

**REGULAR MEETING OF THE COMMON COUNCIL
May 3, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, May 3, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Diane Cox, Michael Kaufman, John Collins, Marsha Machotka, Lisa Miller, Travis Wertz, Marie Rakow and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Kaufman, second by Collins to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Dawn Elliott reported on the flower baskets in the downtown and asked the community for volunteers and help from the city. She then expressed the concern of a citizen who fell in the downtown where a sidewalk was to be repaired and has not been. She asked it be discussed at a meeting.

Jay Buchanan Mueller thanked the Council Members and Mayors that he has worked with during the past 12 years as Alderperson. He also reported on the pride he has had serving the community along with giving some background on 4 generations in his family who have been involved with the City.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Miller asked that evaluations be completed for Department Heads. Alderperson Cox felt it would be helpful to hear about signs.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones handed out the report for April 2016. The month end balance is as follows:

General Fund	890,088.73
State Pool - Account # 1	1,437,099.87
Money Market Tax Acct.	12,868.66
State Pool – Account #2 Long Term Care	544,397.89

Restricted Funds:

CDBG - Housing RLF	60,589.90
Revolving Loan Fund- Savings	729,819.49
Revolving Loan Fund – Checking	3,046.95
Landfill Care – CD	282,168.43
Landfill Care - CD	276,809.40
Library Checking	168,792.50
Room Tax	55,360.35
State Pool - Account # 6 - TIF - 2-5	3,343,024.32

Committed Funds:

State Pool - Account # 4 - Project Carryover	981,043.01
--	------------

Assigned Funds:

Cemetery	4,678.77
Park / Community Center	65,342.95
Park and Rec Checking	2,251.24
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	607,659.26
Electric Unrestricted Funds	48,719.19
Water Utility Fund	229,806.21
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	796,420.61
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,074,181.01
Water	1,452,702.90
WWTP	2,825,553.89

PRESENTATION FROM LON ARBEGUST ON THE A.D. GERMAN WAREHOUSE PLANS AND HERITAGE TOURS: Mr. Arbegust spoke on the results from the feasibility study recently completed. The A. D. German Warehouse Conservancy (ADGWC) plans to restore the warehouse’s exterior to the original Wright plans, they will look at having unique events to draw in different age groups. The first event is Ballerinas in the Warehouse on June 3rd that will be combined heritage tours of the downtown. The first floor and basement of the warehouse will remain public space while, after renovation, the upper 3 floors will be opened up for entrepreneurs to rent. He spoke briefly on how the plans can become a reality and the Frank Lloyd Wright Heritage Trail.

CONSIDER APPROVAL OF RESOLUTION AMENDING AND APPROVING THE COMPREHENSIVE OUTDOOR RECREATION PLAN 2016-2020: Clerk Jones reported the City’s contact at the DNR asked that we include more information about the process the City actually used to develop the plan, more about the demographics of the community, and elaborate on the projects we want complete using grant funds that would be applied for each year. Motion by Rakow, second by Machotka to approve the amendments to the plan and the resolution adopting the Plan. Motion carried 8-0.

FINANCE COMMITTEE RECOMMENDATIONS, CONSIDER APPROVAL OF AMENDMENT TO GERKE AND WATER DEPARTMENT CONTRACT TO NSTALL BASE UNDER SHELDON STREET ALSO CURB AND GUTTER USING GENERAL OBLICATIONS BORROWED FUNDS FOR STREET PROJECTS: Terry Nelson said the Water Department is planning to repave the street as part of their project, however, after the pavement was removed it was discovered there was no base. The street will last much longer with a base and by the installation of curb and gutter on the other side of the street; the whole block will be replaced. Motion by Wertz, second by Collins to approve the amendment as presented. Motion carried 8-0.

POSSIBLE MOTION TO UN-TABLE PREVIOUS MOTION AND CONSIDER INSTALLATION OF SIDEWALKS ON THE SOUTH SIDE OF UNION STREET DURING STREET RECONSTRUCTION PROJECT: Terry Nelson, Public Works Superintendent,

mentioned the sidewalk on the south side of the street is in terrible condition and now would be the time to replace it because after the street, curb and gutter are all replaced if another contractor replaces the sidewalk they could damage new curb. Motion by Machotka to un-table the issue, second by Kaufman. Motion carried 8-0. Motion by Kaufman to have the sidewalk be repaired on the south side of Union Street and assess the fees to the property owner. Second by Collins. The motion was amended by adding “to repair only the bad section of sidewalks”. Collins seconded and the motion carried 7-1 with Kloehn dissenting.

DISCUSSION ON AMENDMENTS TO RESOLUTION 2014-9 ESTABLISHING FEES FOR LARGE ITEM TAGGING SYSTEM: Alderperson Wertz stated he felt there should be a notification process prior to the City ordering the item picked up and assessing the \$250 administration fee. Discussion took place on if the duty is on the City or the property owner, sending notices or an appeal process for absent owners. No official action was taken however it was requested to develop an appeal process to be discussed at the next meeting.

Alderperson Miller left the meeting.

APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS: Lee Marshall and Gretchen Jelinek were reappointed to the Historic Preservation Commission; Brian Moore appointed to the NHS Revolving Loan Fund; Jay Buchanan Mueller appointed to the Park Board; Aaron Halverson and Tom Delagrave appointed to the Revolving Loan Fund; Todd Kenefick appointed to the Tree Board; Diane Cox, Jennifer Coppennoll, Rebecca Furbish, Judy Shireman and Lenny Schaub were appointed to the Tourism Commission; and Alderperson Kaufman was appointed to the Public Safety Committee. Motion by Rakow, second by Cox to approve the appointments. Motion carried 7-0. Alderperson Miller returned to the meeting.

PAYMENT OF MONTHLY BILLS: Motion by Kloehn, second by Wertz to approve the bills as presented. Motion carried 8-0.

Motion by Miller, second by Kaufman to go into closed session per WI Stats 19.85(1)(e) to deliberate the sale of public properties in the Industrial Park North and per 19.85 (1)(e) possible investment of public funds regarding Panorama Estates. Motion carried 8-0.

Closed Session.

Motion by Miller, second by Collins to reconvene into open session. Motion carried 8-0.

ADJOURN: Motion by Miller, second by Machotka to adjourn.
Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones