

**REGULAR MEETING OF THE COMMON COUNCIL
June 6, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, June 6, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Travis Wertz, Justin Lockwood, Marsha Machotka, Diane Cox, Michael Kaufman, Kathy Troxel, John Collins, and Dan Schweinefus were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Travis Wertz, second by Mike Kaufman to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Dr. Charles Clark, Southwest Regional Executive Officer & Dean encouraged the council to approve the funding request from Southwest Partners for the Economic Development position. Clark stated that an office at East Hall has been assigned to the individual who will serve in the position. Bruce Roesler, CEO of the Richland Hospital, Jessica Spayde, Director of the Career Education Coop, and Sharon Schmitz all encouraged the council to approve the funding request for the Economic Development position. Mike Breininger of Southwest Partners reported that Kate Koziol has been chosen for the Economic Development position and has already had 13 meetings to discuss two small business starts and one business expansion. Benjamin Lewis spoke to his concerns with the city’s ADA compliance. Water Superintendent Gayle Mathews stated tomorrow there would be a detour of Church Street between Burton and South Street for work being done. Mr. Mathews also mentioned that there was low water pressure and some had no water which was the result of a communication failure due to someone using the frequency that the Utility has a license to and it should not be used. He said they are looking for and working on a solution. The Water Utility is doing rehab on the cement reservoir.

Motion by Marsha Machotka, second by Diane Cox to approve the agenda. Motion carried 8-0.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for May 2017. The month end balance is as follows:

General Fund	345,143.29
State Pool - Account # 1	2,013,136.56
Money Market Tax Acct.	12,823.70
State Pool – Account #2 Long Term Care	547,211.02
Restricted Funds:	
CDBG - Housing RLF	95,044.76
Revolving Loan Fund- Savings	749,940.95
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	282,805.01
Landfill Care - CD	276,809.40
Library Checking	158,793.62
Room Tax	41,275.63
State Pool - Account # 6 - TIF - 2-5	3,607,991.64

48	Committed Funds:	
49	State Pool - Account # 4 - Project Carryover	931,856.09
50		
51	Assigned Funds:	
52	Cemetery	4,682.70
53	Park / Community Center	35,384.91
54	Park and Rec Checking	1,928.07
55		
56	CITY UTILITIES:	
57	Electric Utility Fund	292,724.26
58	Electric Unrestricted Funds	48,719.19
59	Water Utility Fund	266,511.01
60	Water Utility Unrestricted Funds	54,821.47
61	Waste Water Utility Fund	173,515.77
62	Waste Water Unrestricted Funds	34,515.45
63		
64	RESTRICTED FOR PROJECTS:	
65	Electric	1,351,089.48
66	Water	1,491,483.45
67	WWTP	4,324,010.75
68	TOTAL RESTRICTED FUNDS	7,166,586.68
69		
70		

71 **CONSIDER APPROVAL OF ECONOMIC OPPORTUNITY GROUP:** Alderperson Collins
 72 suggested working with the Southwest Partners group as they have it in place but he is in favor of
 73 having a group of 2-3 people from the council. Others agreed however no action was taken.

74
 75 **CONSIDER APPROVAL OF FUNDING FOR SOUTHWEST PARTNERS ECONOMIC**
 76 **DEVELOPMENT:** Motion by Machotka to approve working with Southwest Partners and the
 77 appropriation of \$4000 from Contingency. Cox seconded and the motion carried 8-0.

78
 79 **CONSIDER POSSIBLE ACTION ON WATER DRAINAGE ISSUES ALONG HIGHWAY 80**
 80 **NORTH BETWEEN NORTH LANE AND SUNSET LANE:** Mayor Corcoran reviewed the
 81 questions that were asked of Vierbicher. Lockwood asked if the property owners had talked and what
 82 they were prepared to contribute. Doug Persinger asked if they could do the work themselves due to
 83 the cost estimates. After discussion, motion by Wertz, second by Cox to have the affected property
 84 owners find a way to do the work and the city would tie into the existing storm drainage provided it is
 85 owned by the City. Motion carried 8-0.

86
 87 **PLAN/ETZ BOARD RECOMMENDATIONS:**
 88 **CONSIDER APPLICATION FOR CONDITIONAL USE PERMIT FROM JOELLEN**
 89 **FRAWLEY TO ALLOW A 64x100 (7040 SQ. FT.) ACCESSORY STRUCTURE THAT**
 90 **EXCEEDS THE SIZE LIMIT OF 3000 SQ. FT. UNDER CHAPTER 475.04(5)(C). THE**
 91 **PROPERTY IS LOCATED AT 25901 PLEASANT VALLEY DRIVE:** Motion by Wertz, second
 92 by Collins to approve the permit as requested. Motion carried 8-0.

93
 94 **PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

95 **CONSIDER APPROVAL OF MUNICIPAL LICENSE TO ADVANCE TREE CARE**
96 **(MICHAEL HAWLEY AND DUSTIN BOBB FOR A TREE CUTTING PERMIT:** Motion by
97 Machotka, second by Collins to approve the license. Motion carried 8-0.

98
99 **CONSIDER APPROVAL OF APPLICATION FROM MADISON YOUTH PERFORMING**
100 **ARTS FOUNDATION FOR A TEMPORARY CLASS “B” LICENSE TO SELL**
101 **FERMENTED MALT BEVERAGES AT THE RC THUNDERFEST JULY 4TH**
102 **CELEBRATION TO BE HELD ON JULY 1, 2017 FROM NOON TO 11:55 PM:** Motion by
103 Machotka, second by Lockwood to approve the license. Motion carried 8-0.

104
105 **FINANCE COMMITTEE RECOMMENDATIONS:**

106 **CONSIDER APPROVAL OF SALE OF TRACTORS FROM THE PARKS & GROUNDS**
107 **DEPARTMENT:** Motion by Machotka to approve the sale of the following tractors to the highest
108 bidder: 2008 Simplicity \$953.00 from Bill Bindl, 2011 Simplicity \$1799.00 from Linda Tyler-
109 Doudna, and a 2008 New Holland \$851.00 from Bill Bindl. Collins seconded and the motion carried
110 8-0.

111
112 **CONSIDER APPROVAL OF BID FOR CEMETERY WALL REMOVAL AND GRADING:**
113 Dave Fry reviewed the KMS bid at \$23,250 and Bob Ewers bid at \$79,800. He said KMS is willing
114 to work with the department to save the blocks for other city use. Motion by Collins, second by
115 Kaufman to approve the bid from KMS for \$23,250. Motion carried 8-0.

116
117 **CONSIDER APPROVAL OF BID FOR LED LIGHTING UPGRADE FOR CITY**
118 **BUILDINGS:** Dale Bender reviewed the bids and said the low bid from Walsh’s Ace Hardware and
119 Abing Electric is \$50,594.44 after the Focus on Energy rebate. He said another \$6599.00 could be
120 saved by adopting a resolution on energy management with WPPI that promotes a green community
121 and cut costs by 15% which can be done with the LED project. He said the City Utilities agreed to
122 pay the estimate that was for the Municipal Building at \$27,448. There is the 5 year no interest loan
123 and after 17 months the City would pay \$348.82 which would be covered by the cost savings. The
124 City’s net investment would then be \$16,547.44. Mr. Fry mentioned he has \$800-900 of bulbs on
125 hand that Walsh’s Ace Hardware will allow a return on and they will also give the 2% rebate on the
126 new purchase through Ace Rewards. Motion by Machotka, second by Cox to approve the contracts
127 with Walsh and Abing and fill out the application for the 5 year loan in the amount of \$43,995.44.
128 Motion carried 8-0.

129
130 **UTILITY COMMISSION RECOMMENDATIONS:**

131 **CONSIDER APPROVAL OF CHANGE ORDER #3 (FINAL) FROM JAMES PERTERSON**
132 **SONS, INC. DECREASING THE CONTRACT BY \$265,713.68 UNDER CONTRACT B**
133 **FORCE MAIN TO THE NEW WASTE WATER FACILITY:** Motion by Collins to approve the
134 change order. Kaufman seconded and the motion carried 8-0.

135
136 **CONSIDER APPROVAL FOR FINAL PAYMENT APPLICATION (#12) FROM JAMES**
137 **PETERSON SONS, INC IN THE AMOUNT OF \$21,515.29 UNDER CONTRACT B FORCE**
138 **MAIN TO THE NEW WASTE WATER FACILITY:** Motion by Collins, second by Machotka to
139 approve the final payment of \$21,515.29. Motion carried 8-0.

142 **CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND ADOPTING**
143 **ORDINANCE ANNEXING CERTAIN LANDS OWNED BY PANORAMA ESTATE LLC:**
144 Motion by Machotka, second by Troxel to suspend the rules, waive the reading and adopt ordinance
145 annexing lands owned by Panorama Estate LLC. Motion carried 8-0.

146
147 **CONSIDER APPROVAL OF EASEMENT TO FRONTIER ALONG THE EDGE OF CITY**
148 **OWNED LAND IN THE INDUSTRIAL PARK NORTH:** Attorney Robb stated the existing
149 Frontier line is under the new Schreiber Building in the Industrial Park North and has to be relocated.
150 The new location would be on City property to the south of the Electric/Water department building
151 towards Varc. Motion by Machotka, second by Cox to approve the easement. Motion carried 8-0.

152
153 **OLD BUSINESS:**

154 **CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND:** Dave Fry said an aerator
155 went down and is being fixed.

156
157 **CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE:** Mayor
158 Corcoran stated the County is proposing a 2 year contract for \$92,000 and he has asked Baraboo
159 Ambulance for a proposal. Darin Gudgeon stated the Council should look at the different services
160 and weigh the pros and cons. He said this is the start of the County's 45th year of service to the
161 community and there has not been a call missed since 1/3/2015. He asked for consideration to the
162 many individuals in the community who want to continue serving, they have stepped up, and met the
163 demands to serve their neighbors. They have also worked hard to re-establish the community support
164 and work with a blended crew.

165
166 **CONSIDER ACTION ON DOWNTOWN REVITALIZATION & FUTURE**
167 **DEVELOPMENT:** Mayor Corcoran said he met with the group working on the chamber and they
168 are setting up dues, voting, and will formally elect a board soon.

169
170 **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM**
171 **APPOINTMENTS:** There is a vacancy on the Library Board due to the resignation from Mr.
172 Myzkowski and a vacancy on the Plan Commission due to the resignation from Ms. Reyzek. He
173 thanked them for their service.

174
175 **PAYMENT OF MONTHLY BILLS:** Motion by Cox, second by Lockwood to approve the
176 payment of bills. Motion carried 8-0.

177
178 Motion by Machotka, second by Cox to go into closed session per WI Stats. 19.85 (1) (c) for the
179 purpose of investment of public funds, for the purpose of negotiations of developer agreement and
180 strategy regarding Panorama Estates. Motion carried 8-0.

181
182 Closed Session.

183
184 Motion by Schweinfus, second by Machotka to reconvene into open session. Motion carried.

185
186 **ADJOURN:** Motion by Wertz, second by Machotka to adjourn. Motion carried at 10:06 PM.

187
188 Minutes by Melinda D. Jones, City Clerk / Treasurer

