

**REGULAR MEETING OF THE COMMON COUNCIL
November 1, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, November 1, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Miller to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC HEARING, CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING REVISED ORDINANCE CHAPTER 452 FLOODPLAIN ZONING AND RELATED FLOODPLAIN MAP REVISIONS THAT ARE REQUIRED BY STATE AND FEDERAL LAWS: Motion by Machotka, second by Kloehn to open the public hearing. Attorney Robb stated that FEMA goes through the process of updating maps about every 10 years and it is important that the City adopts the ordinance and maps or the residents will be unable to obtain flood insurance. Mayor Corcoran asked three times if anyone in the audience wanted to speak and no one did. Motion by Machotka, second by Cox to close the public hearing. Motion carried 8-0. Motion by Collins, second by Rakow to suspend the rules, waive the reading and adopt ordinance 2016-12, Chapter 452 floodplain zoning and the related floodplain map revisions. Motion carried 8-0.

PUBLIC HEARING, CONSIDER SUSPENDING THE RULES, WAIVING THE READING AND ADOPTING AMENDMENTS TO SERVICE SUPPORT STRUCTURES CONDITIONAL USES IN THE ETZ, SUBJECT TO THE LIMITATIONS SET FORTH IN SEC. 66.0404 WISCONSIN STATUTES: Motion by Cox, second by Machotka to open the public hearing. Mayor Corcoran asked if anyone wanted to speak. Attorney Robb stated that a company wants to erect a tower in the ETZ and the city is not able to issue a permit without having the process in the ordinance. The legislature passes statutes a couple of years ago that limits local government power. Mayor Corcoran stated a conditional use permit lets everyone know what is going on. Alderperson Kaufman expressed concerns over the medical helicopter access to the hospital and Rakow spoke on the height limitation ordinance. Mr. Craig McGrew from Bug Tussle stated that the proposed property is outside of the height limitation and the permit asked for will require approval from the FAA. Brandon Fetterly expressed his concerns over the township roads not rated for equipment and that the FHA has denied loans for homes in direct line of impact to towers. He stated he would appreciate a dedicated area on the tower for emergency communications. Mayor Corcoran asked again twice if anyone wanted to speak and no one responded. Motion by Machotka, second by Miller to close the public hearing. Motion carried 8-0. Motion by Kaufman, second by Cox to suspend the rules, waive the reading and adopt Ordinance 2016-13. Motion carried 8-0.

CONSIDER CONDITIONAL USE PERMIT APPLICATION FROM WAYNE AND DARLENE KINTZ FOR A NEW TELECOMMUNICATIONS FACILITY CONTAINING A 255' SELF-SUPPORTING TOWER ON PROPERTY TAX PARCEL #022-2213-0000 JUST WEST OF PLEASANT VALLEY DRIVE AND MOUNTAIN LANE: Motion by Kloehn, second by Kaufman to approve the recommendation from the ETZ Board also contingent on FAA approval. After discussion on FAA approval, Alderperson Kaufman withdrew his second on the

motion. Rakow then seconded the motion made by Kloehn and the motion carried 6-2 with Kaufman and Collins dissenting.

PUBLIC COMMENTS: Mr. David Scribbins thanked the City for the additional curb cuts, marked crosswalks and signs completed this year. He would like to create a safe travel initiative committee and get the word out to both vehicles and pedestrians to work together for pedestrian safety. He asked that the city consider a minimum space between the curb cut and the first parking space be 15’.

Craig Woodhouse spoke on the Greater Richland Area Chamber and announced the next meeting on 11/17 at 6 p.m. at the Brewer Library. He said the organization is member driven that plans to be new and different from past organizations.

Mick Cosgrove spoke on the flower baskets in the downtown and that last three years there was \$12,664 in donations from the community and they would like the blessing of the City Council to use the poles, water and storage of the equipment.

CITY EVENTS AND CITIZENS CONCERNS: Mayor Corcoran said that during the last week, there have been so many people working very hard to carve pumpkins to break the world record for the most carved pumpkins in a line and we officially had 3975. Mick Cosgrove said in addition to the record broken, Guinness would verify the linear feet of pumpkins against the record, which is 3433.65 feet. Mayor Corcoran said the council would look at an urban deer management plan. He received a letter from Dick Steiner regarding recyclables. He asked if Town & Country Sanitation could be present at a meeting sometime to explain larger items.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Kloehn said there is an old wooden agricultural piece of equipment that the owner would like to gift to the city and he asked to establish a committee to review this to determine if there is space for it. He asked if Crystal Foley could attend a meeting to explain the gift process. Alderperson Cox stated she has had complaints regarding alternate side parking and would like it discussed. Attorney Robb asked the Council to think about how to address shipping containers within the zoning ordinance. He suggested banning them completely or limiting them only within industrial zoning.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for October 2016. The month end balance is as follows:

General Fund	132,527.29
State Pool - Account # 1	1,141,826.33
Money Market Tax Acct.	12,867.01
State Pool – Account #2 Long Term Care	545,547.54
Restricted Funds:	
CDBG - Housing RLF	77,711.70
Revolving Loan Fund- Savings	741,450.21
Revolving Loan Fund – Checking	3,046.95
Landfill Care – CD	282,520.17
Landfill Care - CD	276,809.40

Library Checking	159,587.78
Room Tax	55,519.93
State Pool - Account # 6 - TIF - 2-5	3,486,116.32

Committed Funds:

State Pool - Account # 4 - Project Carryover	780,865.74
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Assigned Funds:

Cemetery	4,680.75
Park / Community Center	22,995.89
Park and Rec Checking	2,000.00
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	197,777.57
Electric Unrestricted Funds	48,719.19
Water Utility Fund	213,049.15
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	147,467.51
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	2,349,933.10
Water	1,496,431.58
WWTP	5,012,118.16

APPROVE AGENDA: Motion by Kloehn, second by Machotka to delete agenda item 16 d, e, and f. Motion carried 8-0.

CONSIDER APPROVAL OF PRELIMINARY SITE PLAN FOR RC DEVELOPMENT LLC IN INDUSTRIAL PARK NORTH AND SITE ACCESS AGREEMENT: Brad Bierman from Epic Construction gave an explanation of the site plan, building plans for the RC Development building. Motion by Cox, second by Machotka to give conceptual preliminary site plan approval and to work out the setbacks and parking spaces, subject to the terms of the developer agreement. Motion carried 8-0.

CONSIDER AWARD OF BID FOR NEW PLOW FOR PARK & GROUNDS DEPARTMENT: Dave Fry was present to review the bids noting that the low bid is from Homesteaders at \$4350.00. The blade is stainless and the warranty is the same for all plows bid. Motion by Collins, second by Machotka to approve the bid from Homesteaders for the snowdogg plow at \$4350.00.

CONSIDER APPROVAL OF PARTICIPATION IN SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION ONLINE PROMOTION OF BUILDABLE INDUSTRIAL PARK SITES AVAILABLE: Motion by Collins to table the item. Rakow seconded and the motion carried 8-0.

CONSIDER APPROVAL OF EMERGENCY PLAN FOR ELECTIONS. Motion by Rakow, second by Miller to adopt the plan. Motion carried 8-0.

CONSIDER APPROVAL OF CONTRACT WITH JOHNSON BLOCK & COMPANY, INC FOR 2016 AUDIT. Motion by Machotka, second by Rakow to approve the contract renewal for 2016 auditing. Motion carried 8-0.

OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND: Mayor Corcoran said the issues would be looked at again next spring.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE: the next meeting will be the 3rd Wednesday of November.

CONSIDER ACTION ON DOWNTOWN REVITALIZATION PLAN AND FUTURE DEVELOPMENT: Mayor Corcoran said the DNA is working with the chamber at this time.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS AND CONFIRM APPOINTMENTS: Mayor Corcoran stated that Dr. Kidd has resigned his position with the Police Commission and he thanked Dr. Kidd for his 21 ½ years of service. Mayor Corcoran would like to nominate Peter Walsh as the replacement. Motion by Machotka, second by Kaufman to appoint Peter Walsh to the Police Commission. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Cox second by Collins to approve the bills as presented. Motion carried 8-0.

Motion by Miller, second by Machotka to go into closed session per WI Stats 19.85 (1) (e) possible investment of public funds to deliberate developer agreement with Joe Hall / Dairyland Transportation for property in the Industrial Park North. Motion carried 8-0.

Closed Session.

Motion by Machotka, second by Miller to reconvene into open session. Motion carried 8-0.

ADJOURN: Motion by Machotka, second by Cox to adjourn. Motion carried at 10:10 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones