

ADJOURNED MEETING OF THE COMMON COUNCIL

November 22, 2016

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, November 22, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Marie Rakow, and Travis Wertz were present. Bill Kloehn was absent. Mayor Corcoran called the meeting to order and ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Miller and Kaufman to approve the minutes of the last meeting in lieu of printed copies. Motion carried 8-0.

PUBLIC COMMENTS: Sarah German and Chris Servais asked for an exemption for alternate side parking near the intersection of Ira and Gage Street since there is no parking on one side of both streets.

CITY EVENTS AND CITIZENS CONCERNS: Mayor Corcoran said he was approached by a lady who would like to hang scarves around trees to be left for homeless or anyone who needs them. He received a check in the amount of \$232.70 from Rita Wittwer to help with the flood issues.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: There has been vending from vehicles again on Orange Street for potatoes and onions. The buildings downtown can't be used as a warehouse and would like more zoning enforcement.

APPROVE AGENDA: Motion by Machotka, second by Cox to approve the agenda and delete items 20 b and d, also item 22. Motion carried 7-0.

CONSIDER RESOLUTION AUTHORIZING THE COLLECTION OF SPECIAL ASSESSMENTS: Motion by Miller, second by Rakow to approve the resolution authorizing the collection as special assessments. Motion carried 7-0.

CONSIDER RESOLUTION AUTHORIZING PUBLIC DEPOSITORIES: Motion by Miller, second by Machotka to approve the resolution authorizing public depositories. Motion carried 7-0.

CONSIDER APPLICATION FROM RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR A CLASS "B" BEER LICENSE FOR THE JAZZ CHRISTMAS ORCHESTRA CONCERT ON DECEMBER 3, 2016 AT 182 N. CENTRAL AVE. Motion by Machotka, second by Cox to approve. Motion carried 7-0.

CONSIDER APPROVAL OF RENEWAL OF MEAL SITE AGREEMENT WITH RICHLAND COUNTY: Motion by Rakow, second by Cox to renew the agreement. Motion carried 7-0.

CONSIDER APPROVAL OF ADVERTISING TO INSPECT FOOTBRIDGES OVER THE PINE RIVER: Clerk Jones stated there have been a few floods this summer and the two footbridges have had a lot of water beating on them. She stated if they are inspected and there is flood related damage, FEMA would assist and the cost of the inspections can be applied to the City claim. If there are no flood related damages the cost would be the responsibility of the City. She asked if the City Council is interested in doing inspections which may be about \$1000 to \$1500 each. Motion by Machotka, second by Kaufman to place an ad for bids to inspect the bridges. After discussion on how bid specifications should be written, Alderperson Rakow motioned that we hold off bidding for more information at the next meeting. Both Machotka and Kaufman withdrew the motion and second. No action was taken.

CONSIDER APPROVAL OF REPAIRS TO FURNACES AND WINDOWS IN CITY BUILDINGS: Dave Fry said all of the furnaces are being inspected and the proposal indicates the problems to be resolved. Motion by Machotka second by Cox to approve the furnace repairs. Alderperson Collins requested an amendment to a maximum of \$2055. Machotka amended the motion to include a maximum of \$2055 with the material needed for repairs to the Street Department furnace being an extra cost. Cox seconded and the motion carried 7-0. Dave Fry stated when cleaning the windows one exploded and there are stress fractures in another. He called and has two new windows being shipped at no charge as it is under warranty, then he and Tom Schauer will install them.

CONSIDER REQUESTING SEALED BIDS TO SELL 1989 CHEVY ¾ TON TRUCK WITH PLOW: Dave Fry stated that now there is a plow on another vehicle and this vehicle is no longer needed so he would like to sell it “as is”. Motion by Rakow, second by Collins to advertise for bids and the highest bid gets the truck and plow. Motion carried 7-0.

REPORT FROM SHERRY KLATT ON 2016 TOURISM ACTIVITIES AND CONSIDER APPROVAL OF 2017 TOURISM BUDGET: Sherry Klatt showed the logo for Richland Center Tourism although advertising is for all of Richland County. She showed the billboard ads, the most recent video that was completed and that it is planned to promote kayaking, canoeing, fishing, biking, motorcycling and winter sports. She reviewed the events that received advertising grants. Advertising was done on WTMJ 620 radio in Milwaukee once per month and that Tayler Nelson has been the Tourism ambassador this year promoting the county at many surrounding events and as far as Germany on her personal trip. Motion by Cox, second by Collins to approve the 2017 tourism budget. Motion carried 7-0.

UTILITY COMMISSION RECOMMENDATIONS: CONSIDER APPROVAL OF PAYMENT APPLICATION FROM STAAB CONSTRUCTION CORPORATION FOR THE WWTP PROJECT. Motion by Collins, second by Rakow to approve the payment of \$14,788.00. Motion carried 7-0.

CONSIDER APPROVAL OF CHANGE ORDER #5 WITH STAAB CONSTRUCTION CORP. RELATED TO THE WWTP PROJECT: Motion by Machotka, second by Cox to approve the change order with a decrease of \$111,041.22. Motion carried 7-0.

CONSIDER REQUEST FOR ASSISTANCE FOR DOWNTOWN FLOWER BASKET PROJECT: Clerk Jones stated the request was to continue to use the utility poles and brackets,

allowing them to use water at no charge or minimal cost for the upkeep of the baskets, no sewer costs and they would like to store the multipurpose vehicle at the city park garages. Motion by Kaufman, second by Miller to approve the request. Judy Shireman said the Electric Utility charges the City 8 hours to hang the flower baskets. She stated the biggest issue is the help needed to water the baskets each night. Motion carried 7-0.

UPDATE AND CONSIDER APPROVAL TO PROCEED WITH ADVERTISING FOR BIDS TO RAZE DILAPIDATED BUILDINGS: Attorney Robb stated the City pays to cost to raze the building and place it on the tax roll as a special assessment. The City is paid back when the tax bill is paid. He stated the three properties to proceed with are 382 E. Haseltine Street, 442 S. James Street and 650 Pleasant View Court. Motion by Machotka, second by Kaufman to approve advertising for bids and proceed with razing. Motion carried 7-0.

CONSIDER RENEWING INDUSTRIAL PARK LEASE FOR ONE YEAR OR REQUESTING BIDS: Clerk Jones stated one of the leases expires in 2016 and the other in 2017. She stated for the industrial park lease, there may be changes before the spring and it would be best to renew the lease for one year and bid all property not sold in 2017. Motion by Rakow, second by Cox to approve renewing the lease for Industrial Park property for one year. Motion carried 7-0.

OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND. The pond will be reviewed again in March.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE. The ambulance billing will be subcontracted out.

APPOINTMENTS: Mayor Corcoran asked to re-appoint Ray Schroeder to the Police Commission for a 5 year term. Motion by Machotka, second by Miller to approve the appointment. Motion carried.

PAYMENT OF BILLS: Motion by Cox, second by Rakow to approve payment of the bills. Motion carried 7-0.

MOTION TO GO INTO CLOSED SESSION PER WI STATS 19.85 (1) (E) INVESTMENT OF PUBLIC FUNDS TO DELIBERATE DEVELOPER AGREEMENT WITH RC DEVELOPMENT LLC FOR PROPERTY IN THE INDUSTRIAL PARK NORTH: Motion by Machotka, second by Cox to go into closed session. Motion carried 7-0.

Closed Session.

Motion by Machotka, second by Cox to reconvene into open session. Motion carried 7-0.

Motion by Machotka, second by Miller to approve the developer agreement and authorize signatures. Motion carried 7-0.

ADJOURN: Motion by Cox, second by Rakow to adjourn. Motion carried at 9:25 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones