

REGULAR MEETING OF THE COMMON COUNCIL

December 1, 2015

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, December 1, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, Judy Shireman, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Marie Rakow and Bill Kloehn were present. Lisa Miller was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Rakow to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 7-0.

PUBLIC COMMENTS: Ms. Sharon Schmitz asked on the status of truck traffic on Bohmann Drive. Chief Clements reported that he spoke with representatives at Schreiber Foods and it is their responsibility to educate their drivers. He said he could revisit this with them again.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Rakow again requested supervisors report to the Council once per month. Alderperson Kloehn requested a review of alternate side parking at the next public safety meeting. Rod Perry would like to schedule the joint Council and Utility meeting relating to the WPPI contract.

CITY AND UTILITY DEPARTMENT HEAD CONCERNS: Police Chief Lucas Clements introduced Karl Fredriksen as a new officer of the department.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for November 2015. The month end balance is as follows:

General Fund	239,594.62
State Pool - Account # 1	1,840,421.21
Money Market Tax Acct.	13,957.16
State Pool – Account #2 Long Term Care	543,733.17

Restricted Funds:

CDBG - Housing RLF	62,047.56
Revolving Loan Fund- Savings	712,645.30
Revolving Loan Fund – Checking	3,076.95
Landfill Care – CD	281,813.27
Landfill Care - CD	276,809.40
Library Checking	108,494.20
Room Tax	53,825.58
State Pool - Account # 6 - TIF - 2-5	2,642,738.56

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,030,286.47
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Assigned Funds:

Cemetery	4,676.85
Park / Community Center	58,141.34
Park and Rec Checking	5,294.68
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	137,608.49
Electric Unrestricted Funds	49,719.19
Water Utility Fund	68,796.78
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	817,983.76
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,236,144.61
Water	1,475,296.95
WWTP	2,434,687.10

PUBLIC HEARING, CONSIDER APPROVAL OF 2016 BUDGET: Clerk Jones reviewed the budget published in the paper. She reported that the loan payment is lower this year, the grant the city was awarded for the Pine River Trails projects is anticipated to be mostly city employees time and equipment, however, if any materials need to be purchased they are designated in the contingency fund. There will be a new squad purchased, a tractor for the Parks Department and a new tar machine for Public Works next year. The remaining \$388,000 of the funds borrowed will be used to finish street work in 2016. She stated that the taxes will be slightly lower this year even though the levy was increased by the allowable amount of \$33,470.00. Mayor Corcoran opened the public hearing. No one from the audience spoke. Motion by Machotka, second by Rakow to close the public hearing. Motion carried 7-0. Motion by shireman, second by Machotka to approve the 2016 budget. Motion carried 7-0.

CONSIDER RESOLUTION AUTHORIZING NON-UNION EMPLOYEE WAGE INCREASE FOR 2016: Mayor Corcoran stated the increase was included in the 2016 budget and would not be effective until January 1st. Motion by Kloehn, second by Machotka to approve resolution 2015-20 authorizing a 2% raise effective 1/1/2016 for non-union employees and authorize signatures. Machotka seconded and the motion carried 7-0.

CONSIDER CONTRACT WITH KRUEGER PYROTECHNICS & FIREWORK DISPLAYS LLC FOR 2016 FIREWORKS: Mayor Corcoran stated the County Board was approached for a possible contribution to the fireworks and we were informed the County gives \$6000 to the parks for the year and it could be applied where they choose to apply it. Clerk Jones stated the fireworks will be held July 2nd with a rain date of July 3rd and \$15,000.00 was budgeted which is the same amount as last year. Motion by Mueller, second by Fruit to approve the contract. Motion carried 7-0.

CONSIDER APPROVING LIST OF ELECTION WORKERS: Clerk Jones stated this is a little early and it reflects the list approved for 2014-2015 but people can be added to the list at any time. Motion by Kloehn, second by Rakow to approve the list of election workers. Motion carried 8-0.

CONSIDER CHANGE ORDER #2 WITH STAAB CONSTRUCTION RELATED TO NEW WASTE WATER PLANT: Motion by Rakow, second by Fruit to approve the change order. Motion carried 7-0.

CONSIDER PAY APPLICATION FROM JAMES PETERSON SONS, INC UNDER CONTRACT B FOR FORCE MAIN AND OUTFALL PIPING TO NEW WASTE WATER PLANT: Motion by Rakow, second by Machotka to approve the payment. Motion carried 7-0.

OLD BUSINESS:

CONSIDER AGREEMENTS RELATED TO THE RICHLAND AIRPORT: Mayor Corcoran said the Buena Vista Flying Club is working on an estimate to clean up and convert the fuel tank to aviation fuel.

CONSIDER AND POSSIBLE ACTION ON IMPROVEMENTS TO NORTH PARK POND: Mayor Corcoran is hoping to have people come to a January Council meeting to explain what needs to be done.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Kloehn to approve the bills as presented. Motion carried 7-0.

ADJOURN: Motion by Machotka, second by Kaufman to adjourn. Motion carried at 8:20 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones