

REGULAR MEETING OF THE COMMON COUNCIL

April 3, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, April 3, 2018 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons John Collins, Michael Kaufman, Kathy Troxel, Jacob Lundgren, Diane Cox, Justin Lockwood, Travis Wertz, and Marsha Machotka were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Collins, second by Kaufman to waive the reading and approve the minutes of the meeting on March 20, 2018 in lieu of printed copies. Motion carried 8-0.

DEPARTMENT HEAD REPORTS MARTHA BAUER: Library Director Martha Bauer presented the 2017 annual statistics with 62% of the patrons being adult and 38% being juvenile material checked out. The total circulation in 2017 was 92,857, library visits were 84,176, e-format circulation was 10,496 and program attendance was 10,408. The Brewer Library has the second highest circulation out of the 28 libraries in the Southwest Wisconsin library System.

ALDERPERSONS CONCERN: Alderperson Machotka asked for an ordinance on bullying and mentioned there are a lot of places need to be cleaned up in the city.

APPROVE AGENDA: Motion by Machotka, second by Collins to approve the agenda with items #9b, #15a, #15b, #15c, and #15d be removed from the agenda. Motion carried 8-0.

TREASURER’S REPORT: City Clerk/Treasurer Jones presented the report for March 2018. The month end balance is as follows:

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| General Fund | 1,256,299.29 |
| State Pool - Account # 1 | 2,131,554.21 |
| Money Market Tax Acct. | 14,397.78 |
| State Pool – Account #2 Long Term Care | 551,996.12 |

Restricted Funds:

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|--------------------------------------|--------------|
| CDBG - Housing RLF | 107,490.44 |
| Revolving Loan Fund- Savings | 766,335.01 |
| Revolving Loan Fund – Checking | 1,217.07 |
| Landfill Care – CD | 283,370.90 |
| Landfill Care - CD | 290,503.71 |
| Library Checking | 191,244.96 |
| Room Tax | 52,579.47 |
| State Pool #3 TIF-Panorama Estates | 1,079,869.00 |
| State Pool #5 TIF-Affordable Housing | 933,827.00 |
| State Pool - Account # 6 - TIF - 2-5 | 2,197,237.37 |

Committed Funds:

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| State Pool - Account # 4 - Project Carryover | 1,297,875.96 |
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Assigned Funds:

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| Cemetery | 4,695.60 |
| Park / Community Center | 35,441.37 |
| Park and Rec Checking | 1,857.32 |
| Aquatic Center | 1,000.00 |

CITY UTILITIES:

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|----------------------------------|------------|
| Electric Utility Fund | 186,565.74 |
| Electric Unrestricted Funds | 48,719.19 |
| Water Utility Fund | 166,467.47 |
| Water Utility Unrestricted Funds | 54,821.47 |
| Waste Water Utility Fund | 86,044.89 |
| Waste Water Unrestricted Funds | 34,515.45 |

RESTRICTED FOR PROJECTS:

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| Electric | 915,495.04 |
| Water | 1,172,496.66 |
| WWTP | 5,074,399.48 |

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER AWARDING BID FOR HASELTINE STREET AND PANORAMA ESTATES PROJECTS: Mr. Matt Muchow from Vierbicher said 6 bids were received for the Panorama Estates project with Gerke Excavating being the low bid of \$797,579.48. Engineering costs and a 3% contingency bring the total to \$959,911.69. He stated there is an alternate of \$6,900.12 to change an 8” water main to 10” so that if there is future development to the west it will serve them better. Motion by Machotka, second by Collins to approve the low bid from Gerke Excavating and alternate 1 at \$804,671.55. Motion carried 8-0. Mr. Muchow said that 4 bids were received for the Haseltine Street with Gerke Excavating being the low bid for the storm sewer and street work. The water and sewer are doing their own work for this project. Motion by Wertz, second by Machotka to approve the low bid from Gerke Excavating at \$699,363.13.

CONSIDER NAMING STREET IN PANORAMA ESTATES PROJECT: After brief discussion it was decided to hold this off for the next agenda.

CONSIDER APPROVAL OF LEASE FOR AARON TROXEL DBA TROXBOX CONTAINERS: Attorney Robb stated a lease cannot be approved that violates an ordinance and the existing ordinance would need changing to allow shipping containers to be placed as a primary use. It was stated that Aaron Troxel would like lot 25 in the industrial park north. Motion by Kaufman to change the lease to lot #25 and approve the contract. Wertz seconded and added that it be contingent on a zoning ordinance change being approved and add the proposed change #1 allowing 40’ containers. Kaufman amended his motion to include the changes stated by Wertz. Motion carried 7-0 with Troxel abstaining.

INTRODUCTION OF ORDINANCE RELATED TO OPERATIONS OF AND ROUTES FOR ATV/UTV OPERATIONS WITHIN THE CITY, CONSIDER SUSPENDING THE

RULES AND ADOPTING SAID ORDINANCE: Motion by Collins to suspend the rules and adopt the proposed ordinance. Machotka seconded and stated the routes need to be inserted. Lundgren cited a couple statutes and requested revisions to include obedience of traffic laws and prohibition of open intoxicants as well as penalties. Attorney Robb stated the Ordinance is still subject to state laws and that penalties are mentioned. Chief Clements stated there is an ordinance related to open intoxicants. Motion carried 8-0.

PARK BOARD / POOL AD HOC RECOMMENDATIONS:

CONSIDER APPROVAL OF AQUATIC CENTER ENGINEERING CONTRACT WITH ADCI: Mayor Corcoran stated he received the Memorandum of Understanding for Phase one only and a second page would require a signature for Phase 2 and 3. Motion by Wertz to approve the MOU for Phase 1 only and not sign the second page for Phase 2 or 3. Troxel seconded and the motion carried 8-0.

UPDATE ON ACTIVITIES OF THE POOL AD HOC COMMITTEE: Alderperson Troxel mentioned a meeting was held on the 28th of March where concerns of size and staff were reviewed and it was decided to cut back on the size. Plans are to be brought forward again in 2 weeks.

DISCUSSION ON PROCEDURE FOR REFERENDUM ON A NEW AQUATIC CENTER: Alderperson Collins said he has listened to a few taxpayers inquire about a referendum. He found that there are advisory and binding referendums. The citizens vote on the binding referendum. On an advisory referendum the council gives the voters time to be heard and the council can vote as they wish. He suggested 2 questions be prepared by a committee and if there is a special election there would be about \$5000 in costs to hold the election. The next election is August 14th and if there are questions to be on a ballot it would need to be posted by June 4th. Discussion took place on the financial concerns of the taxpayers. No action was taken however it was asked to see if Dawn Gundersen Schiel would recommend an advisory or binding referendum and be available for questions at the next meeting.

DISCUSSION ON ORDINANCE CHAPTER 307 RELATED TO JUNK ACCUMULATION ON PROPERTIES: Attorney Robb stated that two properties could be razed because the procedures have been completed and he thought funds were set aside in the major building repairs at budget time. Chief Clements said when the department receives a complaint he sends an officer to talk to them, give them a specific date to have cleanup and the officer returns. This is a low priority for the police as there are many other issues to deal with. He has assigned one officer to deal with the issue and there are many life stories. He said tickets will not solve the issues. Alderperson Troxel stated there are rodent issues related to the junk not being cleaned up. She said April 22nd will be a cleanup day if anyone needs help. She asked what to do if vehicles are parked on the boulevard and the answer from Chief Clements was to call in a complaint if it becomes a problem.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM APPOINTMENTS: Mayor Corcoran said his seat on the Pool Ad Hoc Committee should be changed to the Mayor serving and add Jerry Burke and Bill McCorkle to the Pool Ad Hoc Committee. Motion by Troxel, second by Kaufman to approve. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Cox to approve the bills as presented. Motion carried 8-0.

ADJOURN: Motion by Collins, second by Wertz to adjourn. Motion carried 8-0 at 9:28 PM.

Minutes by Melinda Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones