

**REGULAR MEETING OF THE COMMON COUNCIL
October 17, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, October 17, 2017 commencing at 7:32 PM, Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Travis Wertz, Justin Lockwood, Mike Kaufman, Kathy Troxel, John Collins, Dan Schweinfus, and Marsha Machotka were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Kaufman, second by Cox to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Troxel requested the Peddler's License form and procedure be reexamined. Alderperson Collins asked that concerns surrounding whitetail deer be put on a future agenda. Alderperson Cox requested the city consider a public nuisance ordinance regarding barking dogs.

Motion by Machotka, second by Wertz to approve the agenda with Item #12a removed. Motion carried 8-0.

CONSIDER APPROVAL OF TOURISM ASSESSMENT: Drew Nussbaum, Regional Tourism Specialist with the Wisconsin Department of Tourism discussed a possible tourism assessment for Richland Center. Nussbaum said that tourism needs to be thought of as a "business". He stated that the first step of the assessment would be to survey both residents and visitors to determine the city's tourism inventory. A tourism marketing plan would be developed using the data from the survey. Nussbaum said the city's only cost associated with assessment is the time spent by the Tourism Coordinator and other city employees. He added that there will also be no fee for the final report that is developed. Motion by Machotka, second by Cox to proceed with participating in the tourism assessment. Motion carried 8-0.

REPORT FROM JUSTIN RUNNING ON THE RICHLAND CENTER TRANSIT – SHARED RIDE TAXI. CONSIDER APPROVAL ON CONTRACT YEAR 4 AND RUNNING'S HOURLY SERVICE RATE FOR 2018: Justin Running reported to the council that ridership has increased 17.5% in 2017 compared to the same time period in 2016. In all, there were 20,113 rides given in 2016, including 14,498 the first nine months of the year. During the first nine months of 2017 there have been 17,086 rides. He said that two vehicles operate most hours, with three available during certain peak times. Running stated that the number of taxis operating has not increased. Motion by Cox, second by Collins to approve year 4 of the 5-year contract with Running Incorporated at a rate of \$28.04 for 8,077 operating hours in 2018. Motion carried 8-0.

ETZ BOARD & PLAN COMMISSION RECOMMENDATIONS:

CONSIDER APPLICATION FROM RNJ PROPERTIES LLC AND D & P ENTERPRISES TO TRANSFER ITS CURRENT CONDITIONAL USE PERMIT AT 1561 AND 1581 HIGHWAY 14 EAST TO PARCEL #022-2723-4100 IN RICHLAND TOWNSHIP AND 1591 HIGHWAY 14 EAST IN THE CITY OF RICHLAND CENTER: Motion by Wertz, second by Schweinfus to approve the conditional use permit transfer as presented. Motion carried 8-0.

CONSIDER APPLICATION FOR CONDITIONAL USE PERMIT FROM DENNIE JAX AND JOSHUA HASSEL TO ALLOW FOR VEHICLE SALES ON THE PROPERTY LOCATED AT 789 SEXTONVILLE ROAD: It was stated that this property was previously used for vehicle sales by Hassel Auto. Motion by Wertz, second by Machotka to approve the conditional use permit as presented. Motion carried 8-0.

CONSIDER APPLICATION FOR A CONDITIONAL USE PERMIT FROM CHRIS JAHR AND KACIE HOFER TO ALLOW AN ACCESSORY BUILDING THAT EXCEEDS 120 SQUARE FEET ON THE PROPERTY LOCATED AT 993 N. CENTRAL AVE.: Motion by Wertz, second by Kaufman to approve the conditional use permit as presented. Motion carried 8-0.

PROPERTY COMMITTEE RECOMMENDATIONS:

CONSIDER SALE OF LAND IN INDUSTRIAL PARK NORTH TO WILLIAM TROXEL: Alderperson Kathy Troxel excused herself from the room during the discussion and vote. It was explained that the roughly one acre of land is adjacent to property currently owned by Troxel on County AA in Richland Township. The city's property would have little value for industrial use due to its size, power line, and easement in that area. Troxel intends to construct a machine shed at that location. It was stated that Mr. Troxel is hoping the parcel would be de-annexed from the city to allow the construction to take place. This would require separate council action. Motion by Kaufman, second by Schweinfus to sell the parcel of land in the Industrial Park North to William Troxel at a cost of \$3,000. Troxel is also responsible for the legal expenses, survey, and title insurance related to the sale, with the understanding that a de-annexation would be completed at a later date. He must also meet any setbacks and easements during the construction of the shed. Motion carried 7-0. Alderperson Kathy Troxel returned after the vote was completed.

CITY UTILITIES RECOMMENDATIONS:

CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 387 RELATING TO PRIVATE WELL ABANDONMENT: Attorney Robb explained that a formalized well abandonment procedure protects the entire city water system. The new ordinance would affect about 10 wells in the city. Nearly all of those properties were once outside of the city and have since been annexed in and are now on the city's water system. Motion by Wertz, second by Machotka to suspend the rules, waive the reading, and approve the amendment to Ordinance Chapter 387 relating to private well abandonment and renumbering of said ordinance. Motion carried 8-0.

CONSIDER RESOLUTION TO DESIGNATE CARRY OVER FUNDS FROM PRIOR YEAR BUDGET: Information presented indicated that \$104,925 would be transferred into Pool #4 for projects that are still pending. Motion by Machotka, second by Cox to approve the resolution to designate carry over funds from prior year budget. Motion carried 8-0.

CONSIDER RESOLVING ISSUES IN THE INDUSTRIAL PARK NORTH AREA THAT INVOLVES THE MINIATURE FLYING CLUB: Park Foreman Dave Fry reported that there have been conflicts between the miniature flying club and other users of the city property. A previous agreement allowed the club to use that area in exchange for the club maintaining it. There have been issues with dog owners not cleaning up after using the property. Fry was directed to install a trash bin and stand with dog waste bags, and erect the city ordinance regarding unleashed dogs.

CONSIDER APPROVAL TO FILE APPLICATION TO USDA RURAL DEVELOPMENT FOR THE WESTSIDE DRIVE PROJECT: It was explained that formal action is needed to file the USDA Rural Development application for the street project. Motion by Machotka, second by Collins to approve filing the application to USDA Rural Development for the Westside Drive project. Motion carried 8-0.

OLD BUSINESS:

CONSIDER ORDINANCE DEPUTIZING BUILDING INSPECTORS AND GIVING AUTHORIZATION TO ISSUE CITATIONS RELATED TO DISTRESSED PROPERTIES:
No action

APPOINTMENTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS AND CONFIRM APPOINTMENTS: None.

ZONING PERMITS/STREET CUTTING PERMITS: None.

PAYMENT OF MONTHLY BILLS: Motion by Schweinfus, second by Lockwood to approve the bills as presented. Motion carried 8-0.

MAYOR CORRESPONDENCE AND COMMENTS: Mayor Corcoran thanked everyone who made the recent downtown Richland Rocks event a success despite the inclement weather.

ALDERPERSONS SCHWINEFUS THROUGH COLLINS – REPORTS, ETC.: Alderperson Collins asked about the meeting schedule of the Redevelopment Authority. Clerk Jones stated that the RDA only meets as called. Alderperson Wertz reported that the Wine Walk went well with 300 people participating. Alderperson Cox thanked everyone who has made the recent events in the city a success.

ADJOURN: Motion by Cox, second by Schweinfus to adjourn. Motion carried at 9:16 PM.

Minutes by Aaron Joyce, Deputy City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones