

REGULAR MEETING OF THE COMMON COUNCIL

March 6, 2018

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, March 6, 2018 commencing at 7:43 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marsha Machotka, John Collins, Michael Kaufman, Kathy Troxel, Jacob Lundgren, Diane Cox, Justin Lockwood, and Travis Wertz were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Wertz, second by Kaufman to waive the reading and approve the minutes of the meeting on February 20, 2018 in lieu of printed copies. Motion carried 8-0.

PUBLIC COMMENT: None

CITY EVENTS, CITIZEN CONCERNS, & ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Corcoran distributed a proposal for consideration regarding setting council meeting agendas. City Clerk/Treasurer Melinda Jones advised the council that Southwest Wisconsin Regional Planning will report at the next meeting on the recent transit study.

APPROVE AGENDA: Alderperson Kaufman requested that items #10b, #10d, and #12c be removed from the agenda. Motion by Alderperson Collins, second by Kaufman to approve the agenda as amended. Motion carried 8-0.

TREASURER’S REPORT: City Clerk/Treasurer Jones presented the report for February 2018. The month end balance is as follows:

General Fund	1,526,312.31
State Pool - Account # 1	2,138,117.44
Money Market Tax Acct.	13,309.55
State Pool – Account #2 Long Term Care	551,403.31

Restricted Funds:

CDBG - Housing RLF	107,259.93
Revolving Loan Fund- Savings	762,185.81
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,370.90
Landfill Care - CD	290,503.71
Library Checking	91,904.55
Room Tax	60,412.84
State Pool #3 TIF-Panorama Estates	764,869.00
State Pool - Account # 6 - TIF - 2-5	3,923,072.72

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,050,026.09
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Assigned Funds:

Cemetery	4,695.60
Park / Community Center	35,441.37
Park and Rec Checking	1,857.32

CITY UTILITIES:

Electric Utility Fund	81,658.36
Electric Unrestricted Funds	48,719.19
Water Utility Fund	183,338.94
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	81,783.05
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	963,320.98
Water	1,163,290.91
WWTP	4,985,495.42

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER AWARDING BID FOR WESTSIDE DRIVE PROJECT: Kurt Muchow with Vierbicher reported that bids were opened on February 15th. The lowest of four bids received was from Gerke Excavating, Inc. in the amount of \$1,433,525.90. Muchow said that this bid was roughly \$230,000 under budget. Motion by Wertz, second by Machotka to award the Westside Drive project bid to Gerke Excavating. Motion approved 8-0.

CONSIDER AWARDING BID FOR DEBRIS REMOVAL ON THE PINE RIVER BETWEEN SEMINARY ST. AND BOHMANN DRIVE: Dale Bender stated that this project is similar to the debris removal project done previously between Bowens Mill and Industrial Drive. Motion by Wertz, second by Machotka to approve the bid from Wanless Construction in the amount of \$27,862. Bender stated an additional cost of \$1,600 for the state-owned land will not be done. Rich Wanless is donating \$2,700 worth of labor to bring the cost down to \$2,500 on private land on the west side of the river that will be completed through Southwest Partners at no cost to the city. FEMA would cover 75% of the city project, the state 12.5%, and the local share is 12.5%. The city's cost would be \$3,482.75 from the Contingency Fund for the city project only. Motion carried 8-0.

CONSIDER AWARDING BID TO PURCHASE TRACTORS FOR THE PARKS & GROUNDS DEPARTMENT: Motion by Collins, second by Cox to approve the bid of \$23,997.08 from the Homesteader's Store for two new tractors for the Parks & Grounds Department. After the earlier sale of older Parks tractors, the new tractor purchases are \$642 over the budgeted amount. The remaining will come from the Parks & Grounds budget. Motion carried 8-0.

CONSIDER AWARDING BID FOR TREE TREATMENT DUE TO THE EMERALD ASH BORER: Parks & Grounds foreman Dave Fry reported that 10 trees in the Rotary Lights area are targeted for treatments. It's figured the treatments will last two years. Motion by Machotka, second by Collins to approve Tim Andrews Horticulturalist LLC in the amount of

\$1,035. Andrews was the 2nd lowest bid by \$60. Fry recommended Andrews. Motion by Machotka, second by Collins to approve the bid from Andrews Horticulturalist. Motion carried 8-0. It was stated that residents are welcome to help sponsor the project with financial gifts. Contact Dave Fry for more information.

CONSIDER INCREASING THE AMOUNT OF FUNDING FOR ECONOMIC DEVELOPMENT COORDINATOR FROM 20% TO 40% POSITION APPROVING NEW CONTRACT AND RAPID RESPONSE COMMITTEE: The Economic Development Specialist is funded by several organizations: City Utilities, Richland County, Southwest Partners, Richland Electric Cooperative, Prosperities Southwest, and the City of Richland Center. The city's commitment would increase to \$9,000. Motion by Kaufman, second by Cox to increase the funding for Economic Development Coordinator from 20% to 40% and create a rapid response committee. Motion approved 8-0.

PROPERTY COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF LEASE FOR AARON TROXEL DBA TROXBOX CONTAINERS: No action. The Property Committee discussed potential changes to the contract with TroxBox regarding another piece of property that may be used for the business. That portion of property is in the flood plain and has had archeological findings. Clerk/Treasurer Jones will check with the state to see if the property can be used for the business.

CONSIDER APPROVAL OF AIRPORT FUEL PROVIDER AND PURCHASEING FUEL: Motion by Kaufman, second by Wertz to enter into a contract with Philips Petroleum and Aero Energy Incorporated for airport fuel, and purchase 3,000 gallons of fuel at an approximate cost of \$10,000. Motion approved 8-0.

PUBLIC SAFETY RECOMMENDATIONS

CONSIDER APPROVAL OF APPLICATION FOR TEMPORARY CLASS "B" (BEER) AND "CLASS B" (WINE) LICENSE FROM ST. MARY OF THE ASSUMPTION FOR THE 19TH ANNUAL SPORTSMEN'S EXTRAVAGANZA 2018 TO BE HELD APRIL 14, 2018 AT 1050 N. ORANGE STREET: Motion by Machotka, second by Collins to approve the application for a temporary Class "B" (Beer) and "Class B" (Wine) license from St. Mary of the Assumption for the 19th annual Sportsmen's Extravaganza 2018 to be held April 14th at 1050 N. Orange Street. Motion carried 8-0.

OLD BUSINESS:

CONSIDER PURCHASE OF TELEPHONE SYSTEM FOR CITY HALL, STREET DEPARTMENT, UTILITY OFFICE, ELECTRIC AND WATER UTILITIES: Motion by Kaufman, second by Wertz to approve the purchase of a telephone system for City Hall, the Street Department, Utility Office, and Electric and Water Utilities at a cost of \$38,663.55, with the City and Utility each paying half (\$19,331.78). Jim Luxton with Strang's said that his company will donate the phone set for the Visitor's Center. Funds for the project were included in the 2018 budget. Motion carried 8-0.

UPDATE ON ACTIVITIES OF THE POOL AD HOC COMMITTEE: Alderperson Troxel reported that the next Pool Ad Hoc meeting will be Monday, March 12th at 6:15 at the Richland

Center Community Center. Bids for engineering services are due March 9. Troxel also read a letter from Denise Lins from Symon's Recreation Complex regarding the city's proposed aquatic center in which Lins stated that she has no interest in having an outdoor pool or splash pad at the Symon's facility, but is open to other options of working together.

ZONING PERMITS: We Energies has started working on Westside Drive and were awarded a street cutting permit on February 26th.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Wertz to approve the bills as presented. Motion carried 8-0.

ALDERPERSONS MACHOTKA THROUGH COLLINS: Alderperson Collins reported that bridge construction work on Highway 80 North may affect river activities from Rockbridge to Richland Center. Alderperson Cox asked that the ordinance regarding storage containers in the Industrial Park be reexamined. Alderperson Machotka reported that the Public Safety Committee considered ATV/UTV routes through the city. The proposed routes will be considered by the full council on March 20th. Alderperson Lundgren thanked Strang's for the donation of the phone set at the Visitor's Center.

ADJOURN: Motion by Machotka, second by Cox to adjourn into closed session per WI Stats. 19.85(1)(c) for the purpose of considering employment of new full-time Parks & Grounds Employee. Motion carried 8-0 at 8:26 PM.

Minutes by Aaron Joyce, Deputy City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones