

**REGULAR MEETING OF THE COMMON COUNCIL**

**July 3, 2018**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, July 3, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Kathy Troxel, Justin Lockwood (via speaker phone), John Collins, Diane Cox, Marsha Machotka and Karin Tepley were present. Travis Wertz was absent. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Collins, second by Tepley to waive the reading and approve the minutes of the last meeting in lieu of printed copies. Motion carried 7-0.

**APPROVE AGENDA:** Motion by Cox, second by Troxel to approve the agenda with item numbers 11 and 14 deleted. Motion carried.

**PUBLIC COMMENTS:** Sharon Schmitz thanked those who participated in the “Those Who Host Lose The Most” campaign and for their positive influence.

**TREASURER’S REPORT:** City Clerk/Treasurer Jones presented the report for May 2018. The month end balance is as follows:

General Fund	1,058,195.36
State Pool - Account # 1	2,333,708.54
Money Market Tax Acct.	14,356.24
State Pool – Account #2 Long Term Care	554,359.55

**Restricted Funds:**

CDBG - Housing RLF	87,825.00
Revolving Loan Fund- Savings	768,965.38
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,651.94
Landfill Care - CD	290,503.71
Library Checking	173,338.24
Room Tax	57,421.35
State Pool #3 TIF-Panorama Estates	1,079,869.00
State Pool #5 TIF-Affordable Housing	937,268.57
State Pool - Account # 6 - TIF - 2-5	2,207,676.48

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	1,206,722.06
--	--------------

**Assigned Funds:**

Cemetery	4,697.49
Park / Community Center	34,481.49
Park and Rec Checking	1,857.32
Aquatic Center	1,000.09

**CITY UTILITIES:**

Electric Utility Fund	197,495.32
Electric Unrestricted Funds	48,719.19
Water Utility Fund	249,918.00
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	47,755.49
Waste Water Unrestricted Funds	34,515.45

**RESTRICTED FOR PROJECTS:**

Electric	784,826.36
Water	1,025,733.35
WWTP	4,665,318.43

Motion by Machotka, second by Collins to approve the treasurer's report. Motion carried 7-0.

**CONSIDER APPOINTING DELEGATION FOR TRIP TO SISTER CITY YUEQING, CHINA:** Mayor Kaufman reported he would like to set up an ad hoc committee. The purpose of the trip is to show good relations, recruit students for our UW campus, for commercial business. He would like a maximum of 20 people from the council, community, dairy industry, chamber and university. All traveling will pay their own expenses. Motion by Machotka, second by Tepley to approve an ad hoc committee to move the delegation and trip forward with Ron Fruit, Marsha Machotka, Lee Borkowski and John Collins as the committee members. Motion carried 7-0.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER POSSIBLE BUDGET AMENDMENT TO REALLOCATE FUNDS FROM THE LIBRARY ROOF REPLACEMENT:** Alderperson Collins stated there are two blocks on James Street that need new water lines and paving and he would like to see funds appropriated for this purpose. Motion by Machotka, second by Collins to reallocate \$41,500 to contingency and leave \$18,500 for repairs to all city buildings. Motion carried 7-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF MUNICIPAL LICENSES:** Motion by Machotka, second by Troxel to approve tree cutting licenses for Gary manning and Ashton's Affordable Tree Service. Motion carried.

**PAYMENT OF MONTHLY BILLS:** Motion by Collins, second by Machotka to approve the bills as presented. Motion carried 7-0.

**ADJOURN:** Motion by Cox, second by Collins to adjourn. Motion carried 7-0 at 8:10 PM.

Minutes by Melinda Jones, City Clerk / Treasurer