

**REGULAR MEETING OF THE COMMON COUNCIL
May 2, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, May 2, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Dan Schweinfus, Marsha Machotka, Justin Lockwood, Travis Wertz, Diane Cox, Michael Kaufman, and John Collins were present. Kathy Troxel was present via telephone. Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Kaufman to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Mr. Bob Bellman spoke to adding north/south city welcome signs on Highway 80 and adding “Welcome to” to the current east/west welcome signs. Bellman also suggested noting Richland Center as the birthplace of Frank Lloyd Wright and the home of the A.D. German Warehouse. Ms. Rebecca Furbish questioned the procedures/reasoning behind the replacements on the Tourism Committee. Ms. Teresa Goplin discussed her concerns about the city’s process of replacing the sidewalk at her residence and the level of notification she received about when and how much sidewalk would be replaced. Ms. Sharon Schmitz encouraged the Council to consider a proposal from Southwest Partners for economic development.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: The Richland County electronics recycling event will be May 6. Motorsports Mayhem will take place the weekend of May 13. Alderperson Lockwood would like to have Southwest Partners present at the next meeting. Mayor Corcoran noted that he and Alderperson Wertz have discussed an economic development group and would welcome a presentation from Southwest Partners at a subsequent meeting.

Motion by Cox, second by Kaufman to approve the agenda with the exclusion of items #19 a & 19 c. Motion carried 8-0.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for April 2017. The month end balance is as follows:

General Fund	460,360.03
State Pool - Account # 1	2,012,004.15
Money Market Tax Acct.	12,822.91
State Pool – Account #2 Long Term Care	546,917.88

Restricted Funds:

CDBG - Housing RLF	86,755.54
Revolving Loan Fund- Savings	748,270.38
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	282,805.01
Landfill Care - CD	276,809.40
Library Checking	169,517.96
Room Tax	41,560.98

State Pool - Account # 6 - TIF - 2-5 3,585,591.76

Committed Funds:

State Pool - Account # 4 - Project Carryover 931,356.90

Assigned Funds:

Cemetery 4,682.70
 Park / Community Center 25,379.59
 Park and Rec Checking 1,958.02

CITY UTILITIES:

Electric Utility Fund 321,235.21
 Electric Unrestricted Funds 48,719.19
 Water Utility Fund 286,215.33
 Water Utility Unrestricted Funds 54,821.47
 Waste Water Utility Fund 480,367.05
 Waste Water Unrestricted Funds 34,515.45

RESTRICTED FOR PROJECTS:

Electric 1,324,367.03
 Water 1,482,381.86
 WWTP 4,667,566.69
 TOTAL RESTRICTED FUNDS 7,474,315.48

DISCUSSION & CONSIDER RESOLUTION CLOSING TAX INCREMENT DISTRICT #2 – HWY 14 AND COLLECT INCREMENT FOR 2018 TO BE USED FOR AFFORDABLE HOUSING AND APPROVE DEVELOPING AN AFFORDABLE HOUSING PLAN. Mr. James Mann reported that information from auditors showed both District #2 and District #3 – Industrial Park North had generated enough income to warrant closure. If District #2 is closed, it should be done by May 15, 2017. A provision is available to keep districts open for one extra year and use the generated income to benefit housing. Motion by Machotka, seconded by Cox to close Tax Increment District #2 and extend life to June 1st to use income for a Healthy Neighborhood Initiative. Motion carried 8-0. A Healthy Neighborhood Initiative plan will be developed in time to be implemented by January 2018.

DISCUSSION & CONSIDER RESOLUTION CLOSING TAX INCREMENT DISTRICT #3 – INDUSTRIAL PARK NORTH AND COLLECT INCREMENT FOR 2018 TO BE USED FOR AFFORBALE HOUSING AND APPROVED DEVELOPNG AN AFFORDABLE HOUSING PLAN. Motion by Cox, second by Kaufman to close Tax Increment District #3 and extend life to June 1st to use income for a Healthy Neighborhood Initiative. Motion carried 8-0.

DISCUSSION ON OPENING TAX INCREMENT DISTRICT #6. City can create district after June 1. The cost is \$15,000 to create. Mann advised that a district should be developed only to facilitate projects that wouldn't occur without the city's assistance. District must increase the value of the property improved.

CONSIDER APPROVAL OF ENERGY EFFICIENT UPGRADES AT ALL CITY BUILDINGS AND RELATED FINANCING. Dale Bender reported on a program available through WPPI to upgrade lighting in the city buildings (excluding the Community & Senior Center) at a total cost of \$97,254 which includes the dike lighting. Payback through efficiency would be three years. He stated the City Utilities would pay the cost for the municipal building because the City paid the entire cost of the roof project. Project bidders must be a Focus Trade Ally. Motion by Machotka, second by Collins to allow bids from Focus Trade Ally contractors and proceed with the program. Motion carried 8-0.

CONSIDER APPROVAL OF SUBMITTING BIKE FRIENDLY COMMUNITY GRANT APPLICATION. Mallory Bender from Southwest Partners reported that the Bike Friendly Community application has been completed. Bike Friendly designation can lead to grant opportunities including the Safe Routes to School funding to the Richland Middle School. The application is free to submit. Motion by Kaufman, second by Cox to submit Bike Friendly Community application. Motion carried 8-0.

CONSIDER AWARD OF BID FOR DEMOLITION OF BUILDINGS AT 382 E. HASELTINE STREET. One bid was received for the project. The budget is \$8,200. Motion by Wertz, second by Kaufman to award the bid to Gary Manning in the amount of \$13,100, with the amount over budget to be paid for with extra cash on hand. Alderperson Cox abstained. Motion carried 7-0.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS: CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING ORDINANCE CHAPTER 236 DESIGNATING A SLOW-NO-WAKE ZONE ON THE PINE RIVER WITHIN THE CITY LIMITS. Motion by Machotka, second by Kaufman to suspend the rules, waive the reading, and adopt Ordinance (2017-2) Chapter 236 Slow-No-Wake Zone on the Pine River within the city limits. Motion carried 8-0.

CONSIDER APPROVAL OF RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR CDBG APPLICATION ON WESTSIDE DRIVE PROJECT. Motion by Cox, second by Schweinfus to approved the residential anti-displacement and relocation assistance plan for CDBG application on Westside Drive Project. Motion approved 8-0.

CONDIDER APPROVAL OF LOAN RESOLUTION FOR USDA RURAL DEVELOPMENT LOAN ON WESTSIDE DRIVE PROJECT. Motion by Machotka, second by Collins to approve the loan resolution for USDA Rural Development loan on Westside Drive project. Motion approved 8-0.

REVIEW ORDINANCE CHAPTER 307 RELATED TO TRASH AND ITEMS PLACED OUTSIDE OF A STRUCTURE ALSO RESOLUTION 2014-9 RELATED TO LARGE ITEM COLLECTION TAGGING SYSTEM. Mayor Corcoran noted that a similar ordinance in the City of Madison is enforced by the Building Inspector. Corcoran suggested a range of penalties starting at \$100 up to \$500 plus actual costs to remove items be added to the tax roll. Tracy Johnson is willing to enforce the ordinance for \$75/hr. Ordinance will be reviewed by the Public Safety Committee.

OLD BUSINESS:

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE. County is still working on a plan for the future to provide the ambulance service.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Wertz to approve the bills as presented. Motion carried 8-0.

ALDERPERSONS REPORTS: Collins complimented Parks Department work on mowing projects and the Public Works Department for continued attention to roadway potholes. Collins also appreciated the public's participation in city meetings. Cox noted appreciation for the Think Local campaign on WRKO and in the Shopping News. Machotka advised no action on the possible ATV route in the city until the county approves a route. Schweinfus thanks citizens for contacting alderpersons with concerns.

ADJOURN: Motion by Cox, second by Collins to adjourn. Motion carried at 9:22 PM.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones