

REGULAR MEETING OF THE COMMON COUNCIL

September 1, 2015

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, September 1, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, Judy Shireman, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Lisa Miller, Marie Rakow, and Bill Kloehn. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Rakow, second by Machotka to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

PUBLIC COMMENTS: Sharon Schmitz asked Mayor Corcoran for clarification of what he intended in the comment he made at the last meeting regarding “the county has full time employees working over volunteers and the workers are receiving overtime”. Mayor Corcoran stated it relates to the use of the EMTs hired, how they are scheduled in combination with the volunteers and that volunteers are not used as much causing an increase in cost hire more full time employees and pay them overtime. Scheduling of EMTs was briefly discussed.

ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Alderperson Mueller asked for an ordinance for building codes on rental properties.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for August 2015. The month end balance is as follows:

General Fund	728,622.66
State Pool - Account # 1	902,258.67
Money Market Tax Acct.	12,599.03
State Pool – Account #2 Long Term Care	543,548.29

Restricted Funds:

CDBG - Housing RLF	60,068.73
Revolving Loan Fund- Savings	446,989.30
Revolving Loan Fund – Checking	3,076.95
Landfill Care – CD	281,813.27
Landfill Care - CD	276,809.40
Library Checking	124,842.45
Room Tax	41,958.12
State Pool - Account # 6 - TIF - 2-5	2,640,212.57

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,217,365.23
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Assigned Funds:

Cemetery	4,672.83
Park / Community Center	41,588.69

Park and Rec Checking	5,644.75
RDA Checking	112,818.40

CITY UTILITIES:

Electric Utility Fund	75,534.40
Electric Unrestricted Funds	48,719.19
Water Utility Fund	307,742.22
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	264,600.39
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,185,964.76
Water	1,673,848.04
WWTP	2,430,633.86

REPORT ON SANTA TERESA SISTER CITY PROJECT BY MARILYN RINEHART AND AARON WUNNICKE: Marilyn Rinehart reported the City has a link to the sister city on their web page for those interested in learning more. She invited everyone to attend their fall burrito supper at 5:30 p.m. on October 16th at the Community Center to raise funds for those in Santa Teresa. The 12 member board pays their own way to Santa Teresa, bringing funds for school, gardening, technical assistance, wells and health issues and fire protection. Mr. Wunnicke reported on the assistance on agriculture and related training. There was brief discussion on the scholarship programs and residents could provide financial assistance if they wanted to get involved. No action was taken.

DISCUSSION ON POSSIBLE CHANGES TO ORDINANCE CHAPTER 485 REGULATING SIGNS IN THE CITY OF RICHLAND CENTER: Mr. Daniel Horner asked questions related to signs advertising his potato business. Mayor Corcoran stated the sign regulations are not intended to prohibit business from advertising but to prohibit random signs that are a distraction for drivers. Garage sale signs are big problem and not permitted off the site of the sale. Clerk Jones stated the WI Department of Transportation regulates signs along state and federal highways and the temporary signs for events as well as off premise signs are not permitted. She stated the City has a permit to construct an area to the North of the Waste Water plant on Hwy 14 where the event signs may be placed for non-profit events. Regulations would have to be decided but this is a way they could be displayed. Brian Myers asked the Council to consider allowing special event signs for non-profits. No action was taken.

DISCUSSION ON PROCEDURES AND PROTOCOLS RELATED TO EMERGENCY SITUATIONS: Chief Clements stated there has been an emergency operation plan in place for many years to cover larger events such as the flooding in 2008 and 2009, however, the July 13th storm did not reach the emergency level in his opinion. Department heads are to be called first and if an event is larger than the City can handle, the Fire Department is called. It all depends on the severity of the event and how many bodies are needed to take care of it. Fire Chief Bindl stated there were 11 houses that had electrical service ripped off houses and that night and the first priority is life safety. Chief Clements stated there is no issue with the fire department, they were called, needed, and did a great job helping.

CONSIDER AND POSSIBLE ACTION ON WHERE TO BILL THE RECENT CHARGE FROM THE RICHLAND FIRE DISTRICT FOR ASSISTANCE ON JULY 13, 2015

STORM CALL: Motion by Machotka, second by Shireman to leave the fire call as a city expense. Motion carried 8-0.

INTRODUCTION, CONSIDER AND POSSIBLE ACTION ON SUSPENDING THE RULES, WAIVE THE READING AND ADOPT AMENDMENT TO ORDINANCE

CHAPTER 50 RELATED TO ESTABLISHING PARK BOARD: Attorney Robb there are procedures outlined that are not currently being followed and the update reflects what is being done now. Motion by Mueller, second by Kaufman to postpone this item. Motion carried 8-0.

PROPERTY COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 701 RELATED TO MANAGEMENT OF THE RICHLAND CENTER PARKS UNDER THE PARK BOARD:

CONSIDER AND POSSIBLE ACTION ON WAIVING THE READING AND ADOPTING ORDINANCE CHAPTER 702 RE-ESTABLISHING MANAGEMENT OF THE CEMETERIES OF THE CITY OF RICHLAND CENTER:

CONSIDER AND POSSIBLE ACTION ON WAIVING THE READING AND ADOPTING ORDINANCE CHAPTER 704 RELATED TO MANAGEMENT OF CITY OWNED PROPERTY:

Motion by Shireman, second by Machotka to postpone the above three listed items. Motion carried 8-0.

CONSIDER AND POSSIBLE ACTION ON UPGRADE OF WISCONSIN ILOT WEATHER BRIEFING SYSTEM AT THE RICHLAND AIRPORT: Alderperson Kaufman stated the State is upgrading their system, it will cost the City \$223.20 annually but it requires internet service of 25 meg per second. WI Connect Wireless is able to provide the internet service for \$100 installation and \$79.99 per month. Motion by Shireman, second by Fruit to approve the WI Pilot Weather Briefing System upgrade and install the WI Connect Wireless internet service to run the system. Motion carried 7-1 with Kloehn voting against.

CONSIDER AND POSSIBLE ACTION ON WAIVING THE READING AND ADOPTING AMENDMENT TO ORDINANCE CHAPTER 307 RELATED TO OUTSIDE STORAGE

OF ITEMS: Attorney Robb stated this was handed out at the last meeting. It upgrades the interest in and enforcement of junk. Soft sided buildings to store items inside are not permitted structures. He reviewed the fines and procedures he has worked out with the Police Department and how prosecution would take place. Motion by Shireman to suspend the rules, waive the reading and adopt Ordinance Chapter 307. Machotka seconded and the motion carried 8-0.

DISCUSSION ON POSSIBLE CHANGES TO ORDINANCE CHAPTER 310 RELATED TO KEEPING CHICKENS WITHIN THE CITY:

Attorney Robb was directed to look at a few ordinances, print one, and bring it to the next meeting. No action was taken.

DISCUSSION ON DOG PARK WITHIN THE CITY: Clerk Jones reported that Shane Stibbe and the Park Board had drafted a plan and looked at sites in the Industrial Park North area. Two sites would be suitable, one being along south side of Industrial Drive and the other along the west side of Flemming Drive. It was discussed to find out how area dog parks operate and work with local clubs to put together a plan to construct and maintain a dog park. Fees were discussed as well as other possible sites and extra mowing for the Parks department. No action was taken.

CONSIDER AND POSSIBLE ACTION ON IMPROVEMENTS TO NORTH PARK POND: Mayor Corcoran stated samples have been taken and are being researched. The invasive species will stay until a plan is developed.

CONSIDER AND POSSIBLE ACTION ON SALE OF CITY OWNED PROPERTY LOCATED ALONG COLLINS DRIVE: Motion by Kaufman, second by Shireman to approve the sale for the \$500.00 offer, for 50' south of the existing property line stakes with the deed restriction that no buildings could be constructed on the property, not including any of the dike channel, the Inmans pay for the cost of the survey and the fees associated for Attorney Robb to draft related documents not to exceed \$300.00. Motion carried 6-2 with Alderpersons Rakow and Kloehn voting against.

CONSIDER AND POSSIBLE ACTION ON AWARD OF BID FOR DEMOLITION OF OLD WARMING HOUSE IN KROUSKOP PARK: Two bids were received with the low bid from Gary Manning in the amount of \$5190.00 and the other from Olson Builders Inc in the amount of \$23,868.37. Motion by Fruit, second by Machotka to approve the bid from Gary Manning. Motion carried 8-0.

DISCUSSION ON RICHLAND COUNTY AMBULANCE SERVICE: Mayor Corcoran said the next year's cost to the City would be about \$77,000.00. No action was taken.

PAYMENT OF MONTHLY BILLS: Motion by Shireman, second by Kaufman to approve the bills as presented. Motion carried 8-0.

Motion by Machotka, second by Miller to go into closed session per WI Statute 19.85 (1)(e) relating to investment of public funds, specifically regarding discussion of negotiations strategy as to terms of a possible developer's agreements relating to property in Industrial Park North. Motion carried 8-0.

Closed Session.

Motion by Mueller, second by Machotka to reconvene into open session. Motion carried 8-0.

ADJOURN: Motion by Machotka, second by Miller to adjourn. Motion carried at 10:40 p.m. Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones