

REGULAR MEETING OF THE COMMON COUNCIL

June 19, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, June 19, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons Ryan Cairns, Kathy Troxel, Justin Lockwood, John Collins, Travis Wertz, Diane Cox, Marsha Machotka, and Karin Tepley were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Troxel to waive the reading of the minutes of the last meeting in lieu of printed copies and to approve said minutes or correct and approve said minutes. Motion carried unanimously.

APPROVE AGENDA: Motion by Wertz, second by Cox to approve the agenda with item #11e and 13 deleted. Motion carried unanimously.

PUBLIC COMMENTS: Judy Shireman commented that if the Council and the public do not want flower baskets next year she needs to know now because donations are being collected and she will have to order them.

CONSIDER CHANGES TO OR VOIDING THE MOU WITH ASHTON'S AFFORDABLE TREE SERVICE RELATED TO ASH TREE STUMP REMOVAL AND/OR APPROVING A MOU WITH ANOTHER FIRM THAT BID THE PROJECT: Discussion took place on the size of some stumps and the additional cost that Ashton's is asking for compensation because the bid requested was for stumps up to 30". Alderperson Collins motioned and Machotka seconded that the City should move the contract to the next lowest bidder. He then amended the motion to permit Ashton's Affordable Tree Service to finish grinding the stumps to 30" this year and it would be the end of his contract, with the next lowest bidder being contracted for the rest of the 4-year project. Machotka seconded the amendment. Attorney Robb asked Mr. Mathes if he was acceptable to the modification to finish the stumps at 30" or less and it would then terminate the contract and Mr. Mathes said yes. The motion carried 8-0.

CONSIDER APPROVAL OF LOAN TERMS FROM LOCAL BANKS FOR CONSTRUCTION OF NEW AQUATIC CENTER: Mayor Kaufman said the banks include Richland County Bank, Community First Bank, Peoples Community Bank and WCCU. Quarles & Brady will draw up the paperwork for \$6500.00. The loan will be signed on August 1, 2018 for a 15-month term at 3% interest. The city will then refinance with bonding of the exact amount of the cost. Motion by Wertz, second by Collins to approve the loan term sheet with the term changed to 15-months and the signing on August 1, 2018. Motion carried 8-0 with Alderperson Lockwood abstaining.

CONSIDER APPROVAL OF FACILITY USE AGREEMENT WITH RICHLAND SCHOOL DISTRICT FROM 7/1/2018 THROUGH 6/30/2020: Motion by Wertz, second by Tepley to approve the agreement. Motion carried unanimously.

PROPERTY COMMITTEE RECOMMENDATIONS

CONSIDER SELLING OLD AIRPORT FUEL TANK AND ALLOCATING FUNDS TO PURCHASE TWO SMALLER TANKS FOR THE PARKS & GROUNDS DEPARTMENT: Motion by Wertz to sell the old tank, second by Machotka. Motion carried unanimously.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER RENEWAL OF MUNICIPAL LICENSE APPLICATIONS: Motion by Machotka, second by Cox to approve the list of licenses as presented. Motion carried unanimously.

CONSIDER APPROVAL OF A NEW CLASS C WINE LICENSE AND CLASS "B" BEER LICENSE FOR THE DINER LOCATED AT 130 S. CENTRAL AVE. KRISTI MCCONKEY IS LISTED AS THE REGISTERED AGENT: Motion by Machotka, second by Wertz to approve the application. Motion carried unanimously.

CONSIDER RENEWAL OF LIQUOR LICENSE APPLICATIONS: Motion by Machotka, second by Lockwood to approve the list as presented. Motion carried unanimously.

CONSIDER APPROVAL OF APPLICATION FROM MADISON YOUTH PERFORMING ARTS FOUNDATION DBA RICHLAND REJUVENATES FOR A CLASS "B" BEER LICENSE FOR THE INDEPENDENCE DAY CELEBRATION HELD ON JUNE 30TH 2018 IN KROUSKOP PARK FROM 11:30 AM – 11:55 PM: Motion by Machotka, second by Tepley to approve the permit. Motion carried unanimously.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ENACTING ORDINANCE AMENDMENT TO CHAPTER 101.09 (1) RELATING TO REMOVING PARKING RESTRICTIONS ON PART OF E. 3RD AND E. 4TH STREETS: Motion by Machotka, second by Collins to suspend the rules, waive the reading and enact the ordinance as presented. Motion carried unanimously.

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER AMENDMENT TO DEVELOPER AGREEMENT WITH PANORAMA ESTATES LLC AND DUANE KLEINSASSER UNDER SECTION 2.8 FINANCING OF INFRASTRUCTURE EXPENSE FROM A TERM OF 15 YEARS TO A TERM OF 20 YEARS: Clerk Jones stated both Johnson Block and Ehlers suggested the change take place because there is no easy way to allow Mr. Kleinsasser to pay the city back over 15 years with the city loan being amortized over 20 years. Mr. Kleinsasser approves the change and has already signed the amendment. Motion by Machotka, second by Tepley to approve the amendment as presented. Motion carried unanimously.

CONSIDER APPROVAL OF PAY REQUEST #1 FROM GERKE EXCAVATING FOR WESTSIDE DRIVE PROJECT: Motion by Lockwood, second by Machotka to approve the payment of \$148,364.62. Motion carried unanimously.

CONSIDER APPROVAL OF UPGRADING FIREWAL AND SWITCHES: Motion by Machotka, second by Lockwood to approve the purchases. It was noted the equipment cost is \$5692.64. Motion carried unanimously.

CONSIDER APPROVAL OF CONTRACT WITH CGC INC FOR GEOTECHNICAL SERVICES RELATED TO THE AQUATIC CENTER: The contract would be part of the 4.7-million-dollar budget and Southwest Partners provided a check in the amount of \$8000 to pay the full cost of the \$7890 contract with the remaining funds being applied to the new facility expenses. Motion by Lockwood to approve the contract, second by Troxel. Motion carried unanimously.

PAYMENT OF MONTHLY BILLS: Motion by Lockwood, second by Machotka to approve the bills as presented. Motion carried unanimously.

Motion by Cox, second by Collins to go into closed session pursuant to Wis. Stats. under 19.85 (1)(c) consideration of employment for the purpose of promoting an employee in the Street Department and evaluations of any or all city employees. Also pursuant to Wis. Stats. under 19.85 (1)(g) consultation with legal counsel who will advise the council on strategy to be adopted with respect to possible litigation related to zoning in the downtown; possible recovery of damages related to a fire at the Meyer Building on January 17, 2016; and possible litigation for Kid's Stuff LLC. Motion carried unanimously.

Closed Session.

Motion by Cox, second by Machotka to reconvene into open session.

Motion by Collins, second by Cox and Wertz to promote Dennis Fanta from Street Crew I to a Street Crew II position and authorize the related wage increase with the position. Motion carried unanimously.

Motion by Machotka, second by Collins to change the job description for David Fry's position to report to the Mayor and Park Board effective immediately. Motion carried unanimously.

ADJOURN: Motion by Machotka, second by Tepley to adjourn. Motion carried 8-0 at 11:03 PM.

Minutes by Melinda D. Jones, City Clerk/Treasurer

Mayor, Michael Kaufman

Attest:

City Clerk / Treasurer Melinda D. Jones