

**REGULAR MEETING OF THE COMMON COUNCIL  
July 5, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, July 5, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Kloehn, second by Cox to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

**PUBLIC COMMENTS:** Sharon Schmitz complimented the work being done in the parks.

**CITY EVENTS AND CITIZENS CONCERNS:** Mayor Corcoran said how nice it is that a distressed property along Orange St. has been removed. He reported there is a pergola being constructed at the senior center that has been placed on top of a water main and that the pond next to the pergola was installed over the water main a few years ago. He would like to know if there is an ordinance prohibiting structures over utility lines as well as requirements for contacting digger's hotline. If there is none, he would like to establish policy or procedures to do things right in the future.

**ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Alderperson Rakow desires placing handicapped accessible doors into the senior center.

**DEPARTMENT REPORTS:** Terry Nelson stated the concrete work is done on Court Street and substantial completion is scheduled for July 17<sup>th</sup>.

**TREASURER'S REPORT:** City Clerk/Treasurer Melinda D. Jones handed out the report for June 2016. The month end balance is as follows:

General Fund	232,183.68
State Pool - Account # 1	1,672,826.33
Money Market Tax Acct.	12,868.11
State Pool – Account #2 Long Term Care	544,777.33

**Restricted Funds:**

CDBG - Housing RLF	61,136.83
Revolving Loan Fund- Savings	733,865.08
Revolving Loan Fund – Checking	3,046.95
Landfill Care – CD	282,168.43
Landfill Care - CD	276,809.40
Library Checking	176,318.31
Room Tax	41,889.85
State Pool - Account # 6 - TIF - 2-5	3,335,706.16

**Committed Funds:**

State Pool - Account # 4 - Project Carryover 816,459.40

**Assigned Funds:**

Cemetery 4,678.84  
 Park / Community Center 48,291.68  
 Park and Rec Checking 5,999.48  
 RDA Checking 112,818.40

**CITY UTILITIES:**

Electric Utility Fund 403,655.46  
 Electric Unrestricted Funds 48,719.19  
 Water Utility Fund 166,061.08  
 Water Utility Unrestricted Funds 54,821.47  
 Waste Water Utility Fund 211,743.92  
 Waste Water Unrestricted Funds 34,515.45

**RESTRICTED FOR PROJECTS:**

Electric 2,612,435.00  
 Water 1,470,270.27  
 WWTP 3,041,592.07

**CONSIDER REPAIR OR REPLACEMENT OF AIR CONDITIONING UNIT FOR CITY HALL:** The air conditioners are 18-19 years old in City Hall. The police department unit was not cooling and after inspection they all need service. Upon inspection one unit has a leak. The leak could be repaired, however, there is no guarantee the unit will work once the leak is repaired. The City used to have an annual maintenance program for all heating and cooling units but it was stopped for some reason about 5 years ago. After discussion, motion by Machotka, second by Rakow to approve requesting bids to replace the air conditioning unit at city hall and pay for it from contingency also to establish a maintenance agreement for all HVAC units. Motion carried 8-0. Motion by Cox, second by Rakow to approve Strang's to service the air conditioning units at city hall and the community center as soon as possible. Motion carried 8-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS: CONSIDER PAINTING CENTER STRIPE ON SEXTONVILLE ROAD:** Alderperson Machotka reported that public safety approved painting a double yellow stripe down the center of Sextonville Road. Motion by Machotka, second by Kaufman to approve painting the stripe down Sextonville Road. Motion carried 8-0.

**CONSIDER CHANGES TO ORDINANCE CHAPTER 101.25 (8)(A) RELATING TO ALLOW BICYCLING ON SIDEWALKS. CONSIDER POLICY ON PARAMETERS FOR DENIAL OF OPERATOR LICENSES AND REQUIRE COPY OF PHOTO ID.** Motion by Machotka, second by Kaufman to postpone these two items to the next meeting. Motion carried 8-0.

**CONSIDER APPROVAL OF PAY APPLICATION FROM A-1 EXCAVATING, INC. FOR 2016 STREET PROJECTS:** Motion by Collins, second by Miller to approve the payment. Motion carried 8-0.

**CONSIDER AMENDMENT TO A-1 EXCAVATING, INC. CONTRACT RELATED TO ADDITIONAL WORK ON COURT STREET:** Terry Nelson said there is a grate that heaved over the winter and it needs resetting and concrete work. Motion by Machotka, second by Kloehn to approve the amendment of \$2,000.00. Motion carried 8-0.

**CONSIDER AMENDMENT TO STREET PROJECTS FOR 2016 TO INCLUDE SECTION OF ROAD NEAR HASELTINE AND ITHACA ROAD, ALSO JAMES STREET BETWEEN HASELTINE AND KINDER STREETS:** Motion by Rakow, second by Collins to approve the street work. Terry Nelson stated the Street Department would remove the pavement and prepare the roads for either Gasser or Scott Construction to do the paving. He has requested quotes and they are the only two companies that do paving in the area. Mr. Nelson would select the lowest bid. Motion carried 8-0.

**OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND:** No discussion, no action.

**CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE:** No discussion, no action.

**CONSIDER ACTION ON DOWNTOWN REVITALIZATION PLAN AND FUTURE DEVELOPMENT OF DOWNTOWN:** No discussion, no action. There is a group looking at establishing a chamber of commerce again and their meeting will be July 14<sup>th</sup> from 6-8 p.m. at the community center meeting room and it would include the whole city.

**CONSIDER POLICY ON NAMING PARKS AND TRAILS:** The policy was reviewed and it was the consensus to have Attorney Robb prepare a final draft.

**CONSIDER AMENDMENTS TO ORDINANCE CHAPTER 290 RELATING TO PEDDLERS, CANVASSERS, AND TRANSIENT MERCHANTS:** No discussion, no action.

**PAYMENT OF MONTHLY BILLS:** Motion by Kloehn, second by Rakow to approve the bills as presented. Motion carried 8-0.

**ADJOURN:** Motion by Kloehn, second by Miller to adjourn. Motion carried at 9:05 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones