

**REGULAR MEETING OF THE COMMON COUNCIL**

**June 2, 2015**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, June 2, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Michael Kaufman, Judy Shireman, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Lisa Miller, Marie Rakow, and Bill Kloehn were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Fruit, second by Kaufman to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 8-0.

Mayor Corcoran joined the meeting.

**CITY EVENTS AND CITIZEN’S CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Mayor Corcoran said the he would like to see the ordinance revised relating to clutter or junk in yards so there is incentive to remove it. He passed around the resolution from the Ukraine making Richland Center a sister city with them.

Aldersperson Shireman announced the upcoming Ocoochapalooza to be held on Saturday and Sunday. She would also like the ordinances concerning conditional use permits for garages reviewed. Aldersperson Kaufman has concerns on the quality of roads within the city. Aldersperson Rakow has been made aware of a concern on painting lines in the crosswalks.

**TREASURER’S REPORT:** City Clerk/Treasurer Melinda D. Jones presented the report for May 2015. The month end balance is as follows:

General Fund	195,970.79
State Pool - Account # 1	1,321,568.88
Money Market Tax Acct.	12,594.00
State Pool – Account #2 Long Term Care	543,365.01

**Restricted Funds:**

CDBG - Housing RLF	74,366.85
Revolving Loan Fund- Savings	431,953.15
Revolving Loan Fund – Checking	3,076.95
Landfill Care – CD	281,464.33
Landfill Care - CD	276,809.40
Library Checking	167,392.94
Room Tax	44,572.85
State Pool - Account # 6 - TIF - 2-5	2,246,422.20

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	1,316,690.55
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**Assigned Funds:**

Cemetery	4,672.71
Park / Community Center	36,299.39
Park and Rec Checking	7,028.81
RDA Checking	112,818.40

**CITY UTILITIES:**

Electric Utility Fund	222,891.95
Electric Unrestricted Funds	48,711.52
Water Utility Fund	269,969.14
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	170,179.65
Waste Water Unrestricted Funds	34,515.45

**RESTRICTED FOR PROJECTS:**

Electric	1,210,753.32
Water	1,647,549.86
WWTP	2,384,569.36

**CONSIDER AND POSSIBLE ACTION ON CONDITIONAL USE PERMIT APPLICATION FROM JOHN AND ERICA FJELSTED FOR AN OVERSIZED GARAGE THAT ALSO EXCEEDS THE MAXIMUM HEIGHT. THE PROPERTY IS LOCATED AT 491 N. CHURCH ST:** Mr. Fjelsted stated he needs the height to be 18’ so one door can be 12’ high to be able to put his camper inside and he would also park 2 vehicles inside. The driveway is already in place, there would not be an upstairs and the siding would match the house. Motion by Mueller, second by Kaufman to approve the request for an oversized garage to a maximum 1020 square feet and 18’ high. Motion carried 6-2 with Shireman and Rakow voting against.

**CONSIDER AND POSSIBLE ACTION ON APPLICATION FROM RICHLAND CENTER ROCKETS HOME TALENT BASEBALL FOR A TEMPORARY CLASS “B” (BEER) RETAILERS LICENSE FOR JUNE 12, 2015 FROM 6:30 P.M. UNTIL 1 HOUR AFTER THE GAME HAS ENDED:** Motion by Shireman to approve the application as presented. Machotka seconded and the motion carried 6-2 with Kaufman and Rakow dissenting.

**CONSIDER AND POSSIBLE ACTION ON APPLICATION FROM RICHLAND CENTER ROCKETS HOME TALENT BASEBALL FOR A TEMPORARY CLASS “B” (BEER) RETAILERS LICENSE FOR JUNE 13, 2015 FROM 12:00 P.M. UNTIL 1 HOUR AFTER THE GAME HAS ENDED:** Motion by Shireman to approve the application as presented. Kloehn seconded and the motion carried 6-2 with Kaufman and Rakow dissenting.

**CONSIDER AND POSSIBLE ACTION ON APPLICATION FROM RICHLAND CENTER ROCKETS HOME TALENT BASEBALL FOR A TEMPORARY CLASS “B” (BEER) RETAILERS LICENSE FOR JUNE 14, 2015 FROM 12:00 P.M. UNTIL 1 HOUR AFTER THE GAME HAS ENDED:** Motion by Shireman to approve the application as presented. Machotka seconded and the motion carried 6-2 with Kaufman and Rakow dissenting.

**CONSIDER AND POSSIBLE APPROVAL OF MUNICIPAL LICENSES:** Alderperson Shireman read the list of licenses requested. They are Sprague Bros. Tree Service and Terry N. Peer for Tree Cutting Licenses; Stansfield Vending, Inc, Boscobel Music and National Entertainment Network for Arcade Licenses; Richland Locker Co. for Abattoir License; and Gordy's Richland Center Foods, Inc., E and B Foods Inc, Family dollar Stores of WI Inc #4085, Jax Enterprises II, Eastside B.P., Jax Enterprises IV, Richland Mobile Mart, Jax Enterprises II Triangle Kwik Stop, Kwik Trip Inc #363, Kwik Trip Inc #788, Wal-Mart Stores East LP #1007 for Tobacco Licenses. Motion by Shireman, second by Kaufman to approve the licenses as requested. Motion carried 8-0.

**CONSIDER AND POSSIBLE ACTION ON APPLICATION FROM RICHLAND COUNTY PERFORMING ARTS COUNCIL FOR A TEMPORARY CLASS "B" (BEER) RETAILERS LICENSE FOR JUNE 6, 2015 FROM 6:00 P.M. TO MIDNIGHT:** Motion by Shireman, second by Machotka to approve the license as requested. Motion carried 8-0.

**CONSIDER AND POSSIBLE ACTION ON PURCHASING LAPTOP COMPUTERS FOR COUNCIL MEMBERS:** Mayor Corcoran asked if the City should consider going wireless and email the agendas and packets. After discussion, motion by Shireman to start working towards wireless, second by Kloehn. Motion carried 8-0.

**DISCUSSION ON RICHLAND COUNTY AMBULANCE SERVICE:** Mayor Corcoran reported the meetings are held the 3<sup>rd</sup> Wednesday of each month at the Courthouse. Fred Clary was present to answer any questions. No questions were asked and no action was taken.

**APPOINTMENTS TO BOARDS AND COMMISSIONS - CONFIRM:** Motion by Mueller, second by Fruit to approve the appointments of Lenny Schaub and Jennifer Coppennoll to Tourism, also Sue Patch to Planning Commission and Zoning Board of Appeals. Motion carried 8-0.

**PAYMENT OF MONTHLY BILLS:** Motion by Mueller, second by Kloehn to approve the bills as presented. Motion carried 8-0.

Motion by Miller, second by Machotka to move into closed session under sec. 19.85(1)(c) to discuss the qualifications and salary to offer specific applicants full time employment for vacant positions in the Parks, Recreation & Grounds Department. Motion carried 8-0.

Closed Session.

Motion by Fruit, second by Kaufman to reconvene into open session to vote on matters discussed in closed session. Motion carried.

Motion by Kloehn, second by Kaufman to hire David Fry as Parks and Grounds Foreman with a six month probation period and an after probation salary of \$43,000.00 annually. To hire Doug Tyler and Cody Mueller as Parks and Grounds Maintenance Worker with a six month probation period at \$15.08 per hour and an after probation rate of \$16.75 per hour. All three position need to bring their six month review to the Council for approval prior to an increase in wages. Motion carried.

**ADJOURN:** Motion by Shireman, second by Miller to adjourn. Motion carried at 9:40 p.m.  
Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones