

**STATUTORY MEETING OF THE COMMON COUNCIL
April 21, 2015**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, April 21, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Susan Fruit, Marie Rakow, Marsha Machotka, Jay Buchanan Mueller, Judy Shireman, Bill Kloehn, Lisa Miller and Michael Kaufman were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

CONSIDER AND POSSIBLE ACTION ON RESOLUTIONS HONORING ALDERPERSONS LESTER PARKER AND DAWN ELLIOTT: Mayor Corcoran read the resolution honoring Lester Parker and thanked him for his service as Alderperson for the past eight years. Mr. Parker thanked his constituents, Mayor, Council, and Clerk. Motion by Mueller, second by Fruit to approve Resolution 2015-8 honoring Lester Parker. Motion carried 8-0.

NOMINATE AND ELECT COUNCIL PRESIDENT: Alderperson Machotka nominated Jay Mueller, Alderperson Rakow seconded. With no further nominations, motion by Rakow, second by Fruit to close nominations and cast a unanimous ballot for Jay Mueller. Motion carried 8-0.

APPOINT CITY ATTORNEY – CONFIRM: Mayor Corcoran appointed James Robb. Motion by Rakow, second by Machotka to approve the appointment of James Robb as City Attorney. Motion carried 8-0.

APPOINT CITY ASSESSOR – CONFIRM: Motion by Fruit, second by Rakow to approve the appointment of Gretchen Jelinek as City Assessor. Motion by Machotka, second by Fruit to close nominations and cast a unanimous ballot for Gretchen Jelinek as City Assessor. Motion carried 8-0.

DESIGNATE OFFICIAL NEWSPAPER - CONFIRM: Motion by Rakow, second by Kaufman to approve the designation of The Richland Observer as the official newspaper. Motion by Shireman, second by Machotka to close nominations and cast a unanimous ballot for The Richland Observer as the official newspaper. Motion carried 8-0.

ELECT COUNCIL REPRESENTATIVES TO THE UTILITY COMMISSION: Motion by Fruit, second by Mueller to nominate Marie Rakow to the Utility Commission. Motion by Rakow, second by Miller to nominate Marsha Machotka to the Utility Commission. Motion by Fruit, second by Machotka to close nominations and cast unanimous ballots for Marie Rakow and Marsha Machotka as the Utility Commission representatives. Motion carried 8-0.

Motion by Fruit, second by Machotka to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same with a couple spelling corrections. Motion carried 8-0.

PUBLIC COMMENTS: Mark McCauley from Pine River Paddle & Tube stressed the importance of the Pine River Trails grant application and it's possible impact on tourism, the economic impact, fitness and recreational impact to the City and County.

Mr. Fred Clary asked the Council to consider looking at the algae problem with the pond in North Park.

Mayor Corcoran announced that several warning sirens did not work when doing the recent test. It will cost money to make repairs and will be on the next Council agenda.

PARK BOARD RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON TRADING KAWASAKI MULE UTILITY VEHICLES FOR NEW UTILITY VEHICLE: Parks & Grounds Director Shane Stibbe stated the department has a 2001 model and a 2002 model Kawasaki mules that were initially purchased used and do not work. Specifications on what was needed were given to all Richland Center businesses selling utility vehicles. A summary of the bids were reviewed with Vetesnik's being the low bid and what the Park Board recommended with the funds coming from the special account where donations are made. Motion by Mueller, second by Machotka to approve the purchase of the ATV from Vetesnik's in the amount of \$7697.00 using donated funds. Warranty issues were discussed. Motion denied 5-3 with Alderpersons Rakow, Shireman, Kloehn, Miller and Kaufman dissenting. Motion by Kloehn to purchase the Rustler 120 from Simpson's, second by Miller. Motion denied 7-1 with Kloehn voting in favor. Motion by Shireman, second by Miller to reconsider approving the motion for the bid from Vetesnik's in the amount of \$7697.00 with checking the possibility of an extended warranty. Motion carried 7-1 with Kloehn dissenting.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION FOR OUTDOOR RECREATION AIDS FOR GRANT APPLICATION: Dale Bender reviewed that the projects outlined in the grant application were reviewed at the last meeting with the City obligation being 25% of the total cost, however, the community is very excited and there is an opportunity for donations. The City portion can be met by using employee labor, equipment and purchasing materials. He said he did not think the City would be obligated to do the projects by sending in the application. Motion by Mueller, second by Fruit to approve the resolution to apply for grant funds. Motion carried 8-0.

CONSIDER AND POSSIBLE ACTION ON OFFER TO PURCHASE LAND IN NORTH PARK EAST OF HWY 80: Attorney Robb reviewed a map outlining the portion of land that is located in the floodplain and the park is partially using for soccer fields. The land has very little value as it is located within the floodway and the current owner has agreed to sell it to the city for \$300.00. Motion by Shireman, second by Rakow to purchase the land as presented for \$300.00 with the funds coming from contingency, by quit claim deed and purchase no title insurance. Motion carried 8-0.

DISCUSSION ON AMENDMENTS TO ORDINANCE REGARDING THE PARKS AND GROUNDS BOARD: Alderperson Mueller reviewed the history of the past administration combining the cemetery and parks department to utilize resources. As time went by, the Park Board just absorbed more and more responsibilities and it became a large undertaking. He reviewed the number of Council members on other Committees overseeing other City departments. He said the options are to 1. Leave the ordinance and Park Board as is, 2. Make this a joint effort with the Property Committee, or 3. Amend the ordinance to give some responsibility to the Property Committee. He said he felt that there needs to be more Council representation and better communication for more efficient operations. The next step would be to have a Property Committee meeting after the appointments are set, then a joint Property Committee and Park Board meeting to discuss the ordinance. No action was taken.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON APPLICATION FOR A 'CLASS A' LIQUOR AND BEER LICENSE FROM GORDY'S RICHLAND CENTER FOODS INC. AT 195 RICHLAND SQUARE EFFECTIVE APRIL 25, 2015: Motion by Shireman, second by Machotka to approve the

application from Gordy's Richland Center Foods Inc for a "Class A" Liquor and beer license effective April 25, 2015 contingent on Burnstad's license being surrendered. Motion carried 8-0.

PERSONNEL COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON ELIMINATING PARKS AND GROUNDS SUPERVISOR POSITION, CREATING A PARKS AND GROUNDS LEAD PERSON AND APPROVAL OF JOB DESCRIPTION: Alderperson Mueller said the Supervisor position was vacated when Mr. Sime retired and the City has been rotating lead persons to see how things would work and they are going well. Mayor Corcoran felt the title should not be lead person or supervisor but something similar. Motion by Shireman, second by Fruit to approve the concept of a lead person with a different title, approve the job description, and eliminate the supervisor position. Motion carried 8-0.

UTILITY COMMISSION RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM JAMES PETERSON SONS, INC FOR CONSTRUCTION OF THE FORCE MAIN UNDER CONTRACT B: Motion by Rakow, second by Kaufman to approve the payment request in the amount of \$231,463.89. Motion carried 8-0.

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM STAAB CONSTRUCTION CORPORATION FOR CONSTRUCTION OF THE WWTF & LIFT STATION UNDER CONTRACT A #RC-55: Motion by Rakow, second by Machotka to approve the payment request in the amount of \$1,003,553.40. Motion carried 8-0.

PAYMENT OF MONTHLY BILLS: Motion by Muller, second by Machotka and Fruit to approve the bills as presented. Motion carried 8-0.

ADJOURN: Motion by Mueller, second by Kaufman to adjourn. Motion carried at 9:45 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones