION FOR A TEMPORARY CLASS "B" AND "CLASS B" LICENSE FROM RICHLAND CENTER PERFORMING ARTS COUNCIL ON DECEMBER 14, 2018 AT 182 N. CENTRAL AVE.: Motion by Cox, second by Collins to approve the application. Motion carried.

CONSIDER APPROVAL OF NEW LEASE WITH U.S. CELLULAR: Attorney Robb stated the current lease that the US Cellular tower is located on City property is dated January 1996 at \$6000 per year for 5 years. There are also 4 more renewals within the lease as well as an access easement. There is no annual payment listed in the new lease amount or the number of years it remains in effect. The Sheriff's Department has radio equipment on the tower so that needs to be covered in the lease. This item should be placed on the next agenda.

CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH RICHLAND COUNTY FOR PLOWING: Attorney Robb stated this item was previously approved but Ben Southwick wanted something different in writing and drafted a different agreement. He stated that the attorneys are listed as signers and recommended it be the clerks. This item should be placed on the next agenda.

TREASURER'S REPORT: The report for October 2018 with the month end balance is as follows:

General Fund

461,449.37

State Pool - Account # 1	1,735,408.63
Money Market Tax Acct.	15,169.38
State Pool – Account #2 Long Term Care	558,016.05

Restricted Funds:

CDBG - Housing RLF	95,167.37
Revolving Loan Fund- Savings	782,700.86
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,651.94
Landfill Care - CD	290,503.71
Library Checking	172,852.68
Room Tax	61,568.67
State Pool #3 TIF-Panorama Estates	553,181.46
State Pool #5 TIF-Affordable Housing	943,450.70
State Pool - Account # 6 - TIF - 2-5	10,196.73

Committed Funds:

State Pool - Account # 4 - Project Carryover	3,814,715.82
--	--------------

Assigned Funds:

Cemetery	4,704.82
Park / Community Center	35,186.77
Park and Rec Checking	5,499.25
Aquatic Center	1,000.25

CITY UTILITIES:

Electric Utility Fund	72,177.81
Electric Unrestricted Funds	48,719.19
Water Utility Fund	50,039.76
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	15,921.41
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	861,126.46
Water	838,856.86
WWTP	4,516,663.34

PAYMENT OF MONTHLY BILLS: Motion by Lockwood, second by Tepley to approve the bills as presented. Motion carried 7-0.

Motion by Collins, second by Tepley to go into closed session pursuant to Wis. Stats. under 19.85 (1)(e) Investment of public funds regarding approval of installing water and sewer to the Agwoods property and/or building related to developer agreement with Mark Bassett d/b/a Jewell Hollow Woodcraft LLC. Motion carried.

Closed Session.

Motion by Collins, second by Cox to reconvene into open session. Motion carried.

Motion by Collins, second by Cox to approve the bid from Rynes Plumbing & Excavating in the amount of \$11,400 to be paid for from Contingency.

ADJOURN: Motion by Collins, second by Cox to adjourn. Motion carried at 9:42 PM.

Minutes by Melinda Jones, City Clerk / Treasurer