

**ADJOURNED MEETING OF THE COMMON COUNCIL**

**February 21, 2017**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, February 21, 2017 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Marie Rakow, Travis Wertz and Bill Kloehn were present. Alderperson Lisa Miller was absent. Mayor Corcoran called the meeting to order and ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Rakow to approve the minutes of the last meeting in lieu of printed copies. Motion carried 7-0.

**CITY EVENTS AND CITIZENS CONCERNS:** Mayor Corcoran said there was vandalism at the Meyer building again recently.

**ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Alderperson Kloehn would like to review alternate side parking again due to the warm weather.

**APPROVE AGENDA:** Motion by Rakow, second by Machotka to approve the agenda and delete item #8. Motion carried 7-0.

**PARK BOARD / PROPERTY COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF UPDATED SITE PLAN AND TIMELINE FOR DOG PARK:** The site diagram was reviewed and due to the drainage along Industrial Drive the parking area has to be moved. Dave Fry has been working with the DNR and has approval to remove 12” of top soil that would be replaced with 6” of shale and 6” of gravel. Amber Way spoke on having students help build some of the play areas and that Seats will be donating a 4’ x 8’ sign. Emily Putz will be obtaining the fencing and organizing the installation. The timeline was reviewed. Motion by Collins to approve the site plan update and timeline. Machotka seconded and the motion carried 7-0.

**CONSIDER APPROVAL OF RULES FOR DOG PARK:** Rules were reviewed at the Public Safety Committee. Motion by Wertz, second by Collins to approve the rules for the dog park. Motion carried 7-0.

**CONSIDER NAMING THE DOG PARK:** Shane Stibbe stated there is a large donation from the Joan Woodman Orton McCollum foundation with the expectation that her name be recognized in the naming of the park. Motion by Rakow, second by Cox to approve the name of Woodman Happy Tails Dog Park. Motion carried 7-0.

**CONSIDER APPROVAL OF 4 SEASONS OF FUN REQUEST TO INSTALL A 12’ WALKING PATH FROM THE FAIRGROUNDS TO THE HYNEK PRINTING / RC DANCE & GYMNASTICS PARKING LOT ACROSS CITY OWNED PROPERTY:** Dr. Bryan Myers spoke on the concerns with people walking in the dark on Hwy AA for their events at the Fairgrounds and they are asking permission to place plastic snow fence up on Friday that will

be taken down on Sunday for their three events in May, July, and October. The length of the path is 262' long and 12' wide. He addressed concerns in writing that were brought up by the City insurance carrier. There will be a culvert installed within a ditch located on County property. Clerk Jones stated she had talked with the farmer renting the land and he indicated he was fine with the pathway. Motion by Wertz, second by Kloehn to approve the path as presented. Motion carried 7-0.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF BID FOR NEW TRUCK FOR STREET DEPARTMENT:** Motion by Machotka, second by Rakow to approve the bid from Fillback Ford in the amount of \$51,428.30 that includes a trade in value of \$8,000.00. Motion carried 7-0.

**PUBLIC WORKS COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF REQUESTING BIDS FOR 2017 SEAL COATING STREET PROJECTS:** Motion by Wertz, second by Rakow to approve advertising for bids to seal coat the streets as presented. Motion carried 7-0.

**CONSIDER ADDING SECOND STREET AND MINER COURT TO THE WESTSIDE DRIVE PROJECT:** Kurt Muchow from Vierbicher stated the Utility Commission approved the changes at their meeting to include 2<sup>nd</sup> Street and Miner Court. He said Rural Development reviewed the pre application and the funding estimate for grant started at 30% and is not up to 34%. Motion by Machotka to approve adding 2<sup>nd</sup> Street and Miner Court to the Westside Drive project. Kloehn made the second and the motion carried 7-0.

**CONSIDER APPROVAL OF CONTRACT FOR LANDFILL WELL TESTING:** MiTech was awarded the bid last year and have presented a proposal with the same price in 2017 as they did the work for in 2016. Motion by Wertz, second by Collins to approve the contract with MiTech for landfill well testing. Motion carried 7-0.

**CONSIDER APPROVAL OF BIDDING FOR SIDEWALK REPAIRS AND BILL TO AFFECTED PROPERTY OWNERS:** Wertz stated that every sidewalk that has not been fixed and previously noticed that they needed to make sidewalk repairs would be bid. Terry Nelson will make up the specification sheet. Motion by Rakow, second by Kaufman to approve bidding for sidewalk repairs. Motion carried 6-0 with Kloehn abstaining.

**CONSIDER ANNUAL SIDEWALK REPAIR PROGRAM BY 2 WARDS PER YEAR:** Once the sidewalks are finished, the plan is to schedule only 2 wards per year to begin the process of a rotation throughout the city to keep sidewalks maintained. Motion by Machotka, second by Collins to approve the program. Motion carried 7-0.

**CONSIDER REPAIRS TO FLOOD WARNING SYSTEM:** Clerk Jones stated the system works manually; however, when calling the telephone number that is supposed to report the status of flooding, the line is always busy or does not answer. It is the City's responsibility to maintain this and Terry Nelson will work on this. No action was taken.

**CONSIDER APPROVAL OF STARTING ENGINEERING FOR HASELTINE STREET RECONSTRUCTION BETWEEN THE EAST SIDE OF CHURCH STREET AND MAIN**

**STREET FOR 2018 CONSTRUCTION:** It was stated that the Water Department needs to go as far east as Sheldon Street for this project but the road is falling apart. Motion by Wertz, second by Rakow to start the engineering process. Motion carried 7-0.

**CONSIDER APPROVAL OF RESOLUTION ADOPTING UPDATED RICHLAND COUNTY HAZARD MITIGATION PLAN:** Motion by Machotka, second by Kloehn to approve the plan. Motion carried 7-0.

**OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND:** Mayor Corcoran stated that the City will use barley straw and options will be looked at in the spring.

**CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE.** The next meeting will be held tomorrow night.

**CONSIDER ACTION ON DOWNTOWN REVITALIZATION AND ESTABLISHING A CHAMBER:** Rebecca Furbish stated the Greater Richland Area Chamber has an IRS issued employer identification number and are working on establishing bylaws which is number 8 out of the 14 step timeline with #14 being having services available. She thanked the many people that have been working hard and stated it is exciting to see the progress.

**CONSIDER SUSPENDING THE RULES, WAIVING THE READING, AND AMENDING ORDINANCE CHAPTER 290 RELATED TO PEDDLERS, CANVASSERS, AND TRANSIENT MERCHANTS:** Attorney Robb said the existing Ordinance has terminology of food, peddlers, and canvassers. He stated there would be other terminology that should be included and other things that need to be addressed such as non-profit organizations with brat stands. He said he has been reviewing other community's ordinances. A food truck that is making food to sell will need a service base where they clean it and regulations need to be developed as to where they are permitted to park for sales. Alderperson Machotka stated that Public Safety seemed alright with allowing a food truck to park in one of the industrial parks at meal times but not by any other business. Another issue is who will be enforcing the ordinance. Alderperson Collins stated the City is not anti-business and if someone wants to spend the money to purchase a food truck then we need to look at this so everyone can have their fair share. No action was taken.

**APPOINTMENTS:** Mayor Corcoran stated he needs people to serve on committees, especially the Housing Authority at this time, so anyone interested should contact him.

**PAYMENT OF BILLS:** Motion by Machotka, second by Cox to approve payment of the bills. Motion carried 7-0.

Motion by Collins, second by Cox to go into closed session per WI Stats 19.85 (1) (e) related to negotiation strategy regarding possible developer agreement with Joe Hall / Dairyland Transportation for property in the Industrial Park North, also negotiation strategy regarding possible developer agreement with Duane Kleinsasser. Motion carried 7-0.

Closed Session.

Motion by Machotka, second by Cox to reconvene into open session. Motion carried 7-0.

**ADJOURN:** Motion by Machotka, second by Cox to adjourn. Motion carried at 9:50 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones