

**ADJOURNED MEETING OF THE COMMON COUNCIL**

**January 19, 2016**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 19, 2016 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, Judy Shireman, Jay Buchanan Mueller, Marsha Machotka, Lisa Miller, Marie Rakow, and Bill Kloehn. Susan Fruit was absent. Mayor Corcoran called the meeting to order and ascertained from the Clerk that the meeting was properly noticed.

Parks & Grounds Foreman David Fry reported on Sunday afternoon there was a fire at the Killian Meyer building resulting in the men's restroom being totally destroyed and smoke damage throughout the building. He reported there are cameras over each door and they are being looked at. Estimated damage is between \$80,000-100,000. It appears to be arson and anyone with knowledge is requested to contact the police or crime stoppers.

Motion by Machotka, second by Kloehn to approve the minutes of the last meeting in lieu of printed copies. Motion carried 7-0.

**UTILITY COMMISSION RECOMMENDATIONS:**

**CONSIDER ADDITIONAL STREET PROJECT FOR 2016 ON COURT STREET BETWEEN ORANGE AND JEFFERSON STREETS AND AMENDING ENGINEERING CONTRACT WITH VIERBICHER FOR TIF PROJECT:** Clerk Jones reported the project has been approved by the Utility Commission and Public Works. She stated back in 2009 or 2010 the City borrowed funds from the Utility and all of the principal payments have been repaid. However, in the formal agreement there was 1% interest charged which has not been paid back. The Utility Commission approved forgiving the interest on the loan if they City paid for the proposed Court Street project from tax increment financing (TIF). The street will have to be opened in a few places for the water services and the street, sidewalks, curb and gutter are in poor condition with no storm sewer in place. Since Kwik Trip will be relocating, it makes sense to do the construction before they open. Clerk Jones reported she has contacted Scott Zietlow about the project and had intended to come to the meeting tonight but was unable at the last minute. Gayle Mathews, Water Superintendent, reported the water main is undersized and there are shared services. He stated we could work with the Kwik Trip engineers to make sure all work is coordinated. Motion by Machotka, second by Rakow to amend the contract with the Utility Commission to waive the interest and move forward with Vierbicher and the TIF project on Court Street. Alderperson Shireman left the meeting. Motion carried 6-0.

**CONSIDER PAY APPLICATION FROM STAAB CONSTRUCTION CORPORATION FOR CONSTRUCTION OF THE WWTF & LIFT STATION UNDER CONTRACT A #RC-55:** Motion by Rakow, second by Machotka to approve the payment of \$345,025.16. Motion carried 6-0.

**LIBRARY REPORT FROM DIRECTOR ANGELA NOEL:** Angela Noel reported there were more than 70,000 visitors to the Library in 2015 as well as 96,215 items circulated, 9,082 uses of public access computers, 255 free programs offered to the public with 4,716 attending the free

programming, and 38,211 items circulated to residents of Richland County without a library. She stated there is an opening for a library assistant with applications due next Friday.

**CONSIDER FUNDING LIBRARY NEEDS ASSESSMENT STUDY:** Angela Noel reported the Library Board has approved contracting for a needs assessment to look at the existing needs and future needs of the library. They will use the study to recommend improvements to the library. She asked that the Library Foundation, the current Library budget and the City contingency account split the cost at \$2750 each. Alderperson Shireman returned. Motion by Mueller, second by Kloehn to approve the needs assessment for the library and appropriate \$2750.00 from contingency towards it. Motion carried 4-3 with Alderpersons Kaufman, Shireman and Miller voting against.

**CONSIDER APPROVAL OF RESOLUTION UPDATING ORGANIZATION OF THE TOURISM COMMISSION:** Clerk Jones reported the resolution is the same as what was adopted when tourism was being done by the RCDA with the name being changed to Richland County Tourism Commission and the dates changed. The resolution expires December 31, 2018 Motion by Machotka, second by Rakow to approve the resolution. Motion carried 7-0.

**CONSIDER APPROVAL OF RESOLUTION SUPPORTING AB 512 AND SB 384 CREATING A FRANK LLOYD WRIGHT HERITAGE TRAIL:** Clerk Jones reported that the trail was proposed in the State budget but vetoed by the Governor but the funding is still in place. The bills are in the process again, however, Richland Center is now included in the trail and if passed, and it could be a huge economic impact in the community. She and Alderperson Shireman went to Madison to testify in favor of AB 512. Motion by Machotka, second by Kaufman to approve the resolution. Motion carried 7-0.

**CONSIDER APPROVAL OF RESOLUTION ESTABLISHING A NON-DISCRIMINATION POLICY:** Clerk Jones reported that the USDA Rural Development loan requires the City and Utility having a non-discrimination policy and the resolution has their exact wording. Motion by Rakow, second by Machotka to approve the resolution. Motion carried 7-0.

**CONSIDER APPROVAL OF WAIVING THE READING AND ADOPTING ORDINANCE CHAPTER 620.05(11) RELATED TO HANDICAPPED ACCESSIBLE RAMPING WHERE SIDEWALKS MEET STREETS:** Motion by Machotka, second by Rakow to suspend the rules, waive the reading and adopt Ordinance Chapter 620.05(11). Motion carried 7-0.

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER AWARD OF BID FOR SQUAD PURCHASE FOR POLICE DEPARTMENT:** Motion by Machotka, second by Rakow to approve the low bid in the amount of \$27,297.24 from Koenecke Ford. Other bids were Sleepy Hollow in the amount of \$27,512.00 and Fillback Ford in the amount of \$28,361.24. Motion carried 7-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

**CONSIDER APPROVAL OF MUNICIPAL LICENSE APPLICATION FOR TREE WORK FROM QUALITY TREE SERVICE:** motion by Kloehn, second by Kaufman to approve the application from Tom Burke of Quality Tree Service. Motion carried 7-0.

**CONSIDER AGREEMENTS RELATED TO THE RICHLAND AIRPORT:** Mayor Corcoran reported the tank is now certified from the State for 100 low lead aviation fuels. No action was taken.

**CONSIDER ACTION ON ISSUES OF THE NORTH PARK POND:** Mayor Corcoran stated at the March 1<sup>st</sup> Council meeting we will find out what has to be done to the pond.

**CONSIDER ACTION ON ISSUES OF THE RICHLAND AMBULANCE SERVICE:** The next meeting will be tomorrow night (January 20<sup>th</sup>) at 7:00 p.m. in the County Board Room. The agenda states an evaluation of Darin Gudgeon will take place and to consider purchasing a new ambulance.

**PAYMENT OF BILLS:** Motion by Machotka, second by Kaufman to approve payment of the bills. Motion carried 7-0.

**ADJOURN:** Motion by Machotka, second by Kloehn to adjourn. Motion carried.

Minutes by Melinda D. Jones, City Clerk / Treasurer

---

Mayor, Paul F. Corcoran

Attest:

---

City Clerk / Treasurer Melinda D. Jones