

**REGULAR MEETING OF THE COMMON COUNCIL**

**January 2, 2018**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 2, 2018 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Jacob Lundgren, Diane Cox, Justin Lockwood, Travis Wertz, Marsha Machotka, John Collins, and Michael Kaufman were present. Kathy Troxel was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Collins, second by Cox to waive the reading and approve the minutes of the meeting on December 19, 2017 in lieu of printed copies and to approve the same. Motion carried 8-0.

**ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:**

Alderperson Lockwood asked if he could meet with the Clerk/Treasurer regarding the ETZ as he has had some questions raised to him.

**APPROVE AGENDA:** Motion by Wertz, second by Lockwood to approve the agenda with deleting item #11. Motion carried 8-0.

**TREASURER’S REPORT:** City Clerk/Treasurer Melinda D. Jones presented the report for December 2017. The month end balance is as follows:

General Fund	78,422.76
State Pool - Account # 1	2,037,156.57
Money Market Tax Acct.	1,992,869.62
869te Pool – Account #2 Long Term Care	550,205.63

**Restricted Funds:**

CDBG - Housing RLF	111,880.82
Revolving Loan Fund- Savings	759,230.71
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	283,085.49
Landfill Care - CD	290,503.71
Library Checking	112,664.93
Room Tax	47,053.12
State Pool #3 TIF-Panorama Estates	764,869.00
State Pool - Account # 6 - TIF - 2-5	3,914,551.59

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	1,047,745.37
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**Assigned Funds:**

Cemetery	4,695.54
Park / Community Center	35,426.42
Park and Rec Checking	1,857.32

**CITY UTILITIES:**

Electric Utility Fund	204,006.75
Electric Unrestricted Funds	48,719.19
Water Utility Fund	355,421.15
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	36,361.06
Waste Water Unrestricted Funds	34,515.45

**RESTRICTED FOR PROJECTS:**

Electric	1,185,020.37
Water	1,144,812.84
WWTP	4,807,477.18

**CONSIDER APPROVAL OF 2018 TAXI LICENSES:** Motion by Machotka to approve the 2018 taxi licenses for Carley's and Running Inc., seconded by Cox. Motion carried 8-0. Kaufman reported he has received complaints about 30-60-minute wait times.

**CONSIDER DEVELOPING SURVEY FOR THE PUBLIC'S RESPONSE ON THE CITY COUNCIL AND DEPARTMENTS WORK:** Alderperson Kaufman gave a presentation on developing a survey to find out how we are doing. He discussed putting it in with utility bills, the newspaper and suggested a random drawing for some type of promotional gift cards. No action was taken.

**DISCUSSION ON JOB CREATION AND RULES FOR THE INDUSTRIAL PARK NORTH:** Alderperson Collins asked if there is a table on the number of employees needed for an acre of land. Clerk Jones stated she did not think there was and haven't seen one. She stated when someone makes a proposal and tells the Council they will create 5 jobs, it would be up to the Council to decide what exact number of jobs would have to be created and place it in the developer agreement. Alderperson Cox said she has concerns about giving up prime space in the park for 1 or 2 jobs. No action was taken.

**CONSIDER ADOPTING RULES ON PROCEDURES FOR SETTING AGENDAS:** Alderperson Lockwood said he read information at the last two meetings regarding setting the agendas. He said when he first started he asked for the new pool to be added and as he became aware of things he realized it was not the right time. He said he did necessarily think there has to be rules if what is taking place now works but he would like it discussed. Attorney Robb stated that if an Alder wants something on an agenda and the majority want it discussed, it is placed on the agenda. He brought up other communities that do a consent agenda and that items can be discussed or not. Mayor Corcoran replied that most items the council has requires a discussion. Alderperson Kaufman said that items could be announced in the form of a motion and a second. Mayor Corcoran stated there has never been anything maliciously kept off an agenda and that sometimes things are missed. No action was taken.

**DISCUSSION ON FIRST POINT OF CONTACT FOR ECONOMIC DEVELOPMENT WITHIN THE CITY:** There was a brief discussion that Kate Koziol is at the UW Extension Office on Thursdays and calls could be directed to her at any time. Clerk Jones said the office has directed people to Kate and it would be good to have a few more of her business cards. She said

there have only been two people that she has worked with since before Kate Koziol started and it was not fair to those people to tell them they have to start over with a new person on their project so she continued working with them. She stated that Kate is listed on the City web site as the Economic Development contact and she felt there were no problems in the office directing people to Kate. No action was taken.

**DISCUSSION ON ORDINANCE REGULATING RENTAL PROPERTIES WITHIN THE CITY:** Alderperson Lundgren said he has specific concerns and questions but he would wait to see how the issue plays out in the State Legislature. Alderperson Machotka said it is important that we have some type of ordinance. No action was taken.

**DISCUSSION ON GROCERY STORE:** Mayor Corcoran asked if we were doing something and Alderperson Wertz stated that Kate Koziol is doing something. There was no update.

**PAYMENT OF MONTHLY BILLS:** Motion by Machotka, second by Collins to approve the bills as presented. Motion carried 8-0.

**MAYOR CORESPONDENCE, REPORTS AND COMMENTS:** Mayor Corcoran said the Joan Woodman Orton McCollum Foundation has pledged \$1 million dollars for the new pool contingent on the City raising an additional \$500,000.00. He said Mr. Mann from Ehlers will be at the next meeting to present options for financing.

**ALDERPERSONS LUNDGREN THROUGH COLLINS:**

Wertz stated that Liz Perkins raised \$13,149 at the triathlon and there were two additional \$75,000 gifts towards the pool. Collins stated the food donated with the Rotary Lights in the Park was a record number. Lundgren thanked the Council for allowing him to serve and asked the public to inform him of issues affecting resident's life related to rental property. Collins stated the cost of maintenance and staff for operating the pool is being looked at and he felt this community will do their due diligence by bringing the funds forward.

**ADJOURN:** Motion by Cox, second by Collins to adjourn. Motion carried at 8:52 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

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City Clerk / Treasurer Melinda D. Jones