

RESOLUTION 2017 – 2

**A RESOLUTION ESTABLISHING AUTHORIZATION TO OPERATE
CITY EQUIPMENT AND VEHICLES**

WHEREAS, the Common Council of the City of Richland Center has the responsibility for approving and establishing who is authorized to operate City owned or leased equipment and vehicles;

AND WHEREAS the Common Council has deemed it appropriate to set forth guidelines for and limitations upon such use;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, authorizes the following to operate City owned or leased equipment and tools:

Current City Employees, only with proper safety equipment and after receiving training in the safe use of such vehicles or equipment and then only with permission from or at the direction of the related department head. Such use shall be solely for City related business.

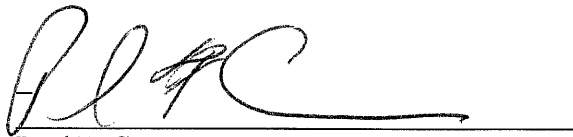
BE IT FURTHER RESOLVED, that the Common Council authorizes the following to operate City owned or leased motor vehicles upon annual verification that the employee has a good driving record:

Current City Employees holding a valid Wisconsin Motor Vehicle Operators License or, for vehicles requiring a Commercial Drivers License, holding a valid Wisconsin Commercial Drivers License for the type of vehicle being operated and then only after receiving proper training in the safe use of such vehicles and then only with permission from or at the direction of the related department head. Such use shall be solely for City related business.

BE IT FURTHER RESOLVED, by the Common Council authorizes the Mayor and members of the City Council to operate the City owned Parks & Recreation automobile only for the purpose of attending a seminar, training or meeting outside of Richland Center which is directly related to City Business, provided the operator holds a valid Wisconsin Drivers License.

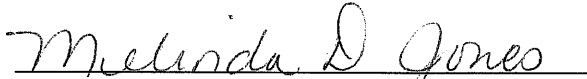
BE IT FURTHER RESOLVED, that non-employee volunteers are not permitted under any circumstances to operate any powered tools, powered equipment or vehicles owned or leased by the City of Richland Center.

Adopted this 17th day of January, 2017

A handwritten signature in black ink, appearing to read 'PFC', with a long horizontal flourish extending to the right. The signature is positioned above a solid horizontal line.

Paul F. Corcoran, Mayor

Attest:

A handwritten signature in black ink, appearing to read 'Melinda D. Jones', with a long horizontal flourish extending to the right. The signature is positioned above a solid horizontal line.

Melinda D. Jones, City Clerk / Treasurer