

REGULAR MEETING OF THE COMMON COUNCIL

April 19, 2016

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, April 19, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marie Rakow, Diane Cox, Lisa Miller, Travis Wertz, Marsha Machotka, John Collins, Mike Kaufman, and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Nominate and Elect Council President: Mayor Corcoran asked Council members who was interested in being Council President. Marsha Machotka and Bill Kloehn expressed interest. Motion by Miller to nominate Machotka and Kloehn as Council President and close nominations. Rakow seconded and the motion carried. The vote was 5 for Machotka and 3 for Kloehn by secret ballot. Motion carried for Machotka as President.

APPOINT CITY ATTORNEY: Motion by Kloehn, second by Kaufman to confirm the appointment of Jay Robb as City Attorney. Motion carried 8-0.

APPOINT CITY ASSESSOR: Motion by Machotka, second by Rakow to confirm the appointment of Gretchen Jelinek as City Assessor. Motion carried 8-0.

CONFIRMATION OF CITY FORESTER: Motion by Rakow, second by Machotka to nominate David Fry as City Forester. Motion Kloehn, second by Machotka to close nominations and cast a unanimous ballot for David Fry as City Forester. Motion carried 8-0.

DESIGNATE OFFICIAL NEWSPAPER: Motion by Machotka, second by Kaufman to confirm the appointment of the Richland Observer as the official newspaper. Motion carried 8-0.

ELECTION OF COUNCIL REPRESENTATIVES TO THE UTILITY COMMISSION: Mayor Corcoran asked those that would be interested in serving on the Utility Commission. Alderpersons Kloehn, Rakow, Machotka and Collins said yes. Motion by Kloehn, second by Machotka to close nominations. Motion carried 8-0. Alderperson Collins received 3 votes and was awarded the first seat. Kloehn and Machotka had 2 votes each and Rakow had 1. After the vote for the second seat was taken 3 times with a tie of 4 votes each for Kloehn and Machotka, Mayor Corcoran broke the tie voting in favor of Machotka for Utility Commission.

APPOINTMENTS TO BOARDS AND COMMISSIONS – COUNCIL REPRESENTATIVES: Motion by Miller, second by Cox to approve the Council Representative appointments as presented. Motion carried 8-0.

CONSIDER RESOLUTIONS HONORING ALDERPERSONS JUDY SHIREMAN AND JAY BUCHANAN MUELLER: Mayor Corcoran read the resolution honoring Judy Shireman. Judy Shireman spoke on the pleasure to serve the community and thanked everyone for their support through the years. Motion by Kaufman, second by Collins to approve Resolution 2016-11. Motion Carried.

Mayor Corcoran read the resolution honoring Jay Buchanan Mueller who was not present. Motion by Machotka, second by Kloehn to approve Resolution 2016-12. Motion carried.

Motion by Kloehn, second by Machotka to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND: Marcie Hufeaker and Peter Ziegler introduced themselves and their experience. They stated their desire is to get more background on the pond, have a temporary location to place the fish, look at the storm water and well issues, remove the stones, filter the water through the use of native plants, work with the DNR, test the water and soil and develop a plan. They would not draw down the water until a firm plan is in place and embrace community involvement. The existing cat tails are not native and could be removed any time. No action was taken.

Property of the week: Mayor Corcoran said he would like to focus on a property that needs to be cleaned up of clutter each meeting. He said the police will be issuing citations for properties not cleaned up.

PUBLIC COMMENTS: Dr. Charles Clark introduced himself as the new Dean at the UW Richland, Baraboo and Rock county campuses. He said they are working with Southwest WI Technical College on a Bachelor Degree program for students to obtain their degree, stay here and work in Richland Center.

PRESENTATION ABOUT AGRACE HOSPICE CARE: Karri Kelliher represented Agrace Hospice that has been in business for 38 years to assist patients at end of life. They spent a year researching Richland County and have now located here. They have contracts with the Ambulance, Hospital, Schmitt Woodland Hills, Our House and Harvest Guest Home. She assured the community that they are committed to learn about Richland County, the culture, and residents.

CITY EVENTS AND CITIZEN CONCERNS: In the Sheldon Street water utility repairs, it was found there is no base under the street and the cost is estimated at \$8000 to put in a gravel base. The City Clerk is to have specific office hours for Council to meet with her on Mondays and Wednesdays from 2:30-4:00 p.m. and members should call first so she can get her work done. Attorney Robb is similar and the City will be billed if Council wants to talk to him so he asked that Council members talk to him prior to discussing anything with Attorney Robb. Mayor Corcoran announced people can address him at any time. GRABAAWR will be returning to the County on June 24th and he encouraged all to welcome them.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Kloehn would like to have a representative from the DOT at a meeting to discuss signs. Wertz would like to review the administration fees for large item collection at the curb. Miller would like to discuss Dairyland Transportation. Machotka would like to discuss portable or canvas structures being put up without permits. Collins would like to discuss conditional use permits and fees. Cox would like to discuss parking on Sextonville Road. Attorney Robb stated he would meet with the three new alderpersons together, at no cost to the city, to discuss what we do and why.

DEPARTMENT HEAD REPORT FROM DALE BENDER, ELECTRIC SUPERINTENDENT: Mr. Bender reported on the electric department upgrading the Olson Substation this summer they are relocating poles and placing lines underground ahead of street or utility projects. He reported the Electric Utility is within the top 2% nationwide for excellence and reliability which he received an award for at the recent APPA Conference.

CONSIDER RESOLUTION TO APPLY FOR RECREATIONAL TRAILS ACT GRANT FOR FUNDING TO SEAL COAT TRAIL ON TOP OF DIKE: Dale Bender reported the application is due May 1st. The trail was paved in 2002 and it is a 50% cost share to reseal it with the City being responsible for 25% and Southwest Partners has committed to raise funds for the Community portion of 25%. The estimated cost is \$49,800 and the City portion being \$12,450. The project would be done in 2017. Motion by Machotka, second by Collins to approve the resolution and budget for the funds in 2017. Motion carried 8-0.

CONSIDER RESOLUTION TO APPLY FOR KNOWLES-STEWARDSHIP GRANT FUNDING FOR BIKE TRAIL FROM HIGHWAY 80 SOUTH TO MIDDLE SCHOOL AND FROM NORTH PARK TO INDUSTRIAL DRIVE: Dale Bender stated the application would only be for the portion of a trail from North Park to Industrial Drive to the proposed dog park. The City could use employee time, equipment and purchase material for their 25% share which is estimated at \$72,247.50, Southwest Partners will raise the community share of 25%, and the total project is estimated at \$288,990.00 to install a 10' wide trail with a gravel base and screenings. Motion by Kloehn, second by Machotka to approve Resolution 2016-14 and budget for the funds in 2017. Motion carried 8-0. Dale Bender informed the Council that the State is now requiring all trails be 10' wide with 3 ½" thick pavements. It was not budgeted for that way and clearly stated in the grant that we have received from the DNR RTA program but they have approved changing our application and budget to include it as they do have additional funds that we could receive. He said we would bid the project with alternates and the final decision on the cost would be brought back to Council for approval. In addition to the pavement, the resubmission of the grant application includes rip rap in the locations where the canoe/kayak landings are located due to the DNR requirements. He said Southwest Partners has surpassed the funds initially required and will assist in the City meeting this obligation.

PARK BOARD RECOMMENDATIONS: CONSIDER RENEWING USE AGREEMENT WITH RICHLAND SCHOOL DISTRICT: Shane Stibbe reported the agreement has been in place for about 18 years to use each other's facilities at no cost. Motion by Miller, second by Kaufman to approve the renewal of the agreement. Motion carried 8-0.

FINANCE COMMITTEE RECOMMENDATIONS: CONSIDER REPLACEMENT OF THE VISITOR CENTER SIGN WITH CONTINGENCY FUNDS: Motion by Machotka, second by Collins to approve the contract with Greeley Signs for the replacement of the sign at the visitor center from contingency at a cost of \$398.53. Motion carried 8-0.

UTILITY COMMISSION RECOMMENDATIONS: CONSIDER ACTION ON PAY APPLICATION FROM STAAB CONSTRUCTION CO FOR CONSTRUCTION OF THE WWTF UNDER CONTRACT A: Motion by Machotka, second by Collins to approve the payment to Staab Construction. Motion carried 8-0.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS: CONSIDER APPLICATIONS FROM RICHLAND CENTER ROCKETS FOR CLASS “B” LICENSES IN MAY AND JUNE 2016 FOR HOME TALENT BASEBALL GAMES:

Motion by Machotka to approve the licenses for the requested dates. Kloehn seconded and the motion carried 6-2 with Kaufman and Rakow dissenting.

CONSIDER AMENDMENT TO ORDINANCE CHAPTER 399.04 RELATING TO TEMPORARY CLASS “B’ FERMENTED MALT BEVERAGE LICENSES AND TEMPORARY “CLASS B” WINE LICENSES AND ADDING A DEFINITION TO 399.02:

Attorney Robb stated the Legislature has changed Statutes to allow for wine walks and beer walks. Only 2 walks can be approved within a 12 month period and one organization can only apply for 2 within a 12 month period. Motion by Kloehn so suspend the rules, waive the reading and pass Ordinance amendment to Chapter 399.04 and 399.02. Machotka seconded and the motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Miller to approve the bills as presented. Motion carried 8-0.

Motion by Miller, second by Kaufman to go into closed session per WI Stats. 19.85 (1)(e) to deliberate the sale of public properties in the Industrial Park North and per WI Stats. 19.85 (1)(c) for the purpose of considering employment of a permanent full-time worker for the Parks, Recreation & Grounds Department. Motion carried 8-0.

Closed session.

Motion by Miller, second by Machotka to reconvene into open session to vote on matters pertaining to closed session. Motion carried 8-0.

Motion by Miller, second by Collins to approve hiring Thomas Schauer for the Maintenance position in the Parks & Grounds Department. Motion carried 8-0.

ADJOURN: Motion by Miller, second by Collins to adjourn. Motion carried at 10:30 p.m.
Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones