

REGULAR MEETING OF THE COMMON COUNCIL

October 2, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, October 2, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Kathy Troxel, John Collins, Travis Wertz, Diane Cox, Marsha Machotka and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed. Justin Lockwood and Ryan Cairns were absent.

APPROVE AGENDA: Motion by Collins, second by Tepley to approve the agenda with item number 13 removed. Motion carried.

PUBLIC HEARING, CONSIDER APPROVAL OF APPLICATION FROM RICHLAND CENTER BUILDING / TRIPLE S TRANSPORT LLC TO RENEW A CONDITIONAL USE PERMIT FOR AN OPEN SALES LOT OF STORAGE BUILDINGS, BARN, SHEDS, AND GARAGE PACKAGES AT 1651 US HWY 14 EAST: Clerk Jones stated this would be the 2nd renewal and the condition placed on both were no more than 25 buildings on site. She said the request is to renew for 5 years and no one contacted her with any comments. Mayor Kaufman asked 2 times if anyone wanted to speak during the public hearing. Hearing no one the public hearing was closed. Motion by Collins to approve the application for 5 years as written in the application. Troxel seconded and the motion carried by voice vote.

MAYOR AND ALDERPERSON CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Kaufman commented that a lot of young people have been bicycling on the downtown sidewalks and there is an ordinance that prohibits this. Clerk Jones will check with Terry Nelson to see if he has signs or can paint markings on the sidewalks as has been done in the past. Karin Tepley asked to check and see if there are pedestrian signs for crosswalks.

Travis Wertz asked that discussion on liquor license fees be on the next agenda.

DEPARTMENT HEAD CONCERNS: Martha Bauer, Library Director, reported that Karen Stoltz is the new Child Librarian.

TREASURER'S REPORT: City Clerk/Treasurer Jones presented the report for September 2018. The month end balance is as follows:

General Fund	480,563.32
State Pool - Account # 1	2,231,138.33
Money Market Tax Acct.	15,166.06
State Pool – Account #2 Long Term Care	557,076.51

Restricted Funds:

CDBG - Housing RLF	91,265.65
Revolving Loan Fund- Savings	771,618.75
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,651.94
Landfill Care - CD	290,503.71

Library Checking	171,001.32
Room Tax	64,373.48
State Pool #3 TIF-Panorama Estates	801,628.12
State Pool #5 TIF-Affordable Housing	941,862.20
State Pool - Account # 6 - TIF - 2-5	7,483.04

Committed Funds:

State Pool - Account # 4 - Project Carryover	3,816,376.99
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Assigned Funds:

Cemetery	4,697.49
Park / Community Center	35,160.28
Park and Rec Checking	4,653.23
Aquatic Center	1,000.22

CITY UTILITIES:

Electric Utility Fund	270,645.31
Electric Unrestricted Funds	48,719.19
Water Utility Fund	62,003.26
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	11,013.27
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	833,710.83
Water	983,804.40
WWTP	4,238,566.79

DISCUSSION ON URBAN DEER MANAGEMENT PLAN FOR THE CITY: COLLINS

Mr. John Cler said there are 63 deer per square mile within the county and the goal is 20. He said the Eau Claire management plan has been modified to fit Richland Center. Jay Muller mentioned that it has been tried before. The Police do not have time to enforce it and he asked who would do the enforcement. Alderperson Collins asked the council to review this and have it on the next agenda for discussion. No action was taken.

CONSIDER APPROVAL OF DRIVEWAY PERMIT APPLICATION FROM TIM MILLER AT 1200 ½ N. CHURCH STREET FOR A SECOND DRIVEWAY TO THE PROPERTY:

Alderperson Collins said there are two apartments and they are sharing a short driveway. Mr. Miller is the owner and would like a second driveway for his tenant. Dave Fry said he would take care of the tree in the boulevard since it was earmarked to be removed but Mr. Miller will have to take care of the stump and tree in the back yard. Motion by Collins, second by Wertz to approve the 2nd driveway. Motion carried by voice vote.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF APPLICATION FOR A TEMPORARY “CLASS B” WINE WALK LICENSE FROM RICHLAND REJUVINATES ON OCTOBER 26, 2018:

Motion by Machotka, second by Cox to approve the applications under Southwest Partners

instead of Richland Rejuvenates for 20 licenses. Machotka read the list of participating businesses. Motion carried by voice vote.

PARK BOARD RECOMMENDATIONS:

CONSIDER CHANGES TO ATV/UTV ROUTE TO ALLOW ALLISON PARK RESIDENTS ACCESS. THE PROPOSED ROUTE TRAVELS FROM THE INTERSECTION OF 8TH STREET AND MAIN STREET NORTH ON HWY 80 TO NORTH PARK, THROUGH THE PARK TO ELDON STORER DRIVE AND STOPPING AT FERN STREET. APPROVAL REQUIRES A FUTURE ORDINANCE

AMENDMENT: Mr. Todd Coppernoll said the Council can approve a route on a highway if the speed limit is under 35 mph. The access through the park would be limited to 10 mph and the access is for the local Allison Park residents only. Motion by Troxel to change the ATV/UTV route for Allison Park residents. Tepley seconded and the motion carried. Attorney Robb will draft the ordinance change that needs to be approved before the route can be used.

PAYMENT OF MONTHLY BILLS: Motion by Wertz, second by Collins to approve the bills as presented. Motion carried 6-0.

Motion by Collins, second by Tepley to go into closed session pursuant to Wis. Stats under 19.85 (1)(c) Consideration of employment, promotion, compensation or performance evaluation data and job descriptions of any city employee. The purpose of closed session relates to evaluations of employees related to their job description, possible job description changes and salary. Motion carried.

Closed Session.

Motion by Machotka, second by Tepley to reconvene into open session to vote on matters discussed in closed session. Motion carried.

Motion by Machotka to approve both job description changes as presented and include a \$5,000 per year increase for David Fry. The motion died for lack of a second. Motion by Collins, second by Wertz to approve the job description changes as presented. Motion carried 5-1 with Machotka dissenting.

ADJOURN: Motion by Machotka, second by Collins to adjourn. Motion carried at 9:25 PM.

Minutes by Melinda Jones, City Clerk / Treasurer