

ADJOURNED MEETING OF THE COMMON COUNCIL

August 21, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, August 21, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Kathy Troxel, Justin Lockwood, John Collins, Travis Wertz, Diane Cox, Marsha Machotka and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Collins to waive the reading of the minutes of the last two meetings in lieu of printed copies. Motion carried unanimously by voice vote.

APPROVE AGENDA: Motion by Wertz, second by Tepley to approve the agenda with item numbers 7 and 8a deleted also change #12a as a closed session item at the next meeting and the wages as open session item. Motion carried unanimously by voice vote.

Mayor and Alderpersons Concerns for a future meeting:

- Mayor Kaufman to consider approval of extending sewer and water to the Agwoods property in the industrial park north.
- Mayor Kaufman would like to discuss the county/city 911 communication system.
- Mayor Kaufman would like to consider action on junk and disabled vehicles and use the zoning administrator to assist in the process.
- Mayor Kaufman would like to consider action on the Kid's Stuff RLF.
- Mayor Kaufman would like the public safety to consider a stop sign on Westside Drive.
- Mayor Kaufman would like to have an announcement about the grocery store.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: DALE BENDER – REPORT ON THE LED LIGHTING PROJECT: Mr. Bender said in January of 2018 the lighting was completed to LED at all city buildings. The total cost was approximately \$97,000 that the Utilities paid \$27,448 and the rest was covered by a grant and loan. The initial estimate was a \$282,000 or a 27.67% in savings over 10 years. Now that we have a measure over 6 months, the Library is at a 28.5% savings, city hall at 25.26% and the dike lighting at 55.5% for an overall 29% savings so it looks like it is very close to being right on track with the estimates. The payback was estimated at 2.4 years.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF PAY REQUEST #3 FROM GERKE EXCAVATING FOR THE WESTSIDE DRIVE PROJECT IN THE AMOUNT OF \$199,088.57: Motion by Lockwood, second by Machotka to approve the payment of \$199,088.57. Motion carried 8-0.

CONSIDER APPROVAL OF CHANGE ORDER TO GERKE EXCAVATING CONTRACT FOR THE WESTSIDE DRIVE PROJECT TO REPAVE THE TRAIL BETWEEN GROVE STREET AND THE FOOTBRIDGE AT 2ND STREET: Dave Fry brought forward the poor shape of the sidewalk/trail section from Grove Street to the footbridge and asked if it could be fixed with the Westside Drive project. After checking with Vierbicher there is an estimate of \$4092.00 to pave a 10' wide section of trail with the street department

tearing out the old and constructing a new base. Clerk Jones checked with Cheryl Housley at the DNR on using grant funds from the existing contract to pay for part of the project and she will send in a request for a grant amendment. Motion by Lockwood, second by Machotka to approve the change order. Motion carried 8-0.

CONSIDER APPROVAL OF BUDGET AMENDMENT RELATED TO CONSTRUCTION OF A NEW AQUATIC CENTER: Clerk Jones stated since the city will be spending funds on the pool and it was not anticipated when preparing the 2018 budget, it is appropriate to do an amendment for \$3,000,000.00 of expenditures with the funds offset by proceeds from long-term debt. Motion by Wertz, second by Lockwood to approve the budget amendment. Motion carried 8-0.

CONSIDER HIRING A LICENSED WELL DRILLER OR PUMP INSTALLER TO ABANDON A WELL FOUND DURING CONSTRUCTION OF THE PANORAMA ESTATES PROJECT, IF IT IS NOT PAID FOR BY THE WI DEPARTMENT OF TRANSPORTATION: Steve Krueger stated that a well casing was found last week in front of the dorms under the sidewalk on property owned by the DOT. He said it has to be abandoned and he is in discussions with the DOT since they covered it up in 2013 with the HWY 14 project. The Finance Committee recommended up to a \$1500.00 expenditure to abandon the well if the DOT does not. Motion by Machotka, second by Cox to approve up to a \$1500.00 expenditure to abandon the well if the DOT does not cover the cost. Motion carried 8-0.

PUBLIC WORKS COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF AMENDMENT TO CONTRACT WITH TOWN & COUNTRY SANITATION: Town & Country Sanitation wants to have larger recycle bins and purchase equipment to have their employee stay in the truck with the arms reaching out to pick up the bin and dump it into the truck. Recycling would be picked up every other week and they will provide the totes. The contract will be amended for an additional 5 years with the same rates for 2019 and 2020. For the years 2021, 2022, and 2023 there will be no more than a 3% increase per year. Motion by Machotka, second by Troxel to approve the amendments. Motion carried 8-0.

UTILITY COMMISSION RECOMMENDATIONS:

CONSIDER WAIVING THE READING, SUSPENDING THE RULES AND ENACTING ORDINANCE RELATED TO LEAD SERVICE LINE REPLACEMENT: Steve Krueger, Water Superintendent, said the Utility Commission recommended approval of an ordinance requiring replacement of lead or galvanized service lines in certain circumstances. He stated there are programs available that could financially assist customers but the ordinance is needed in order to obtain some of the funds. Clerk Jones reported that funds are available from NHS if the applicant qualifies as well. Motion by Wertz to waive the reading, suspend the rules and enact ordinance 2018-2. Machotka seconded and the motion carried unanimously by voice vote.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF APPLICATIONS FOR TEMPORARY CLASS "B" LICENSES FROM RICHLAND REJUVINATES FOR A BEER WALK TO BE HELD ON SEPTEMBER 14, 2018 FROM 4PM TO 9PM: Motion by Machotka, second by Cox to approve the licenses. Motion carried unanimously by voice vote.

CONSIDER APPROVAL OF APPLICATION FOR A TEMPORARY CLASS “B” BEER AND “CLASS B” WINE LICENSE FROM THE GREATER RICHLAND AREA CHAMBER OF COMMERCE FOR AN OPEN HOUSE EVENT ON AUGUST 24, 2018 AT 397 W. SEMINARY STREET (DEPOT) BETWEEN 4:00 P.M. AND 9:00 P.M.: Motion by Machotka, second by Cairns to approve pending a certificate of insurance listing the city as additional insured. Motion carried.

PERSONNEL COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF PLOWING SNOW AND CUTTING THE GRASS AT THE COURTHOUSE AND AT HEALTH & HUMAN SERVICES: Mayor Kaufman reported the city has the equipment and the county needs to replace equipment. The rates could be adjusted up or down after a year. Motion by Cox, second by Collins to approve the contract contingent on County Board approval. Motion carried 8-0.

CONSIDER APPROPRIATION OF UP TO \$800.00 FOR A VIDEO OF LOCAL BUSINESS AND INDUSTRY: Mayor Kaufman said Nova Video and the Campus could jointly prepare a video of local business and industry for the trip to China. Motion by Cairns, second by Tepley to approve the appropriation of \$800.00 from contingency. Motion carried 8-0.

CONSIDER APPROPRIATION FOR BUILDING INSPECTION SERVICES FOR DILAPIDATED BUILDINGS: Motion by Collins, second by Machotka to appropriate \$5000.00 from contingency for building and zoning to do work through the end of the year. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Lockwood to approve the bills as presented. Motion carried 8-0.

ADJOURN: Motion by Cox, second by Collins to adjourn. Motion carried 8-0 at 9:05 PM.

Minutes by Melinda Jones, City Clerk / Treasurer