

**REGULAR MEETING OF THE COMMON COUNCIL
December 6, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, December 6, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Diane Cox was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

CONSIDER APPROVAL OF RESOLUTION USING THE AUTHORIZING THE USE OF THE ALLOWABLE LEVY INCREASE FOR \$16,077 FOR THE 2016 LEVY: Motion by Kloehn, second by Machotka to approve the resolution. Motion carried 7-0.

PUBLIC HEARING, CONSIDER APPROVAL OF RESOLUTION ADOPTING THE 2017 BUDGET: Motion by Rakow, second by Kaufman to open the public hearing. Motion carried 7-0. Mr. Barry Ziegahn and Bill Renke of NHS spoke on the things that NHS has done for the community and requested an increase in the appropriation for NHS from the \$5000 to \$10,000 in the 2017 budget. Rod Perry stated he was on the Council when NHS was established and it was the first Rural NHS in the nation. Mick Cosgrove of Southwest Partners stressed the importance in housing options within the City. Midge McCauley said a business is trying to come into the city and their request is turned down. She stated that Court Street used to be full of businesses and it is empty now. She said she is still waiting for a job. Mayor Corcoran asked three more times if anyone wanted to speak at the public hearing. Hearing none, motion by Machotka, second by Kaufman to close the public hearing. Alderperson Miller stated that the City Council wants new businesses and works very hard with them to locate their business in the City. Motion by Kloehn to approve the 2017 budget. Alderperson Wertz said he did not remember dropping funds for NHS and he made the motion to increase the budget for NHS by \$5000 using cash on hand in the 2017. Rakow seconded. Motion denied 4-1 with Kloehn dissenting. Alderpersons Kaufman and Machotka abstained. Motion by Kloehn, second by Miller to approve the 2017 budget. Motion carried 6-0 with Machotka abstaining.

Motion by Machotka, second by Wertz to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 7-0.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS – ELECTRIC UTILITY REPORT FROM DALE BENDER: Dale Bender reported on what the Electric utility has been doing in 2016, which includes work on the new substation, changing streetlights and the snowflake lights over to LED, which he expects the cost savings will be approximately \$7,000 per year. They are changing overhead cable to underground and re-cabling the 40-year-old underground cable. They issue a payment in lieu of taxes to the City as well as contributing to local community events. For 2017, their concerns are the labor shortage and housing. If people live and work here, they use the schools, recreation programs and spend money here that is good for the local economy.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for November 2016. The month end balance is as follows:

General Fund	354,560.26
State Pool - Account # 1	1,803,649.79

Money Market Tax Acct.	12,866.76
State Pool – Account #2 Long Term Care	545,746.98

Restricted Funds:

CDBG - Housing RLF	77,545.76
Revolving Loan Fund- Savings	742,183.07
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	282,520.17
Landfill Care - CD	276,809.40
Library Checking	129,511.23
Room Tax	48,023.95
State Pool - Account # 6 - TIF - 2-5	2,879,987.98

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,011,678.98
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Assigned Funds:

Cemetery	4,680.75
Park / Community Center	22,998.42
Park and Rec Checking	2,178.78
RDA Checking	0.00

CITY UTILITIES:

Electric Utility Fund	271,587.50
Electric Unrestricted Funds	48,719.19
Water Utility Fund	210,866.93
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	135,528.27
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	2,410,238.32
Water	1,505,313.67
WWTP	4,890,321.39

APPROVE AGENDA: Motion by Kaufman, second by Machotka to approve the agenda. Motion carried 7-0.

REPORT ON HOMELESS SITUATION IN RICHLAND CENTER: Cathryn Scott from Independent Living and the Housing Coalition stated the need for emergency shelter and transitional housing. This year the coalition is looking at prevention. They do a homeless count twice per year, which does not count those that are staying with family members. Mike Breininger spoke on the three homeless shelters in the city, how they work, that they are funded privately, and there is usually a waiting list. He announced that they would appreciate any moral support or good will anyone can offer. He stated there is no place for the homeless to do during the daytime.

CONSIDER APPLICATION FROM RC DEVELOPMENT FOR A CONDITIONAL USE PERMIT TO REMOVE MORE THAN 600 CUBIC YARDS OF SOILD FROM PROPERTY THEY ARE PURCHASING. THE PROPERTY IS LOCATED ON LOTS 15, 16, 17, 18 AND 19 IN THE INDUSTRIAL PARK NORTH: Motion by Wertz, second by Kloehn to approve the permit to remove as much soil as needed. Motion carried 7-0.

CONSIDER APPROVAL OF VIERBICHER CONTRACT FOR WESTSIDE DRIVE RIGHT-OF-WAY DEDICATION AND GRANT WRITING SERVICES: Motion by Wertz, second by Collins to approve the contract with Vierbicher, not to exceed \$11,800.00. Motion carried 7-0.

CONSIDER APPLICATION FOR RENEWAL OF CONDITIONAL USE PERMIT FROM TERESA SCHNEIDER AND SHAWN'S AUTO REPAIR & PERFORMANCE FOR AUTO REPAIR SERVICE A 184 E. MILL STREET: Motion by Rakow, second by Kaufman to approve the conditional use permit renewal for 5 years, quiet hours between 8 p.m. and 7 a.m. and refund the \$400 application fee. Motion carried 6-1 with Alderperson Kloehn dissenting.

DISCUSSION ON ALTERNATE SIDE PARKING ORDINANCE: Chris Servais and Sarah German requested an exemption of alternate side parking on Ira and Gage streets. There was discussion on the no parking for one side of the street and that all those streets with the same issues need to uniform. No action was taken.

CONSIDER APPROVAL OF REQUEST TO SIGN AGREEMENT TO TEMPORARILY WAIVE THE PLACING OF SURVEY MONUMENTS FOR THS DEVELOPMENT LLC AT THE WILD TURKEY LANE SUBDIVISION: Discussion took place on how long was appropriate to allow the land survey markers to be delayed and what kind of surety bond would be issued. Motion by Kloehn, second by Machotka to postpone to the next meeting. Motion carried 7-0.

OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND: Mayor Corcoran said the issues would be looked at again next spring.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE: Alderperson Kloehn reported 2017 is the 3rd year of the 3-year contract with the County and they are requesting a 5-year contract next year. The County is also pushing for paramedics and charging the City and Townships on a per capita basis rather than a per call basis. They are also looking at replacing a vehicle and a different location. The County has \$10,000 in a capital fund for an ambulance. Jean Rice is retiring and the County has approved a third party billing service.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND AMENDING ORDINANCE CHAPTER 290 RELATING TO PEDDLERS, CANVASSERS, AND TRANSIENT MERCHANTS: Mayor Corcoran stated he has received complaints regarding food trucks from two people. Attorney Robb said the licensing is just like a restaurant and it requires a state license and asked if there should be limitations where and when trucks could serve within the City. He stated there is a difference with preparation of raw food compared to selling prepackaged food.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Kloehn to approve the bills as presented. Motion carried 7-0.

Motion by Miller, second by Rakow to go into closed session per WI Stats 19.85 (1) (e) related to negotiation strategy regarding possible developer agreement with Joe Hall / Dairyland Transportation for property in the Industrial park North, also negotiation strategy regarding possible developer agreement with Duane Kleinsasser and per WI Stats 19.85 (1) (c) for the purpose of discussing performance evaluation data and compensation of public employees.

Closed Session. Alderperson Miller left at 11:55 p.m.

Motion by Wertz, second by Machotka to reconvene into open session. Motion carried 6-0.

ADJOURN: Motion by Wertz, second by Collins to adjourn. Motion carried at 12:15 a.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones