

**REGULAR MEETING OF THE COMMON COUNCIL**

**February 20, 2018**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, February 20, 2018 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Justin Lockwood, Travis Wertz, Marsha Machotka, John Collins, Michael Kaufman, Kathy Troxel, and Jacob Lundgren were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Kaufman to waive the reading and approve the minutes of the meeting on February 6, 2018 in lieu of printed copies. Motion carried 8-0.

**PUBLIC COMMENTS:** Cary Norman spoke on building a pool more affordable that was not such a tax burden to the taxpayers. He requested at least 3 options brought forward and questioned if the donations or pledges are guaranteed which they are not. Liz Perkins stated three generations are working together to come to a consensus and options will be brought forward once engineering and design are completed.

**ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Alderperson Machotka stated she received concerns about safety on Jefferson Street between 4<sup>th</sup> and 5<sup>th</sup> Streets and would like it on a future agenda. Alderperson Kaufman requested an increase in the economic development funding. Alderperson Lockwood received an email with interest in purchasing the empty lot at Haseltine and Sheldon Streets. Attorney Robb stated the lot is not owned by the City.

**APPROVE AGENDA:** Motion by Wertz, second by Collins to approve the agenda with items #9, 11, 12, 14a and 14b removed also #16 be changed to possible action. Motion carried 8-0.

**CONSIDER APPROVAL OF REQUEST FOR PROPOSALS FOR DESIGN AND ENGINEERING OF THE RICHLAND CENTER AQUATIC CENTER WITH A TOTAL PROJECT NOT TO EXCEED 4.8 MILLION DOLLARS:** Alderperson Troxel reported that at the last pool ad hoc meeting it was decided to change the specs for the request proposals on design of the aquatic center to a broad range for engineers to keep their design between 7000 and 10500 square feet and it would not include the conceptual design. It is possible that the engineers could prepare different designs than the conceptual drawing. Bids are to be returned to Pat Elliott. Everyone is aware of a lifeguard shortage and it is hoped that proposals could offer ways to work around them. Motion to approve the RFP for design and engineering of the aquatic complex by Kaufman, second by Troxel. Motion carried 8-0.

**CONSIDER SALE OF LAND IN THE INDUSTRIAL PARK NORTH TO JELINEK PLUMBING & HEATING, MAYOR'S VETO, ALSO TERMS OF SALE AND DEVELOPER AGREEMENT:** Mr. Mike Breininger stated they welcome working with the City to clear the process and consider the Jelinek sale as a learning experience. He asked for a team of 2 Council Members and the Clerk as a business task force to work with Kate Koziol and developers for city projects so all items are in place prior to the council meeting. He mentioned a developer agreement could be worked up and presented 7 days prior to the next council

meeting for action. Mrs. Jelinek spoke on their reasoning for pricing and the confusion with the zoning ordinance. They plan to hire 1 full-time and 1-2 part-time employees before the end of 2018. Alderperson Kaufman made the motion to override the veto and Wertz seconded. Alderperson Machotka read sections of Resolution 1993-7 setting standards for buildings, the right of repurchase of unused land by the city, and site plans. She stated what is done tonight will set precedence for future sales and the council has an obligation to protect the taxpayers. Alderperson Cox said we need to support and encourage business without making things difficult. Alderperson Collins called for the question. Motion carried 7-1 with Machotka dissenting. Alderperson Cox asked what needs to be done for a developer agreement and Attorney Robb stated the motion was to overturn the veto which sets the term of the sale as stated at the last meeting and does not have a developer agreement or other terms in the motion. Attorney Robb stated he would prepare the deed.

### **PROPERTY COMMITTEE RECOMMENDATIONS**

**CONSIDER PURCHASE OF TELEPHONE SYSTEM FOR CITY HALL, STREET DEPARTMENT, UTILITY OFFICE, ELECTRIC AND WATER UTILITIES:** Clerk Jones stated funds are in the budget for a new telephone system. Jim Luxton from Strang reviewed that the current system is about 20 years old and they do work with customers to maintain systems until the customer decides to make a change. The system at the community center was installed in 2012 and the waste water was in 2016. The proposed system will work with both the community center and the waste water as well as an upgrade to the community center system that is now out of warranty. There is a 5-year warranty that includes software upgrades. Mr. Rod Perry said the system was approved by City Utilities not to exceed \$20,000 and would be split with the City. Attorney Robb stated he would want to check statutes related to bidding requirements. Motion by Machotka, second by Wertz to postpone the item to the next agenda. Motion carried 8-0.

### **OLD BUSINESS:**

**CONSIDER PURCHASING FLAGS OR BANNERS FOR STREET LIGHTS:** Judy Shireman spoke about how she started doing the flower baskets five years ago and they have been ordered for this summer already. She was upset that this was discussed without talking to her first. She reported that most of the funds and watering costs have been paid for by herself. She has had Nancy Tiegs and Dawn Elliott assisting sometimes with watering but needs help. Bob Simpson has provided an ATV for her to use the past two summers. Alderperson Lundgren said he never wanted to remove the flowers but add to them and apologized to her. Alderperson Troxel stated she was hoping to obtain banners to hang over the flower baskets and she would volunteer to help this summer with watering. No action was taken.

### **CONSIDER UPDATING THE RULES OF THE COMMON COUNCIL AND PROCEDURE TO SET AGENDAS AS WELL AS PROCEDURE FOR ITEMS BEING PRESENTED TO COMMITTEES, COMMISSIONS OR BOARDS Prio TO COUNCIL:**

Alderperson Lundgren said he is looking for consistency and streamlining the process such as the sale of land in the industrial park or on Orange Street. Attorney Robb said he is typically involved in early discussions and terms are worked out in advance, however, the RDA has authority over the Orange Street property. Alderperson Wertz said he would like to speed up the process to 1 or 2 days to iron out the details and suggested a small committee. Motion by

Lockwood, second by Wertz to develop the rapid response committee for businesses and they work on the process. Motion carried 8-0.

Aldersperson Lockwood then spoke on agenda setting and if anyone had ideas. Clerk Jones stated she would like all requests presented to her no later than 9:00 a.m. on the Wednesday prior to the next council meeting. Motion by Lockwood, second by Kaufman to have any mayor recommendation presented at a council meeting and requires a motion and a second and approval to be placed on the following council agenda. Attorney Robb suggested that the rules be made in the form of an ordinance and that he take a look at them to update as needed. He is willing to do that and present them after background work is completed. Aldersperson Kaufman said he felt that what ever is good for an aldersperson to do should be the same procedure for mayor and he withdrew his second. Aldersperson Lockwood withdrew the motion as long as there is more thought and discussion on the issue. Motion by Machotka, second by Kaufman to place this on the next agenda.

**PAYMENT OF MONTHLY BILLS:** Motion by Kaufman, second by Wertz to approve the bills as presented. Motion carried 8-0.

**ADJOURN:** Motion by Cox, second by Wertz to adjourn, Motion carried 8-0 at 9:31 PM.

Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones