

REGULAR MEETING OF THE COMMON COUNCIL

March 17, 2015

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, March 17, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Judy Shireman, Lester Parker, and Dawn Elliott were present. Marie Rakow was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Lester, second by Elliott to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 6-0.

PUBLIC COMMENTS: Ms. Tanya Webster talked about the Meals on Wheels program that provides over 200 meals at the Richland Center Senior Center, Viola, Rockbridge, and Germantown as well as delivering to people that are homebound. If anyone wants a meal, they need to reserve it by 1:00 p.m. the day before. She said they were always looking for volunteers.

UPDATE ON THE POLICE CHIEF SEARCH: Clerk Jones said the application period for the vacancy has expired. Chief Annear and Attorney Steve Zach reviewed the applications and the Commission will conduct initial screening interviews on March 23 and March 24. At that point, the Commission will select finalists for further consideration. This will likely consist of an opportunity for various City constituents groups to meet the finalists and provide feedback to the Commission. The hiring process is on pace with the projected timeline to timely filling the position and permit an orientation period with Chief Annear.

PLANNING COMMISSION RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON CONDITIONAL USE APPLICATION OF RICHLAND COUNTY TO CONSTRUCT A NEW ADDITION FOR SKILLED NURSING AND CBRF FACILITY OPERATED BY COUNTY GOVERNMENT AND APPROVE SITE PLAN. THE PROPERTY IS LOCATED AT 25951 CIRCLE VIEW DRIVE, ALSO KNOWN AS TAX PARCEL NUMBER 022-3411-3000: Mr. Greg Zastrow from Eppstein Uhen Architects, Inc. presented the plans. Drainage would be directed to the north and to the south ditch lines towards Hwy O. The plans show 5 new households with 16 of the beds being CBRF. Pine Valley currently has 95 beds and after completion there would be 96. There building would be one story, type 3 constructions of non-combustible materials, the building has a sprinkler system and fire break walls between the common corridors. There will be 3 new fire hydrants that would be connected to their own well reservoir via an 8" water main partially around the lot and a 6" main to the reservoir. It was stated the current well would not support fire trucks and the reservoir would be drained in 8-12 minutes. Fire Chief Bob Bindl requested connection to the City water system in the future. Water Superintendent Gayle Mathews said City service ends at the middle driveway into Wal-Mart with a 12" main. The City has been looking into putting a reservoir in that area of the City and already has an engineer doing a water model for 4 other sites. A tower could be placed at the southwest corner of the Pine Valley. He said a 10" water main would be best around the whole property; however an 8" main would be acceptable if it was a loop entirely around the property and connected to City water service as it is important to eliminate as many dead ends as possible. Alderperson Shireman expressed her concerns about only one

entrance into the building for ambulance service and Kathy Cianci said the issue was discussed and decided to have just the one main entrance due to dementia patients. State Plans are to be submitted June 1st and it was directed that if they change beyond what is presented and required in the conditional use permit, they bring them back to the City Council for approval. Motion by Mueller to approve the conditional use permit and site plan contingent on an 8" water main looped entirely around the building and at a future date it be hooked to the City water system. Alderperson Fruit seconded and the motion carried 4-2 with Alderpersons Shireman and Elliott dissenting.

CONSIDER AND POSSIBLE ACTION ON EXTENSION OF THE EXTRATERRITORIAL ZONING DISTRICT CURRENTLY UNDER COUNTY ZONING: The County Zoning Administrator Mike Bindl is working on renewing the Farmland Preservation Plan and he wrote a letter asking if the City is interested in annexing or extending the ETZ boundaries. The Plan would have to include any non-agriculture development within the next 15 years. The Plan Commission and ETZ Board recommended continue using the current ETZ boundaries. Attorney Robb stated it is harder to develop land under County Zoning than in the City. Motion by Mueller, second by Machotka to continue using the current ETZ boundaries. Motion carried 6-0.

UTILITY COMMISSION RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM JAMES PETERSON SONS, INC FOR CONSTRUCTION OF THE FORCE MAIN UNDER CONTRACT B: Motion by Mueller, second by Fruit to approve the payment request in the amount of \$248,056.22. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM STAAB CONSTRUCTION CORPORATION FOR CONSTRUCTION OF THE WWTF & LIFT STATION UNDER CONTRACT A #RC-55: Motion by Parker, second by Fruit to approve the payment request in the amount of \$703,156.75. Motion carried 6-0.

PUBLIC WORKS RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON AWARD OF BID FOR DIKE REPAIRS: Motion by Mueller, second by Machotka to approve the low bid from Wanless Construction LLC in the amount of \$22,347.00 using the borrowed funds. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON CONTRACT AMENDMENT FROM MSA FOR ANNUAL LANDFILL MONITORING: Motion by Mueller, second by Fruit to approve the contract amendment. Motion carried 6-0. It was stated the City will look over the DNR requirements and determine if the project could be bid next year.

PARK BOARD RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON ADVERTISING FOR BIDS TO DEMOLISH THE OLD WARMING HOUSE IN KROUSKOP PARK: Motion by Mueller, second by Machotka to advertise for asbestos testing first then for demolition with the funds coming from State Pool #4 designated for flood mitigation. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON SUSPENDING THE RULES, WAIVE THE READING AND ADOPTING ORDINANCE FOR RAPID ENTRY SYSTEM PLACEMENT ON CITY OWNED BUILDINGS AND OTHER PROPERTIES WITHIN THE CITY LIMITS FOR FIRE DEPARTMENT ACCESS IN EMERGENCIES: Motion by Shireman, second by Parker to suspend the rules. Motion carried 6-0. Attorney Robb reviewed the Ordinance. Motion by Shireman, second by Machotka to waive the reading and adopt the Ordinance #2015-3 as presented. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AMENDING THE RULES OF THE COMMON COUNCIL RELATING TO VOTING BY TELEPHONE: Mayor Corcoran stated there are urgent reasons that someone may not be able to attend a meeting but could be part of it by telephone. He stated it would be for unforeseen events only. Attorney Robb stated he consulted the League of WI Municipalities and telephone attendance could be used very sparingly, however, only where the entire Council, the public, Clerk, and Media are able to hear what the person is saying. Mayor Corcoran stated it would not be permitted in closed session. Motion by Machotka, second by Elliott to amend the rules as presented in the resolution. Motion carried 6-0.

PAYMENT OF MONTHLY BILLS: Motion by Parker, second by Shireman to approve the bills as presented. Motion carried 6-0. It was asked to bring information about the Richland County Highway Radio Lease to the next meeting.

ADJOURN: Motion by Shireman, second by Mueller to adjourn. Motion carried at 9:25 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones