

**REGULAR MEETING OF THE COMMON COUNCIL
June 7, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, June 7, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Cox, second by Rakow to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Rebecca Furbish, President of the Downtown Neighborhood Association (DNA) talked about the concerns of the DNA and they are interested in working with the City on signage and banners. Other members that spoke were Michael Port and Marilyn Martin.

CITY EVENTS AND CITIZENS CONCERNS: Mayor Corcoran said he is working on recognizing the City as the first Purple Heart City in the Nation with a sign and there will be fundraisers to support it. The VFW would like to see if there is a building available to call their own. He said there are people interested in bringing back the chamber without having an employee.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Cox stated she had a citizen request the City contribute to the flower baskets. Alderperson Kaufman requested a review of Chapter 290 for peddler's licenses. Alderperson Kloehn stated the sidewalks were inspected a couple years ago, property owners were given an extension to complete the repairs and he is requesting clarification on what direction the city should go in. Do the sidewalks need re-inspection and re-marking? He would like a discussion on the ordinance, a copy of the public works minutes and have a member of the Department of Transportation be present at a meeting to discuss signs. Alderperson Rakow would like to get the sidewalks fixed. Alderperson Wertz would like to discuss funding for the downtown signs. Attorney Robb would like to discuss funding for dilapidated buildings.

DEPARTMENT REPORTS: Sherry Klatt reported what tourism is, how it is funded, how the money can be spend and showed the 2 recent videos that were finished. She spoke on the videos that will be completed this year and the various advertising done by the Tourism Commission. The Richland Center Tourism hash tag is #EXPLORERC.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for May 2016. The month end balance is as follows:

General Fund	551,627.96
State Pool - Account # 1	1,565,218.42
Money Market Tax Acct.	12,868.36
State Pool – Account #2 Long Term Care	544,583.50

Restricted Funds:
CDBG - Housing RLF 60,863.61

Revolving Loan Fund- Savings	733,134.92
Revolving Loan Fund – Checking	3,046.95
Landfill Care – CD	282,168.43
Landfill Care - CD	276,809.40
Library Checking	175,633.89
Room Tax	53,366.00
State Pool - Account # 6 - TIF - 2-5	3,335,901.15

Committed Funds:

State Pool - Account # 4 - Project Carryover	935,022.22
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Assigned Funds:

Cemetery	4,678.80
Park / Community Center	67,008.05
Park and Rec Checking	3,673.37
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	575,044.97
Electric Unrestricted Funds	48,719.19
Water Utility Fund	126,811.12
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	1,135,042.13
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,091,094.11
Water	1,461,468.87
WWTP	2,470,532.27

PLAN COMMISSION / ETZ BOARD RECOMMENDATIONS: CONSIDER AMENDMENT TO CSM RELATED TO LAND SPLIT FROM TERESA SCHNEIDER AND RICHLAND COUNTY HIGHWAY DEPARTMENT. THE PROPERTY IS LOCATED AT 24935 MORRIS VALLEY ROAD: Mr. Chitwood, Highway Commissioner, said there is no boundary dispute but requesting a change to allow the house to have a green lawn that is not needed for sand. The County would actually be purchasing less land. Motion by Rakow, second by Kaufman to approve the amended CSM. Motion carried 8-0.

CONSIDER CONDITIONAL USE PERMIT APPLICATION FROM LUCAS CLEMENTS TO CONSTRUCT A NEW POLE SHED WITH 16’ SIDE WALLS. THE PROPERTY IS LOCATED AT 26381 MEADOWBROOK LANE: Mr. Clements reported he needs a 14’ garage door, which requires 16’ side walls to be able to store a camper. Motion by Machotka, second by Collins to approve the permit with 16’ side walls. Motion carried 8-0.

CONSIDER CONDITIONAL USE PERMIT APPLICATION FROM DARRELL DIETER FOR A 600 SQ. FT. ADDITION TO A 1200 SQ. FT. GARAGE CREATING AN OVERSIZED GARAGE. THE PROPERTY IS LOCATED AT 639 N. CONGRESS ST.: The garage addition

would be 20' x 30' with a height of 14' 3". Motion by Rakow, second by Collins to approve a 600 sq. ft. addition to the garage with a maximum of 15' height at the peak, meeting all setbacks. Motion carried 8-0.

PUBLIC WORKS COMMITTEE RECOMMENDATIONS, CONSIDER APPROVAL OF BID FOR SEAL COATING STREETS: Alderperson Wertz said public works recommended approval of the bid from Scott Construction in the amount of \$30,114.00 and he made that his motion. Second was made by Cox and the motion carried 8-0.

PUBLIC SAFETY RECOMMENDATIONS: CONSIDER APPROVAL OF MUNICIPAL LICENSES: Motion by Machotka, second by Kaufman to approve the licenses as presented with the exception of Galaxy Skate Center because there was no application completed. Motion carried 8-0.

CONSIDER APPROVAL OF PAY APPLICATION FROM A-1 EXCAVATING, INC. FOR 2016 STREET PROJECTS IN THE AMOUNT OF \$94,665.11: Motion by Machotka, second by Collins to approve the payment of \$94,665.11. Motion carried 8-0.

DISCUSSION ON DOWNTOWN REVITALIZATION PLAN AND FUTURE DEVELOPMENT IN THE DOWNTOWN: Mayor Corcoran gave some history on the development of the plan, approval and that the primary reason that nothing has been done is the lack of funds. Concerns and ideas were expressed by many people in the audience. The idea of getting a chamber of commerce together and having the public work together with the Council was brought up by a few people. Ideas were presented such as to move forward with signage directing people to the downtown, the Council backing the Downtown Neighborhood Association, setting priorities of specific projects, and coming back to the Council more often. This item will remain on the Council agendas.

DISCUSSION ON REZONING PROCEDURES: Attorney Robb explained the need to stay away from spot zoning such as allowing a commercial business in the middle of a residential or industrial area and different scenarios were discussed. He reviewed the procedure to notify the public and hold a public hearing to change the ordinance as well as the map.

OLD BUSINESS: CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND: A water sample has been taken to the lab for analysis and results are not available yet.

CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE: Alderperson Kloehn reported that the county has 3 ambulances with the oldest being a 1997 model and the feeling was to replace it with either a new one or used one. The Townships have voted to extend the 3rd year of the agreement but nothing is planned beyond 2017. He asked if a decision can't be made what to do beyond 2017, why buy a new ambulance? He said there is controversy over using paramedics and advanced EMTs. He said with the City having 2 votes, the others over rule anything the City votes on and he feels we are misrepresented and the city pays the most for the service. Mayor Corcoran stated there has been respectful discussion and the City is the biggest user of the service.

APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS: Mayor Corcoran would like Tom Peralta and Vern Geishert to be appointed to the Plan Commission, Ray Wilson and Vern Gieshert to the Redevelopment Authority, and Tom Peralta to the Housing Authority. Motion by Miller, second by Rakow and Kaufman to approve the appointments. Motion carried 8-0.

ZONING PERMITS/STREET CUTTINGS: The water utility made a cut in Seminary Street to abandon water service.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Cox to approve the bills as presented. Motion carried 8-0.

Motion by Machotka, second by Cox to go into closed session per WI Stats 19.85(1)(e) to deliberate the sale of public properties in the Industrial Park North and per 19.85 (1)(e) possible investment of public funds regarding Panorama Estates. Motion carried 8-0.

Closed Session.

Motion by Miller, second by Machotka to reconvene into open session. Motion carried 8-0.

ADJOURN: Motion by Machotka, second by Cox to adjourn. Motion carried at 10:25 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones