

**REGULAR MEETING OF THE COMMON COUNCIL
April 18, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, April 18, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Dan Schweinfus, Travis Wertz, Justin Lockwood, Marsha Machotka, Diane Cox, Michael Kaufman, Kathy Troxel, and John Collins were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Collins to approve the Resolutions honoring outgoing alderpersons. Motion carried.

Motion by Collins, second by Cox to nominate Travis Wertz and Marsha Machotka as Council President and close nominations. Motion carried. Wertz received 5 votes and Machotka received 3 votes by paper ballot. Wertz is the next Council President.

Motion by Kaufman, second by Machotka to nominate Jay Robb as City Attorney and close nominations. Motion carried.

Motion by Machotka, second by Collins to approve the appointment of Gretchen Jelinek as City Assessor. Motion carried.

Motion by Machotka, second by Cox to appoint David Fry as City Forester. Motion carried.

Motion by Kaufman, second by Collins to designate the Richland Observer as the official Newspaper. Motion carried.

Elect two Council Representatives to the Utility Commission: Alderpersons Collins, Kaufman, Machotka and Schweinfus expressed interest in the position. With the first vote, Collins received 3, Kaufman received 3, Machotka 0 and Schweinfus received 2 votes. During the second vote Collins received 1, Kaufman 7 votes. Kaufman won the first seat. The second seat was voted on with Collins receiving 6 and Machotka 2 votes. Collins won the second seat.

Motion by Cox, second by Machotka to approve the Standing Council Committees. Motion carried 8-0. Motion by Machotka, second by Schweinfus to approve the appointments of Council to committees, commissions and boards. Motion carried 8-0.

On the citizen appointments to committees, commissions, and boards, Collins stated that under Chapter 60 the vote for Utility Commission representation is done at the first meeting in September and should not be voted on at this time. Motion by Machotka, second by Kaufman to approve the citizen appointments to committees, commissions, and boards with the exception of the Utility Commission. Motion carried 8-0.

PUBLIC HEARING RELATING TO COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE PROPOSED WESTSIDE DRIVE RECONSTRUCTION PROJECT: Mr. Kurt Muchow from Vierbicher stated there has already been 3 or 4 public meeting. He identified the potential funding sources for the Westside Drive project using a CDBG public

facilities grant as well as a USDA grant and loan. The eligible activities permitted under CDBG programs were pointed out. Mr. Muchow presented and identified community development needs. He asked if the public wanted to identify and community development needs and no one spoke. The activities proposed in the CDBG application were reviewed in detail that there would be a reconstruction of a 32' wide road, very little trees would be disturbed, the road would have a cross slope and a storm water system. He stated that a formal dedication of the certified survey map needs to be done and it was not available for signatures tonight. Mayor Corcoran asked three times if anyone from the audience wanted to speak at the public hearing. A few people asked questions and there were several present that had recently purchased their properties along the project who asked for another meeting to discuss any concerns they may have. It was determined there would be another meeting for questions and for the right-of-way dedication. Motion by Kaufman, second by Wertz to closed the public hearing. Motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION AUTHORIZING THE SUBMISSION OF A CDBG APPLICATION: Motion by Cox, second by Collins to approve the resolution and submission of the grant application. Motion carried 8-0.

CONSIDER APPROVAL OF RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN: Motion by Cox, second by Schweinfus to approve the resolution adopting a citizen participation plan. Motion carried 8-0.

PUBLIC HEARING RELATED TO PROPOSED ATV/UTV ROUTE THROU THE CITY: Motion by Machotka, second by Wertz to open the public hearing. Motion carried 8-0. Mr. Kevin Jasper said he has been working to connect the trails in Crawford County through Richland to Sauk County. He talked about the increased revenue that could be generated and the proposed trail traveling east on Seminary Street, South on Church Street and east on Haseltine to Ithaca Road. Matt Schweitzer stated the route is also a truck route, very busy and adding an ATV route would be too much. He presented a petition with 55 signatures of E. Haseltine residents. Many residents of Seminary Street also spoke against the proposed trail with noise, traffic, damage to streets, difficulty seeing from driveways, and that it would be too dangerous for bicycles if an ATV route was added. JoAnn McCauley asked if there could be a compromise and encouraged all to think about how a trail could be added and where. Karen Tepley asked to check out how other communities have their trails to see what could be done here. Rebecca Furbish talked about Tourism and that many residents of the county travel north to the trails and they could be spending their money in Richland County if the trail is approved. Many comments were made in favor and others against the trail and questions rose to be worked out. Greg Vetesnik spoke on the units they sell in most cases are quieter than trucks. He offered to give people the opportunity to have a ride on the proposed trail. Motion by Cox, second by Kaufman to close the public hearing. Motion carried 8-0. There was a five minute break while the audience left the meeting.

DISCUSSION ON PROPOSED ROUTE AND ORDINANCE EXAMPLE FOR ATV/UTV ROUTE WITHIN THE CITY AND IF IT SHOULD RETURN TO THE PUBLIC SAFETY COMMITTEE FOR DRAFTING: Motion by Schweinfus, second by Collins to have the Public Safety Committee determine the structure, rules, and penalties without routes designated. Motion carried 8-0.

Motion by Cox, second by Wertz to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 5-0 with Schweinfus, Lockwood and Troxel abstaining.

PUBLIC COMMENTS: Mr. Jim Heiar said the Safety Committee approved drafting a no wake policy on the Pine River and he urged the Council to adopt it. He mentioned his disappointment with the Mayor in making an appointment to the Utility Commission when it is and elected position to be done in September with and October effective date. Matt Schweitzer also urged the Council to approve the no wake Ordinance.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Troxel asked what can be done with homes that need attention. Wertz suggested appointing a committee to address the properties in need of cleaning up. Machotka suggested that volunteers could help others.

Motion by Cox, second by Machotka to approve the agenda. Motion carried 8-0.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for April 2017. The month end balance is as follows:

General Fund	460,360.03
State Pool - Account # 1	2,012,004.15
Money Market Tax Acct.	12,822.91
State Pool – Account #2 Long Term Care	546,917.88
Restricted Funds:	
CDBG - Housing RLF	86,755.54
Revolving Loan Fund- Savings	748,270.38
Revolving Loan Fund – Checking	1,217.07
Landfill Care – CD	282,805.01
Landfill Care - CD	276,809.40
Library Checking	169,517.96
Room Tax	41,560.98
State Pool - Account # 6 - TIF - 2-5	3,585,591.76
Committed Funds:	
State Pool - Account # 4 - Project Carryover	931,356.90
Assigned Funds:	
Cemetery	4,682.70
Park / Community Center	35,379.59
Park and Rec Checking	1,958.02
CITY UTILITIES:	
Electric Utility Fund	321,235.21
Electric Unrestricted Funds	48,719.19
Water Utility Fund	286,215.33
Water Utility Unrestricted Funds	54,821.47

Waste Water Utility Fund	480,367.05
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,324,367.03
Water	1,482,381.86
WWTP	4,667,566.59

FINANCE COMMITTEE RECOMMENDATIONS: CONSIDER APPROVAL OF PURCHASING TRENCH BOX FOR CEMETERY GRAVE SHORING: Motion by Machotka, second by Kaufman to approve the purchase of \$2500.00 to be applied to parks outlay using unspent tractor funds. Motion carried 8-0.

CONSIDER APPROVAL OF BID FOR SEAL COATING STREETS: Bids were from Scott Construction for \$115,830.07 and Fahrner Asphalt for \$103,134.00. Motion by Wertz, second by Collins to approve the low bid from Fahrner Asphalt in the amount of \$103,134.00. Motion carried 8-0.

CONSIDER APPROVAL OF BID FOR SIDEWALK REPAIRS WITHIN THE CITY: Bids were received as follows: Burch concrete \$6.05 / square foot, Randy Ewing \$11.50 / square foot, and Augelli Concrete \$6.00 / square foot. Motion by Collins, second by Wertz to approve the low bid from Augelli at \$6.00 per square foot with the addition of truncated domes at corners if needed. Motion carried 8-0.

DISCUSSION ON EMAIL RELATED TO COICE OF ENGINEERS HIRED FOR CITY AND UTILITY PROJECTS: Mayor Corcoran reported receiving and email from Rod Perry that the Utility will be using MSA for all future Utility projects requiring engineering. He stated that the City can't stop them but he is not sure it would be efficient. He stated the Council could consider switching; however, Vierbicher is already under contract for a few projects. No action was taken.

OLD BUSINESS:

CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND. The aerators have been reinstalled and are working.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE. The Ambulance Committee is meeting tomorrow, April 19th, at 7:00 p.m. in the County Board room.

CONSIDER ACTION ON DOWNTOWN REVITALIZATION AND ESTABLISHMENT OF CHAMBER: Rebecca Furbish reported there is a meeting scheduled for May 1st from 5-6 p.m. at Quail Run.

PAYMENT OF MONTHLY BILLS: Motion by Collins, second by Cox to approve the bills as presented. Motion carried 8-0.

Motion by Machotka, second by Wertz to go into closed session per WI Stats. 19.85 (1) (c) for the purpose of considering hiring a full time employee for the Deputy Clerk / Treasurer position. Motion carried 8-0.

Closed Session.

Motion by Collins, second by Cox to reconvene into open session. Motion carried.

Motion by Machotka, second by Kaufman to approve hiring Aaron Joyce at \$18.02 per hour and upon satisfactory completing the probation period the wage would increase to \$18.48 per hour. Motion carried 8-0.

CONSIDER WAGE INCREASE FOR DEPUTY CLERK / TREASURER – ACCOUNTANT POSITION: Motion by Machotka, second by Kaufman to approve a \$1.00 per hour increase for this position. Motion carried 8-0.

ADJOURN: Motion by Collins, second by Wertz to adjourn. Motion carried.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones