

**REGULAR MEETING OF THE COMMON COUNCIL  
September 5, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, September 5, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Kathy Troxel, John Collins, Travis Wertz, Justin Lockwood, Marsha Machotka, Diane Cox, Dan Schweinfus, and Michael Kaufman were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Schweinfus to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

**PUBLIC COMMENTS:** Mr. DJ Adams discussed his concerns about how much sidewalk was removed by the city's contractors at his and other properties in the city during the recent sidewalk replacement project. Ms. Theresa Goplin expressed her displeasure with how she was treated at the last council meeting.

**MAYOR & ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Mayor Corcoran encouraged the council and community to be aware of the economic situation facing the county as it relates to UW-Richland. The mayor will seek information from campus officials at an upcoming meeting. Alderperson Troxel asked about forming an Ad Hoc committee for the development of an aquatic center. Community members interested in being on the committee should contact the city clerk's office. Alderperson Schweinfus will develop details for placing more blessing boxes in the city. Alderperson Cox asked about creating an ordinance to curb feral cats in the city.

**CITY & UTILITY DEPARTMENT HEAD CONCERNS:** Electric Superintendent Dale Bender updated the council on the LED light project in the city through WPPI Energy. The lights at the dike will be converted to LED soon, with the interior and exterior lights at city buildings to follow. Bender reported that Kate Koziol, Economic Development Specialist, has had 31 meetings with business owners, government officials, and potential business owners since she began representing Richland County. Projects she has been working on include a hotel feasibility study, broadband upgrades, and negotiating to bring a grocery store to Richland Center. Dale Bender said that this summer's flooding damaged two canoe/kayak landings which were not covered by insurance. Ramps are being installed at both the former community center site and the tennis court site for canoe/kayak landings. A mountain bike trail has been developed and an easement is being developed with the Richland Center armory for that trail access. The Joan Woodman Orton McCollum Foundation is contributing \$25,000 for playground equipment at the old community center site. The total project cost is estimated at \$37,000. The Woodman Foundation has also committed \$75,000 to create a graveled walking/biking trail to the Richland Middle School in 2018, with paving to follow in 2019 with potential funding from the Knowles-Nelson Stewardship Grant. Bender also reported that Schmitt Woodland Hills will have an event on September 21<sup>st</sup> to unveil its first trishaw.

Motion by Cox, second by Kaufman to approve the agenda, with item 19 removed. Motion carried 8-0.

**CONSIDER RESOLUTION TO CLOSE TAX INCREMENT DISTRICT #2:** James Mann from Ehler's explained that closing TID #2 and TID #3 is necessary before creating another Tax Increment

District. Motion by Machotka, second by Lockwood to approve the resolution closing Tax Increment District #2. Motion carried 8-0.

**CONSIDER RESOLUTION TO CLOSE TAX INCREMENT DISTRICT #3:** Motion by Cox, second by Machotka to approve the resolution closing Tax Increment District #3. Motion carried 8-0.

**CONSIDER RESOLUTION APPROVING THE PROJECT PLAN & ESTABLISHING THE BOUNDARIES FOR AND THE CREATION OF TAX INCREMENTAL DISTRICT #6, CITY OF RICHLAND CENTER, WISCONSIN:** Mann explained that the district will be on the west side of the city south of the Richland Center High School. TID #6 will assist in the development of roadways, sewer, and water utilities and allow a multi-family development to occur. It also includes adding turn lanes to Highway 14 to allow safe access to the property. Mann said the proposed development is three buildings valued at \$7.5-million. The boundary of the tax increment district could be amended if it meets certain guidelines, but presently only includes the area to be developed. Motion by Machotka, second by Collins to approve the project plan and establish the boundaries for and the creation of Tax Incremental District #6, City of Richland Center, Wisconsin. Motion carried 8-0.

**CONSIDER INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$795,000 GENERAL OBLIGATION BONDS FOR COMMUNITY DEVELOPMENT PROJECTS IN TAX INCREMENTAL DISTRICT #6:** James Mann explained that the bond would be paid for by tax increments generated by the proposed development. Motion by Kaufman, second by Machotka to approve the initial resolution authorizing not to exceed \$795,000 General Obligation Bonds for community development projects in Tax Incremental District #6. Motion carried 8-0.

**CONSIDER RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS RELATING TO BOND ISSUE:** Mann stated that this resolution is a requirement by state statute. Motion by Machotka, second by Cox to direct publication of notice to electors related to bond issue. Motion carried 8-0.

**CONSIDER RESOLUTION PROVIDING FOR THE SALE OF \$795,000 GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS, SERIES 2017A:** Motion by Machotka, second by Schweinfus to provide for the sale of \$795,000 general obligation community development bonds, series 2017A. Motion carried 8-0.

**CONSIDER AUTHORIZING CLERK TO PROCEED WITH A STATE TRUST FUND LOAN FOR THE TAXABLE PIECE OF THE FINANCING PLAN FOR APPROXIMATELY \$315,000:** Motion by Schweinfus, second by Collins to authorize the clerk to proceed with a state trust fund loan for the taxable piece of the financing plan for approximately \$315,000. Motion carried 8-0.

**CONSIDER PROPOSAL FROM VIERBICHER FOR ENGINEERING SERVICES FOR PANORAMA ESTATES PROJECT:** Kurt Muchow with Vierbicher updated the council on the Panorama Estates Project. He said the DOT has initially approved street access alterations at the committee level. The total service fees by Vierbicher equal \$99,840, which includes \$11,600 for traffic and electrical engineering for sub consultant KL Engineering. Motion by Machotka, second

by Lockwood to approve the proposal from Vierbicher for engineering services for the Panorama Estates project. Motion carried 8-0.

**CONSIDER PROPOSAL FROM VIERBICHER FOR ADMINISTRATIVE SERVICES RELATED TO THE CDBG GRANTS FOR WESTSIDE DRIVE PROJECT:** Kurt Muchow explained that the entire Westside Drive project totals approximately \$1.8-million. The city's CDBG grant totaled \$500,000, with an additional \$259,000 awarded in the form of a USDA Rural Development grant, and a \$510,000 USDA loan. Motion by Machotka, second by Kaufman to approve the proposal from Vierbicher for administrative services related to the CDBG Grants for Westside Drive project. Motion carried 8-0.

**FINANCE COMMITTEE RECOMMENDATIONS**

**CONSIDER AMENDING GRANT #RTP-813-16N.1 RECREATIONAL TRAILS PROGRAM TO INCLUDE 2,100 LINEAR FEET OF LIMESTONE TRAIL SURFACING. THIS INCLUDES RESURFACING EXISTING DIKE TRAIL PATH FROM COLLINS DRIVE TO TOP OF DIKE, AND HIGHWAY 80 AT NORTH PARK TO HIGHWAY 80 AT CITY LIMITS WITH GRAVEL AND LIMESTONE SCREENINGS:** It was explained that the original grant for the trail project came in under budget and the city would lose the available money if it's not used. The city Street Department will do the work in installing the trail. Motion by Machotka, second by Cox. Motion carried 8-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS**

**CONSIDER APPROVAL OF TEMPORARY CLASS "B" (BEER) AND "CLASS B" (WINE) RETAILER'S LICENSE FOR THE AD GERMAN WAREHOUSE CONSERVANCY AT 300 S. CHURCH STREET FOR FRIDAY, SEPTEMBER 15, 2017 BETWEEN THE HOURS OF 5:00 PM AND 8:00 PM FOR THE AUTUMNAL EVENT:** Motion by Machotka, second by Collins to approve a Temporary Class "B" (beer) and "Class B" (wine) retailer's license for the AD German Warehouse Conservancy at 300 S. Church Street for Friday, September 15, 2017 between the hours of 5:00 PM and 8:00 PM for the Autumnal Event. Motion carried 8-0.

**CONSIDER APPROVAL OF APPLICATION FROM MADISON YOUTH PERFORMING ARTS FOUNDATION D/B/A RICHLAND REJUVINATES FOR A WINE WALK ON OCTOBER 13, 2017 FROM 4:00 PM UNTIL 10:00 PM:** The event will include 20 participating locations. Motion by Machotka, second by Kaufman to approve the application from Madison Youth Performing Arts Foundation d/b/a Richland Rejuvenates for a wine walk on October 13, 2017 from 4:00 PM until 10:00 PM. Motion carried 7-0, with Wirtz abstaining.

**CONSIDER APPROVAL OF APPLICATION FOR CIGARETTE AND TOBACCO PRODUCTS RETAIL LICENSE FROM FAMILY DOLLAR STORES OF WISCONSIN, LLC TO REPLACE LICENSE OF FAMILY DOLLAR STORES OF WISCONSIN, INC:** It was explained that the request simply reflects the structure change of the organization to an LLC. Motion by Machotka, second by Cox to approve the application for Cigarette and Tobacco Products Retail License from Family Dollar Stores of Wisconsin, LLC to replace license of Family Dollar Stores of Wisconsin, Inc. Motion carried 8-0.

**CONSIDER APPROVAL OF THE FUTURE RICHLAND CHAMBER USING A DESK AT THE RICHLAND MUSEUM & VISITOR CENTER:** The Council took no action. It was

requested that the Chamber develop a proposal outlining its responsibilities and hours it would operate at the depot.

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM APPOINTMENTS:** Machotka nominated Lisa Miller to the Utility Commission, but the nomination failed due to the lack of a second. Kaufman nominated Dave Siefkes to the Utility Commission, second by Collins. Motion carried 7-1, with Machotka dissenting.

**PAYMENT OF MONTHLY BILLS:** Motion by Machotka, second by Schwinefus to approve the payment of bills dated September 1, 2017. Motion carried 8-0.

**ADJOURN:** Motion by Cox, second by Schwinefus to adjourn. Motion carried at 8:58 PM.

Minutes by Aaron Joyce, Deputy Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones