

REGULAR MEETING OF THE COMMON COUNCIL

May 1, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, May 1, 2018 commencing at 7:30 P.M., Mayor Michael J. Kaufman presiding. Alderpersons John Collins, Ryan Cairns, Kathy Troxel, Diane Cox, Justin Lockwood, Travis Wertz, and Marsha Machotka were present. Mayor Kaufman ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Collins to waive the reading and approve the minutes of the meeting on April 17, 2018 in lieu of printed copies. Motion carried 7-0.

APPROVE AGENDA: Motion by Wertz, second by Lockwood to approve the agenda with items #17 and #18 be removed from the agenda. Motion carried 7-0.

MAYOR AND ALDERPERSONS CONCERNS FOR A FUTURE MEETING: Alderperson Cox asked for discussion on the downtown buildings being used as a warehouse.

TREASURER’S REPORT: City Clerk/Treasurer Jones presented the report for April 2018. The month end balance is as follows:

General Fund	1,671,434.83
State Pool - Account # 1	2,323,677.37
Money Market Tax Acct.	14,350.02
State Pool – Account #2 Long Term Care	552,722.65

Restricted Funds:

CDBG - Housing RLF	107,782.80
Revolving Loan Fund- Savings	767,216.07
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,370.90
Landfill Care - CD	290,503.71
Library Checking	186,464.12
Room Tax	52,579.47
State Pool #3 TIF-Panorama Estates	1,079,869.00
State Pool #5 TIF-Affordable Housing	934,501.02
State Pool - Account # 6 - TIF - 2-5	2,201,157.72

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,203,114.56
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Assigned Funds:

Cemetery	4,695.60
Park / Community Center	34,458.55
Park and Rec Checking	1,857.32
Aquatic Center	1,000.00

CITY UTILITIES:

Electric Utility Fund	172,591.37
Electric Unrestricted Funds	48,719.19
Water Utility Fund	201,450.42
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	95,432.22
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	942,871.16
Water	1,085,510.04
WWTP	4,982,084.238

PLAN COMMISSION RECOMMENDATIONS

PUBLIC HEARING, CONSIDER WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 410.04 (22) ALLOWING THE PLACEMENT OF SHIPPING CONTAINERS IN AN INDUSTRIAL PARK AS A CONDITIONAL USE: Alderperson Wertz asked three times if anyone wanted to speak in favor or against the ordinance change. Lisa Miller asked what the containers would look like. Kathy Troxel said they would be new and a tan color. No one else spoke. Motion by Wertz, second by Lockwood to close the public hearing. Motion carried unanimously by voice vote. Motion by Wertz to waive the reading and adopt Ordinance Chapter 410.04 (22) as amended. Cox made the second and the motion carried 6-0 with Troxel abstaining.

CONSIDER APPROVAL OF CONDITIONAL USE PERMIT FOR TROXBOX LLC TO PLACE SHIPPING CONTAINERS ON LOT #25 IN THE INDUSTRIAL PARK NORTH UNDER THE TERMS OF THE LEASE AGREEMENT: Motion by Cox second by Collins to approve the Conditional Use Permit as requested. Motion carried 6-0 with Troxel abstaining.

CONSIDER APPOINTMENT OF ALDERPERSON TO FILL THE VACANCY IN DISTRICT 1, WARDS 1, 2, AND 3: Karin Tepley, Raymond Wilson, and Randy Birkholz all expressed their desire to be on the Council and gave background information about themselves. It was determined to hold off until the next meeting so council members would be able to talk with Randy Birkholz. No action was taken.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, AND BOARDS – CONFIRM:

CITIZEN / COUNCIL APPOINTMENTS: Motion by Machotka, second by Cox to appoint Mary Killoy to the Police Commission. Motion carried unanimously by voice vote.

Motion by Collins, second by Wertz to re-appoint Jenny Coppernoll, Rebecca Furbish, Jayme Walsh and Lenny Schaub to the Tourism Commission. Motion carried unanimously by voice vote.

Motion by Wertz, second by Collins to re-appoint David Fry and Larry Hallett to the Tree Board. Motion carried unanimously by voice vote.

Motion by Collins, second by Cairns to appoint Keith Behling, the Mayor and a Council person to the Economic Development Rapid Response Team. Motion carried unanimously by voice vote.

Motion by Wertz, second by Collins to appoint Justin Lockwood to the Fire Department. Motion carried unanimously by voice vote.

Motion by Wertz, second by Lockwood to appoint the Mayor, Marsha Machotka, John Collins, Justin Lockwood, Melinda D. Jones and Aaron Joyce to the Board of Review. Motion carried unanimously by voice vote.

CONSIDER APPROVAL OF BID FOR STUMP REMOVAL WITHIN THE CITY: City Forester Dave Fry reviewed the bids with the low bid from Ashton's Affordable Tree Service at \$22.49 per stump and over the 4-year contract the total would be \$10,682.75 for 475 trees. Motion by Machotka, second by Collins to approve the bid from Ashton's Affordable Tree Service at \$22.49 per stump over a 4-year period with a contract being drafted by Dave Fry. Motion carried 7-0.

CONSIDER AMENDMENT TO ORDINANCE CHAPTER 399 REGULATING ALCOHOLIC BEVERAGES FOR BEER WALKS: Motion by Wertz to suspend the rules waive the reading and adopt the Ordinance amendment to Chapter 399. Lockwood seconded and the motion carried 7-0.

DISCUSSION ON CHANGES TO THE STRUCTURE OF THE FINANCE COMMITTEE: Mayor Kaufman said it has been recommended to him to put the committee back to 3 council members. Alderpersons Machotka and Cox both stated they thought the full council should be aware of the doings of the finance committee while Alderperson Wertz questioned the legality of the full council on a committee. No action was taken.

CONSIDER DESIGNATING A PART-TIME ZONING ADMINISTRATOR: Mayor Kaufman said Bill McCorkle would accept contracting with the City for \$20.00 per hour as a trial, on-call basis. Mr. McCorkle did this position when he was an employee and we would get a better handle on the cost for next year. The funds could come from Building/Safety contracted work which is the department the zoning was coded to previously. Motion by Collins, second by Cairns to appoint Bill McCorkle to Zoning Administrator contracted for \$20.00 per hour as an on-call basis. Motion carried 7-0.

CONSIDER PURCHASING A WEATHER CAMERA FOR THE CITY: Mayor Kaufman reported that the National Weather Service would benefit from having a weather camera on the Richland Electric Co-Operative tower. Shannon Clark is open to the idea and offered to purchase the camera, link and the internet service in exchange for the refund of \$400 annual land lease for the tower. The camera will have access for the local police department and sheriff's department for safety reasons. Attorney Robb suggested this be placed on the next agenda. No action was taken.

CONSIDER FORMING AN AD HOC COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS FOR CHANGING ORDINANCE CHAPTER 290 RELATING

TO THE LICENSING OF PEDDLERS, CANVASSERS AND TRANSIENT MERCHANTS AND PENALTIES: Alderperson Cox reported there were a couple events in the past that were affected by this ordinance and several people would like to update it. The idea is to protect the residents but make the process friendly for events. It was stated that the Fair requires every vendor to obtain a permit and provide a certificate of insurance protecting the county from liability. Motion by Cox, second by Troxel to have themselves and a couple members of the public on an ad hoc committee to update Ordinance Chapter 290. Motion carried unanimously by voice vote.

UPDATE ON ACTIVITIES OF THE POOL AD HOC COMMITTEE: Alderperson Troxel said the committee has worked to reduce the cost by downsizing to a 3-lane lap pool, no walking lanes, a smaller bath house, reduced deck area and have the parks department employees do the landscaping. With the new drawing it reduces the number of life guards needed. The price includes engineering and they are working with the Armory for labor assistance. No action was taken.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM APPOINTMENTS: Mayor Kaufman said he would be the ADA Coordinator with the same setup as last-year. Motion by Collins, second by Lockwood to approve the Mayor as the ADA Coordinator. Motion carried 7-0.

PAYMENT OF MONTHLY BILLS: Motion by Wertz, second by Machotka and Cox to approve the bills as presented. Motion carried 7-0.

Motion by Cox, second by Collins to go into closed session per WI Stats. 19.85 (1)(e) to discuss negotiation strategy in regard to a possible development and possible investment of public funds in relation thereto. Motion carried 7-0.

Closed Session.

Motion by Cox, second by Troxel to reconvene into open session. Motion carried unanimously by voice vote.

ADJOURN: Motion by Cox, second by Machotka to adjourn. Motion carried 7-0 at 10:15 PM.

Minutes by Melinda Jones, City Clerk / Treasurer

Mayor, Michael J. Kaufman

Attest:

City Clerk / Treasurer Melinda D. Jones