

**REGULAR MEETING OF THE COMMON COUNCIL
October 3, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, October 3, 2017 commencing at 7:34 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marsha Machotka, Diane Cox, Travis Wertz, Justin Lockwood, Mike Kaufman, Kathy Troxel, John Collins, and Dan Schweinfus were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed. Mayor Corcoran noted that an ADA accommodation was fulfilled.

Motion by Machotka, second by Cox to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

Motion by Kaufman, second by Cox to approve the agenda with item 19 removed. Motion carried 8-0.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for September 2017. The month end balance is as follows:

General Fund	595,316.35
State Pool - Account # 1	1,311,053.82
Money Market Tax Acct.	15,000.10
State Pool – Account #2 Long Term Care	548,762.14

Restricted Funds:

CDBG - Housing RLF	123,024.08
Revolving Loan Fund- Savings	755,035.56
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,085.49
Landfill Care - CD	276,809.40
Library Checking	133,860.24
Room Tax	38,335.34
State Pool - Account # 6 - TIF - 2-5	3,904,330.61

Committed Funds:

State Pool - Account # 4 - Project Carryover	889,643.26
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Assigned Funds:

Cemetery	4,693.65
Park / Community Center	35,408.76
Park and Rec Checking	1,857.32

CITY UTILITIES:

Electric Utility Fund	63,531.89
Electric Unrestricted Funds	48,719.19
Water Utility Fund	226,988.03
Water Utility Unrestricted Funds	54,821.47

Waste Water Utility Fund	122,501.55
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,045,250.86
Water	1,290,236.45
WWTP	4,940,335.73

CONSIDER APPROVAL OF RESOLUTION AWARDDING THE SALE OF \$795,000 GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS, SERIES 2017A FOR THE PURPOSE OF FINANCING TID #6 INFRASTRUCTURE PROJECTS: Dawn Gunderson-Schiel from Ehlers reported that the bid opening on October 3, 2017 yielded four bids ranging from 2.9301% to 3.2866%. Bankers' Bank of Madison was the low bidder. Gunderson-Schiel said that due to lower than estimated issuance expensed and interest rates, an additional \$12,168 is available for project costs, and the total principle and interest is \$17,132 less than pre-sale estimates. The closing date is set for October 26, 2017. Motion by Wertz, second by Machotka to approve Resolution 2017-23 awarding the sale of \$795,000 General Obligation Community Development Bonds, Series 2017A for the purpose of financing TID #6 infrastructure projects. Motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION BORROWING \$315,000 FROM THE STATE TRUST FUND FOR THE PURPOSE OF FINANCING TID #6 INFRASTRUCTURE PROJECTS: Motion by Machotka, second by Kaufman to approve Resolution 2017-24 borrowing \$315,000 from the state trust fund for the purpose of financing TID #6 infrastructure projects. Motion carried 8-0.

CONSIDER APPROVAL OF QUARELS & BRADY SCOPE OF ENGAGEMENT CONTRACT FOR GO BONDING SERVICES: Motion by Wertz, second by Kaufman to approved Quarels & Brady scope of engagement contract for GO bonding services. Motion carried 8-0.

CONSIDER APPROVAL TO PURCHASE ROTOTILLER ATTACHMENT FOR PARKS & GROUNDS TRACTOR: The attachment's price is \$1,850 and will be purchased from Simpson's Tractor. Motion by Machotka, second by Cox to approve the purchase of a rototiller attachment for Parks & Grounds tractor, with funds coming from the outlay account. Motion carried 8-0.

PLAN COMMISSION RECOMMENDATIONS:

PUBLIC HEARING, CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ADOPT AMENDMENTS TO ZONING ORDINANCE, CHAPTER 400 THROUGH 412 AS FOLLOWS:

- A. REVISIONS AND ADDITIONS TO DEFINITIONS IN THE ZONING ORDINANCE.**
- B. LIMITATIONS ON PLACEMENT OF SHIPPING/STORAGE CONTAINERS.**
- C. LIMITATIONS ON PLACEMENT OF SOFT-SIDED GARAGES AND PARKING/STORAGE CANOPIES.**
- D. INCREASING DISTANCE FOR REQUIRED NOTIFICATION OF NEIGHBORING LANDOWNERS OF CONDITIONAL USE PERMIT APPLICATIONS FROM 200 FEET TO 300 FEET.**

E. INCREASING PERMITTED HEIGHT OF FENCES IN THE IND INDUSTRIAL ZONING DISTRICT TO 8 FEET.

F. RENUMBERING OF ORDINANCE SECTIONS FOR EASE OF USE OF THE ZONING ORDINANCE.

G. AMENDMENT MAKING CELLULAR TOWERS CONDITIONAL USES IN ALL ZONING DISTRICTS EXCEPT IN THE “C-DT” CENTRAL BUSINESS DISTRICT AND IN THE “MHP” MOBILE HOME PARK DISTRICT.

Mayor Corcoran opened the public hearing. Attorney Robb explained the proposed amendments to each section in the Zoning Ordinance. Council members discussed the proposals. Alderperson Schwinefus expressed his concerns with limiting the use of soft-sided garaged and parking/storage. Alderperson Troxel agreed that placing storage containers should not be allowed in residential districts, but thought they should be allowable in commercial and industrial districts. Other council members generally agreed with the changes to the Zoning Ordinance as presented. Mayor Corcoran requested public input three times before closing the public hearing. Motion by Machotka, second by Cox to suspend the rules, waive the reading, and adopt Ordinance 2017-5 – amendments to Zoning Ordinance, Chapter 400 through 412 as presented. Motion carried 6-1, with Alderperson Schwinefus dissenting, and Alderperson Troxel abstaining.

CONSIDER APPROVAL OF POLICE UNION CONTRACT FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2020: It was noted that the Police Union negotiated the 2-year contract with the City Personnel Committee. Motion by Kaufman, second by Cox to approve the Police Union contract from January 1, 2018 through December 31, 2020. Motion carried 8-0.

CONSIDER APPROVAL OF DONATION TO UW-RICHLAND CAMPUS FOR CAPITAL MAINTENANCE ITEM(S): Dr. Charles Clark, Southwest Regional Executive Officer & Dean addressed the council and answered questions. He explained that Richland County owns the land and buildings at the campus, while the UW-System manages the operations and owns the movable equipment. Dr. Clark said that UW-System and Richland County are currently in the 50th year of a 75-year lease, and the campus is not in any eminent danger to close. Clark stated that a 10-year plan has been developed to address the deferred maintenance issues that currently affect the UW-Richland campus. Mayor Corcoran discussed with the council a possible financial gift to UW-Richland to assist with the deferred maintenance. The general consensus was that any gift to the campus should be incorporated into the 2018 budget. No further action was taken.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER APPROVAL OF MUNICIPAL APPLICATION FOR TREE CUTTING SERVICES FROM B&E TREE SERVICE: Motion by Machotka, second by Collins to approve the municipal application for tree cutting services from B&E Tree Service. Motion carried 8-0.

DISCUSSION ON 2018 RICHLAND COUNTY AMBULANCE BUDGET: It was reported that the 2018 proposed ambulance budget includes \$628,876.25 in revenue – an increase of \$35,098.20. The revenue includes \$122,740 in revenue from the participating municipalities. It also includes another \$506,136.25 in Ambulance fees invoiced, although it was noted that much of that total will not be realized because of the large amount of Medicare, Medicaid, and Family Care write-offs. The 2018 ambulance budget proposal also includes hiring one part-time staff member and a wage increase for full-time staff from \$11.41 per hour to \$12.67 per hour. It was also stated that the townships of Buena Vista, Bloom, and Sylvan elected to not renew their contracts with the Richland County

Ambulance Service, which resulted in a loss of approximately \$6,000 from the previous contract. The discussion on the ambulance service was for informational purposes only. The City Council took no action.

REPORT FROM KATHY TROXEL / AD HOC POOL COMMITTEE ON STATUS OF NEW AQUATIC CENTER: Alderperson Troxel reported that the architect's drawings came to the committee with many different concepts. The committee removed some of those ideas to make the complex more affordable. They are currently waiting for an updated conceptual drawing and itemized costs for each piece.

PAYMENT OF MONTHLY BILLS: Motion by Cox, second by Schweinfus to approve the payment of bills dated October 3, 2017. Motion carried 8-0.

ADJOURN: Motion by Machotka, second by Collins to adjourn. Motion carried at 9:54 PM.

Minutes by Aaron Joyce, Deputy Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones