

REGULAR MEETING OF THE COMMON COUNCIL

January 5, 2016

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 5, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, Judy Shireman, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Lisa Miller, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Rakow, second by Kloehn and Fruit to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:

Aldersperson Kaufman requested discussion on the airport fuel system and a terminal building. Aldersperson Kloehn asked for discussion on reconstructing W. Court Street and S. Jefferson Street while the new business is under construction. Attorney Robb stated the laws have changed requiring changes to the City Liquor Ordinance that will be coming forward soon.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Parks & Grounds Director Shane Stibbe stated he has been working on the 5 year outdoor recreation plan and that due to the weather; the ice skating rink will probably not open this year. He reminded residents to clean their sidewalks within 24 hours of the snow fall.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for December 2015. The month end balance is as follows:

General Fund	121,344.6208
State Pool - Account # 1	1,765,159.04
Money Market Tax Acct.	1,661,094.79
State Pool – Account #2 Long Term Care	543,795.33

Restricted Funds:

CDBG - Housing RLF	63,077.96
Revolving Loan Fund- Savings	718,449.26
Revolving Loan Fund – Checking	3,076.95
Landfill Care – CD	281,813.27
Landfill Care - CD	276,809.40
Library Checking	96,044.73
Room Tax	51,377.69
State Pool - Account # 6 - TIF - 2-5	2,486,780.35

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,020,718.21
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Assigned Funds:

Cemetery	4,676.88
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Park / Community Center	60,937.04
Park and Rec Checking	2,326.73
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	594,585.78
Electric Unrestricted Funds	48,719.19
Water Utility Fund	143,976.39
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	498,829.30
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,284,410.82
Water	1,512,419.37
WWTP	2,513,369.47

CONSIDER APPROVAL OF TAXI LICENSES FOR TOWNE TAXI AND RICHLAND CENTER TRANSIT: Clerk Jones reported fees have been received and vehicle inspections are approved pending replacement of wiper blades on one. Motion by Mueller, second by Shireman to approve the licenses. Motion carried 8-0.

CONSIDER APPROVAL OF ANNEXATION REQUEST FROM PANORAMA ESTATE LLC AT 23397 US HWY 14 WEST: Attorney Robb stated to complete the annexation an Ordinance needs to be drafted. Motion by Shireman, second by Machotka to approve the concept and preliminary certified survey map for annexation in the future of 23395 US Hwy 14 West. Motion carried 8-0.

PARK BOARD AND PROPERTY COMMITTEE RECOMMENDATIONS:

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 50 RELATED TO ESTABLISHMENT OF THE BOARD OF PARK COMMISSIONERS: Alderperson Mueller stated both the Property Committee and Park Board have worked together and recommended approval of all four ordinances. Motion by Shireman to suspend the rules, waive the reading and adopt Ordinance 2016-1, Chapter 50, second was made by Rakow. Motion carried 8-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 701 RELATED TO THE MANAGEMENT OF THE RICHLAND CENTER PARKS UNDER THE PARK BOARD: Motion by Machotka, second by Kaufman to suspend the rules, waive the reading and adopt Ordinance 2016-2 Chapter 701. Motion carried 8-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 702 RELATED TO ESTABLISHING MANAGEMENT OF THE CEMETERIES OF THE CITY OF RICHLAND CENTER:

Motion by Mueller, second by Fruit to suspend the rules, waive the reading and adopt Ordinance 2016-3 Chapter 702. Motion carried 8-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 704 RELATED TO MANAGEMENT OF CITY OWNED PROPERTY: Motion by Mueller, second by Machotka to suspend the rules, waive the reading and adopt Ordinance 2016-4 Chapter 704, management of City owned property. Motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION TO APPLY FOR SAFE ROUTES TO SCHOOLS – DOT ALTERNATIVE TRANSPORTATION GRANT: Principal Dave Guy reviewed the history of the safe routes to school plan and encouraged adoption of the resolution to construct a safe way for students to travel by bicycle or walking to school. Dale Bender reviewed the maps showing the proposed routes and the estimated cost of approximately \$819,000 which does not include an additional \$50,000 to seal the existing trail on the dike that should be added. This project is the priority. The match required is 20% and it can be in the form of material, labor, equipment and cash. Motion by Rakow to approve the resolution 2016-1 including an additional \$50,000 to repave the existing trail using cash or in-kind services as the match. Machotka seconded and the motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION TO APPLY FOR A DOT ALTERNATIVE TRANSPORTATION GRANT: Dale Bender reviewed the maps showing the proposed routes and the estimated cost of approximately \$2,173,000 which includes all trails planned. He said lighting is included, however, to be conservative, he felt the lights on the dike trail could be upgraded to LED and every other pole pulled out to be placed on the additional dike trail to the Industrial Park North. There is also a bridge included with this grant to develop a trail connecting the Richland Middle School with Doudna Elementary. The match requirement is 20% and it can be in the form of material, labor, equipment and cash. He also stated there is already a \$35,000 private donation for these trails. Motion by Rakow to approve the resolution 2016-2 using cash or in-kind services as the match. Machotka seconded and the motion carried 8-0.

CONSIDER RENEWAL / UPDATE OF EMAIL ARCHIVE SOFTWARE: Motion by Mueller, second by Kloehn to approve renewal for a three year term at the cost of \$1249.00. The other option was for one year at a cost of \$499.00. Motion carried 8-0.

CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING ORDINANCE RENUMBERING CHAPTER 185, AMENDING 185.03 AND 620.02 RELATING TO PERMITS FOR CONSTRUCTING, RECONSTRUCTING, ALTERING OR ENLARGING DRIVEWAY OPENINGS: Attorney Robb stated the two ordinances dealing with driveway opening permits were inconsistent and they were both changed to be the same wording. Chapter 185 was renumbered to 615 to place it in the same section relating to public works. Motion by Kloehn, second by Rakow to suspend the rules, waive the reading, and adopt Ordinance 2016-5. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Shireman to approve the 2015 bills as presented. Motion carried 8-0. Motion by Machotka, second by Shireman to approve the 2016 bills as presented. Motion carried 8-0.

ADJOURN: Motion by Mueller, second by Miller to adjourn. Motion carried at 9:10 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones