

**REGULAR MEETING OF THE COMMON COUNCIL
October 4, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, October 4, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Cox to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Sharon Schmitz commented on the Liquor License Ordinance regarding convenience stores and asked if some utility information is public record and the answer was no.

CITY EVENTS AND CITIZENS CONCERNS: Mayor Corcoran said there are many deer in the community and wondered we should contact the DNR.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Cox said she would like to have discussion and address a project for the downtown revitalization plan. Alderperson Wertz would like to discuss purchasing laptops and tablets and would like quotes for the cost.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for September 2016. The month end balance is as follows:

General Fund	458,883.44
State Pool - Account # 1	1,328,045.70
Money Market Tax Acct.	12,867.56
State Pool – Account #2 Long Term Care	545,160.58

Restricted Funds:

CDBG - Housing RLF	77,439.76
Revolving Loan Fund- Savings	739,438.07
Revolving Loan Fund – Checking	3,046.95
Landfill Care – CD	282,520.17
Landfill Care - CD	276,809.40
Library Checking	156,030.77
Room Tax	41,099.82
State Pool - Account # 6 - TIF - 2-5	3,512,452.03

Committed Funds:

State Pool - Account # 4 - Project Carryover	637,406.78
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Assigned Funds:

Cemetery	4,678.87
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Park / Community Center	22,998.72
Park and Rec Checking	2,300.09
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	92,296.91
Electric Unrestricted Funds	48,719.19
Water Utility Fund	179,213.69
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	128,737.58
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	2,332,558.81
Water	1,496,745.38
WWTP	3,417,366.77

APPROVE AGENDA: Motion by Cox, second by Machotka to delete agenda item 13, and delete c, d, e, f under agenda item #17. Motion carried 8-0.

CONSIDER APPROVAL OF PROPOSAL FROM SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION REGARDING ONLINE PROMOTION OF BUILDABLE INDUSTRIAL PARK SITES AVAILABLE: Troy Maggied presented information for an online marketing tool for vacant industrial sites. There would be five counties included. Reports for the sites would be available, including environmental reviews and zoning. A link will be provided for the City's web site. Mayor Corcoran asked how they would get their information. Mr. Maggied said they obtain most of the information through the City. The web site will be updated quarterly. The cost would be \$5200 with a \$3000 grant so the city cost would be \$2200 with a maintenance agreement for \$1000 to \$1500 per year after. No action taken.

CONSIDER REQUEST FROM SYMONS TO UPGRADE THE HEATING AND AIR CONDITIONING USING CAPITAL IMPROVEMENT FUNDS: Denise Lins spoke on the need to update the heating and air conditioning at Symons. The County agreed to the upgrade today. Motion by Rakow, second by Machotka to approve the upgrade with \$15,000 to come from capital improvement funds. Motion carried 8-0.

CONSIDER APPROVAL OF BID FOR LIBRARY CHIMNEY REPAIRS: David Fry gave information on the bids received noting the low bids did not give all the information as requested. Mayor Corcoran stepped away from the meeting. Motion by Rakow, second by Machotka to approve the bid from Putz Masonry for \$18,274.00 with the City paying \$10,000 and Library paying \$8274. Motion by Rakow, second by Machotka to amend the motion to include that the \$10,000 in city funds would come from contingency. Motion carried 8-0.

PUBLIC SAFETY RECOMMENDATIONS: CONSIDER AMENDMENT TO ORDINANCE CHAPTER 399.15 (1) (a) INCREASING THE NUMBER OF CLASS A LIQUOR LICENSES AVAILABLE AND POSSIBLE REPEAL OR AMENDMENT OF 399.15 (2) RELATED TO

CONVENIENCE STORE LIMITATION. Motion by Kaufman, second by Wertz to waive reading, suspend rules and enact the Ordinance amendment. Motion carried 8-0.

CONSIDER APPLICATION FROM KWIK TRIP #788 FOR A CLASS A BEER LIQUOR LICENSE AT 378 W. SEMINARY STREET. Mayor Corcoran returned to the meeting. Motion by Kaufman, second by Collins to approve the license. Motion carried 8-0.

DISCUSSION ON FLOOD RELATED ACTIVITIES. Mayor Corcoran reviewed the recent flooding. On Thursday, September 22 at 8:30 A.M. Richland County Emergency Government declared a State of Emergency and the City followed. This was required to get assistance from FEMA. Thank you to all City employees and the community for their help. High water developed between Sunset Lane and North Lane in back yards. Alderperson Machotka was out Wednesday through Saturday and stated that the Utility and Park Departments made a marvelous effort to prepare and ensure that all prevention that could be done was done. Alderperson Collins requested the City mitigate the issue and would like a response from the City. Mayor Corcoran asked if it was a responsibility of the City. Attorney Robb stated he did not think it was. The full Council did not seem interested in mitigating the back yard water issue and felt it was the property owners responsibility. No action taken.

CONSIDER AUTHORIZATION FOR CITY OFFICERS TO SIGN RELEASE DOCUMENT FOR PROPERTY SUBJECTED TO A RAZE ORDER IN 2007 TO FACILITATE THE COUNTY TAKING THE PROPERTY FOR BACK TAXES. Motion by Machotka, second by Cox to approve City officers signing a release to the County for the raze order for property on Haseltine Street.

CONSIDER APPROVAL OF PLACING PURPLE HEART PARKING SPACES IN THE CITY PARKING LOTS. Mayor Corcoran proposed one parking space at City Hall and one at the Veterans Memorial that the spaces not are enforceable by the Police Department with a cost of \$100 for D & P Enterprises to paint each parking space and \$30-\$40 for each sign, which can be applied to the Mayor's budget. Alderperson Machotka stated the Community Center should be included as well. Motion by Machotka, second by Collins to approve three spaces for Purple Heart parking spaces. Motion by Machotka, second by Collins to amend the motion to add one space each at the Brewer Library, the airport and the parking lot by the Fire Station. Motion carried 8-0.

OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND: Mayor Corcoran gave handouts to review for options on the pond. No action taken.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE: Nothing new. No action taken.

CONSIDER APPROVAL OF LETTER TO SHERIFF BINDL REGARDING EMERGENCY COMMUNICATIONS: Mayor Corcoran stated he wants people to know the City acknowledges the lack of 100% radio coverage for all of our Richland County Emergency Services and he wants elected state representatives to know. Motion by Kaufman, second by Machotka to approve the resolution. Motion carried 8-0.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM APPOINTMENTS: Motion by Collins, second by Cox to nominate and re-appoint Jim Heiar to the Utility Commission. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka second by Cox to approve the bills as presented. Motion carried 8-0.

Motion by Kloehn, second by Cox to go into closed session per WI Stats 19.85 (1) (c) for the purpose of completing performance evaluation data of any public employee over which the governmental body has jurisdiction to employ and per WI Stats 19.85 (1) (e) possible investment of public funds regarding Bob Simpson proposal and possible change in developer agreement with Joe Hall.

Closed Session.

Motion by Collins, second by Miller to reconvene into open session. Motion carried 8-0.

Motion by Collins, second by Miller to authorize reimbursement up to \$45,462.00 to Bob Simpson from TIF 2 funds for demolition of the building at 373 W. Union Street. Motion carried 7-1 with Cox dissenting.

Motion by Cox, second by Machotka to rescind the developer agreement offer with Joe Hall. Motion carried 8-0.

ADJOURN: Motion by Collins, second by Miller to adjourn. Motion carried at 9:57 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones