

**REGULAR MEETING OF THE COMMON COUNCIL
November 7, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, November 7, 2017 commencing at 7:33 PM, Mayor Paul F. Corcoran presiding. Alderpersons Marsha Machotka, Justin Lockwood, Travis Wertz, Diane Cox, Michael Kaufman, Kathy Troxel, John Collins, and Dan Schweinfus were present. Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Schweinfus to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Sharon Schmitz spoke about her concerns of elected officials voting in the best interest of the citizens. She added that the community needs to continue to be supportive of the Richland County Ambulance Service. Lisa Miller questioned why the council would consider de-annexing any portion of the city.

MAYOR AND ALDERPERSON CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Corcoran would like the council to consider how to use the funds that were generated from the recent closure of TIF Districts #2 and #3. The money can only be utilized to benefit housing in the city. He cited Platteville as a model that Richland Center could use. Mayor Corcoran reported that a plan is being developed to allow people to hunt deer on city-owned land. He added that public involvement is key in developing a plan that works for everyone. Alderperson Collins requested that John Cler present at a future meeting about the deer hunting plan.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for October 2017. The month end balance is as follows:

General Fund	1,079,922.03
State Pool - Account # 1	1,283,332.01
Money Market Tax Acct.	15,000.90
State Pool – Account #2 Long Term Care	549,226.51

Restricted Funds:

CDBG - Housing RLF	111,163.65
Revolving Loan Fund- Savings	756,876.26
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,085.49
Landfill Care - CD	276,809.40
Library Checking	131,001.12
Room Tax	47,788.35
State Pool - Account # 6 - TIF - 2-5	3,907,585.47

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,045,949.25
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Assigned Funds:

Cemetery	4,695.48
Park / Community Center	35,414.58
Park and Rec Checking	1,857.32

CITY UTILITIES:

Electric Utility Fund	163,697.21
Electric Unrestricted Funds	48,719.19
Water Utility Fund	235,078.08
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	138,862.85
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,072,044.64
Water	1,291,142.97
WWTP	4,988,773.34
TOTAL RESTRICTED FUNDS	7,351,960.95

REPORT FROM PATRICK METZ ON MENTAL HEALTH NEEDS IN RICHLAND COUNTY: Richland County Health & Human Services (HHS) Director Patrick Metz and Clinical Services Manager Miranda Culver presented to the council. Metz reported that the need for mental services has increased over the last several years while the available providers has declined. The current provider to resident ratio in Richland County is 1-to-1,266. In the last year there have been 38 emergency detentions in Richland County and 1,112 crisis contacts made. In addition, 20 clients have required services of mental health institutes at a cost of at least \$1,000 per day. Metz reported that HHS is working with the Richland Medical Center and the Richland Hospital to increase service and awareness of those with psychiatric issues. HHS has also partnered with Crossing Rivers Health in Prairie du Chien on a \$600,000 Health Resources & Services Administration telehealth grant. Metz concluded by asking the community to come together and help identify what people with mental health issues truly need. He cited the similar collaboration used to combat substance abuse in the county.

CONSIDER MEMORANDUM OF UNDERSTANDING WITH GREATER RICHLAND AREA CHAMBER OF COMMERCE FOR FINANCIAL ASSISTANCE IN 2018: Craig Woodhouse, Jayme Walsh, and Rebecca Furbish representing the Greater Richland Area Chamber of Commerce presented a memorandum of understanding requesting financial support in the amount of \$4,000 from the city. Motion by Collins, second by Cox to approve \$4,000 to the Greater Richland Area Chamber of Commerce for 2018. Motion carried 8-0.

CONSIDER LEASE WITH GREATER RICHLAND AREA CHAMBER OF COMMERCE FOR USE OF THE DEPOT/VISITOR CENTER: Motion by Wertz, second by Kaufman to approve the Greater Richland Area Chamber of Commerce term lease agreement for use of the Depot/Visitor Center as presented. Terms of the lease run from November 15, 2017 through December 31, 2018 with an option to renew for an additional five years. The city will fully play electric, gas, water, sewer, trash, and janitorial services. Attorney Robb stated that he had not had an opportunity to review the lease. Mayor Corcoran requested that the resolution be adopted pending

review of the city attorney. Council members generally felt the lease agreement was acceptable as presented. The motion carried 7-1, with Alderperson Machotka dissenting.

CONSIDER CONTRACT WITH VIERBICHER FOR ANNUAL PINE RIVER DIKE INSPECTION: Motion by Machotka, second by Schweinefus to approve a contract with Vierbicher to provide dike inspection at a cost of \$1,700. Motion carried 8-0.

FINANCE COMMITTEE RECOMMENDATIONS

CONSIDER APPROVAL OF CONTRACTS WITH JOHNSON BLOCK & COMPANY INC FOR 2017 AND 2018 AUDITING SERVICES: Motion by Collins, second by Machotka to approve a contract with Johnson Block & Company Inc. to provide auditing services for 2017 and 2018. Motion carried 8-0.

CONSIDER APPROVAL OF SCOPE OF ENGAGEMENT LETTER WITH QUARLES & BRADY REGARDING \$509,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT: Motion by Machotka, second by Cox to approve the scope of engagement letter with Quarles & Brady regarding \$509,000 sewerage system mortgage revenue bonds through the US Department of Agriculture, Rural Development. Motion carried 8-0.

CONSIDER APPROVAL OF BID FOR RIP RAP AT INDUSTRIAL DRIVE BRIDGE AND ALONG THE BANK AT BRIDGE BY KAYAK PORT 5 (SOUTH OF DOUDNA SCHOOL): Motion by Schweinefus, second by Wertz to approve the bid from Gary Manning to install rip rap at the Industrial Drive bridge and along the bank at the bridge by kayak port 5 in the amount of \$5,450. Motion carried 7-0, with Alderperson Cox abstaining.

OLD BUSINESS

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 434 RELATING TO MANDATORY CONNECTIONS TO THE CITY WATER SYSTEM: Motion by Collins, second by Schweinefus to suspend the rules, waive the reading, and approving an amendment to Ordinance Chapter 434 relating to mandatory connections to the city water system. Motion approved 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Cox, second by Schweinefus to approve the bills as presented. Motion carried 8-0.

MAYOR CORRESPONDENCE & COMMENTS: Mayor Corcoran reported that the tree-killing Emerald Ash Borer has been observed in Richland Center. This will result in ash trees being removed from the parks, cemetery and boulevards. A plan is being worked on. The mayor also thanked veterans in advance of Veterans' Day, and encouraged residents to attend a local service honoring veterans.

ALDERPERSONS REPORTS & COMMENTS: Alderperson Kaufman reminded property owners to keep their sidewalks clear during winter months. Alderperson Machotka also encouraged neighbors to help others keep sidewalks clean in the winter. Alderpersons thanked veterans prior to Veterans' Day.

ADJOURN: Motion by Cox, second by Kaufman to adjourn. Motion carried at 8:56 PM.

Minutes by Aaron Joyce, Deputy City Clerk/Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones