

**REGULAR MEETING OF THE COMMON COUNCIL
June 20, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, June 20, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Justin Lockwood, Marsha Machotka, Diane Cox, Michael Kaufman, Kathy Troxel, John Collins, Dan Schweinfus, and Travis Wertz were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Cox to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 7-0.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: John Collins would like to look at putting up a permanent speed signs along Hwy 80 near the Fish House and between North Park and 6th Street for incoming traffic. Kathy Troxel has had reports of people leaving their garbage totes and recycle bins at the road.

Motion by Cox, second by Lockwood to approve the agenda. Motion carried 7-0.

PRESENTATION BY CHELSEA WUNNICKE AND MIKE BREININGER RELATED TO THE RICHLAND COUNTY HOMELESSNESS PREVENTION COALITION: Chelsea Wunnicke mentioned she is co-chair of the Coalition with Pat Greeley. She talked about the upcoming June 26th point in time count of homeless that is reported to the state. Mike Breininger, President of Lydia's House Ministries that is fully funded by donations talked about the different shelters and transitional housing. The Coalition meets at noon on the third Tuesdays of each month at the UW Extension Office.

CONSIDER RESOLUTION IMPLEMENTING MUNICIPAL-WIDE ENERGY MANAGEMENT POLICY: Dale Bender stated he was told by WI that they would match the Focus on Energy match for the LED project but we can't use it for this project. It can be used for future projects. Motion by Wertz, second by Machotka to pass Resolution 2017-13 implementing a municipal wide energy management policy. Motion carried 7-0.

FINANCE COMMITTEE RECOMMENDATIONS: CONSIDER CONTRACT WITH JOHNSON BLOCK & CO., INC. FOR AUDITING RELATED TO THE CLOSING OF TIDs 2 AND 3. Motion by Machotka, second by Collins to approve the contracts with Johnson Block for \$6200 to audit TIDs 2 and 3. Motion carried 7-0,

PUBLIC SAFETY RECOMMENDATIONS: CONSIDER APPROVAL OF LIQUOR LICENSE RENEWALS: Motion by Machotka, second by Lockwood to approve the liquor license renewals. Motion carried 7-0.

CONSIDER APPROVAL OF MUNICIPAL LICENSE RENEWALS: Motion by Machotka, second by Lockwood to approve the municipal license renewals, adding Mahan Tree Service, also contingent on Mahan Tree Service and Peer Construction providing proof of liability insurance. Motion carried 7-0.

PARK BOARD RECOMMENDATIONS: CONSIDER AMENDMENT TO MEAL SITE RENTAL AGREEMENT REDUCING MONTHLY PAYMENT FROM \$300 TO \$275. Dan Schweinefus stated the County is looking at all options to reduce expenses and asked if the City would reduce the cost of the meal site agreement. Motion by Schweinefus, second by Cox to reduce the monthly cost of the meal site agreement from \$300 to \$275 per month for 12 months and reassess after that. Motion carried 7-0.

DISCUSSION AND POSSIBLE ACTION ON ENFORCEMENT OF ZONING ORDINANCE RELATED TO DOWNTOWN BUILDINGS NOT BEING USED FOR RETAIL OR OPEN TO THE PUBLIC: Mayor Corcoran said there has been talks on inappropriate use of downtown buildings. Attorney Robb stated the commercial downtown zoning district permits retail use and there doesn't appear to be in and out traffic. The options are to issue a citation, and initial letter of warning or take the owner to court for and injunction against using the space as non-retail. Discussion took place on ordinance amendments. Attorney Robb was directed to review the ordinance, investigate the types of businesses in the downtown district as well as review state laws.

CONSIDER ACTION ON ADDING "WELCOME TO" ON THE ENTRANCE SIGNS AND COMPLETEING DOT APPLICATION FOR AN ADDITIONAL BENNER STRUCTURE: Alan Greeley was present and showed two options to add "welcome to" to the entrance signs on Hwy 14. He said the state did not require an additional permit for doing this but require an updated picture be sent to them. He estimated a cost of around \$50 each sign to add vinyl letters. Motion by Machotka, second by Schweinefus to add the "welcome to" curved letters to the existing signs at a minimal cost. Motion denied 5-2 with Machothka and Schweinefus in favor. Motion by Wertz, second by Collins to add "welcome to" in straight letter to the existing signs provided it is not more than \$250.00. Motion denied 5-2 with Machotka and Schweinefus voting against as since the item was not budgeted it needs 6 votes. Mayor Corcoran asked for an official contract with a price be presented to the next meeting.

CONSIDER DIRECTING ATTORNEY ROBB TO DRAFT ORDINANCE DEPUTIZING BUILDING INSPECTORS AND GIVING AUTHORIZATION TO ISSUE CITATIONS RELATED TO DISTRESSED PROPERTIES: Attorney Robb stated there is a statewide system now that issues citations so he has to check with the Police Chief to see how that could be worked out. He asked if the ordinance was going to be for junk in the yard or what covers distressed property? Motion by Machotka, second by Cox to direct Attorney Robb to draft an ordinance for a building inspector to be authorized to issue citations related to junk in yards. Mayor Corcoran also requested looking at buildings in need of repairs being added. Motion carried 7-0.

OLD BUSINESS:

CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND. No new information.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE: Mayor Corcoran said he has nothing from Baraboo ambulance yet. He would have a specific agenda item related to the review of each contract for ambulance service.

CONSIDER ACTION ON DOWNTOWN REVITALIZATION AND ESTABLISHMENT OF CHAMBER: The hope is that when a board is elected they give a presentation to the Council.

PAYMENT OF MONTHLY BILLS: Motion by Cox, second by Machotka to approve the bills as presented. Motion carried 7-0.

Motion by Machotka, second by Cox to go into closed session per WI Stats. 19.85 (1) (e) related to negotiation strategy regarding possible developer agreement with Duane Kleinsasser/Panorama Estates. Motion carried 7-0.

Closed Session.

Motion by Cox, second by Schweinfus to reconvene into open session. Motion carried.

ADJOURN: Motion by Wertz, second by Machotka to adjourn. Motion carried at 9:26 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones